

Dashboard User Manual

Admin Login Page:

Admin can login with their User Name & Password.

Merlin 360
Enlightened Resource Management

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Login

Personal Username : admin

Password :

Login Need help Logging in?

WHICH BIOMED COMPANY SHOULD I CALL?... Merlin Takes You To The Next Level!

Featured Merlin Wizards

James White, CBET
With 25 years of experience in the field, James is a leader and wealth of knowledge. He is adept at troubleshooting, and always willing to contribute to the education of others.

SIGN UP NOW

Speak to a Merlin Consultant Now

After logged in you will be redirected to the home page as in the image below. Click on the **Dashboard** tab and you can see the page as the image below-

Admin Home Page:



Logout

DASHBOARD	WORK ORDERS	EQUIPMENT	MODELS
PURCHASING	PARTS	TECHNICIAN	CUSTOMERS
TEST EDITOR	TEST TOOL	AUDIT	REPORTS

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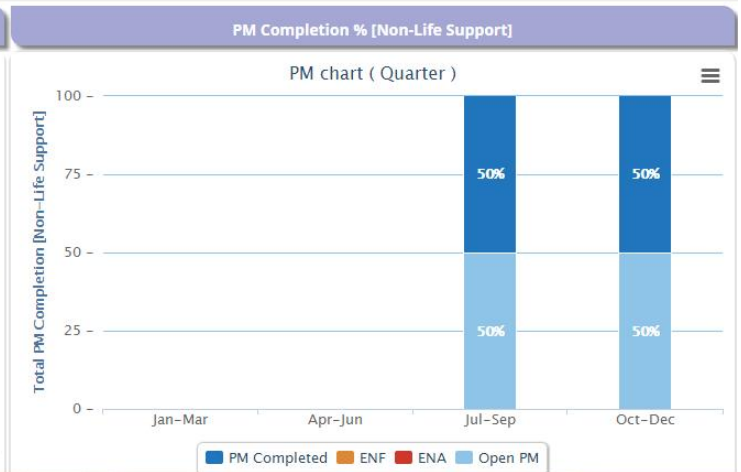
Logout

HOME	DASHBOARD	WORK ORDERS	EQUIPMENT	MODELS	TECHNICIANS	CUSTOMERS	PURCHASING	PARTS	TEST EDITOR	TEST TOOL	AUDIT	REPORTS
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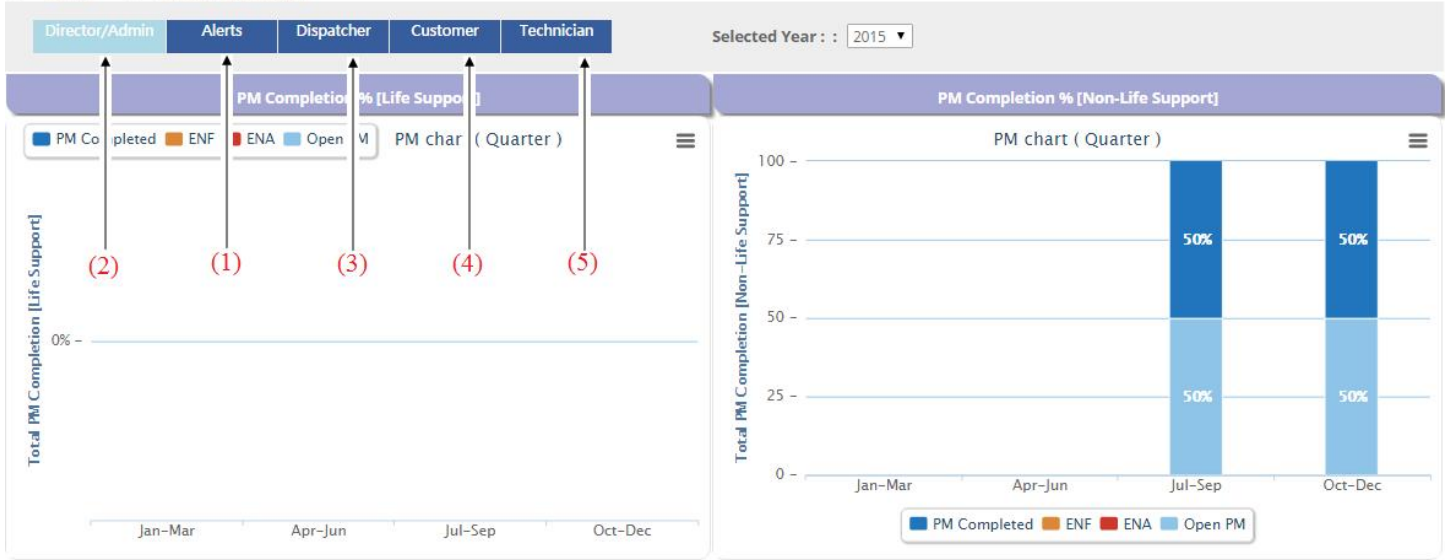
>> Home >> Overall Dashboard

Director/Admin Alerts Dispatcher Customer Technician

Selected Year : : 2015



>> Home >> Overall Dashboard



1: Alerts

Director/Admin Alerts Dispatcher Customer Technician Alert Status : Active Alerts

Overdue Work Orders						Overdue PM Work Orders					
SNo.	Technician	Subject	Body	WO #	Status	SNo.	Technician	Subject	Body	WO #	Status
1	TIMOT	WorkO..	The W..	100	Active	1	1059	WorkO..	The W..	104	Active
2	CRAIG	WorkO..	The W..	105	Active						
3	GALLI	WorkO..	The W..	106	Active						
4	858585	WorkO..	The W..	108	Active						
5	858585	WorkO..	The W..	109	Active						
6	858585	WorkO..	The W..	110	Active						
7	858585	WorkO..	The W..	111	Active						

Overdue PM						Equipment Contract Near expiry					
SNo.	Technician	Subject	Body	Tag Number	Status	SNo.	Customer	Subject	Body	Tag Number	Status
1	CHDOY	Model..	The E..	102030	Active	1	Lakew..	Contr..	The C..	107771	Active

Equipment Warranty Near Expiry						Equipment Life Nearing Expiry					
SNo.	Customer	Subject	Body	Tag Number	Status	No Alert !					
1	TLC E..	Equip..	The E..	78945	Active						

Select the type of alerts from the given dropdown list as shown in the image below. By default it will show the active alerts.

To see the resolved alerts, select resolve alerts from the alert status dropdown list.

Director/Admin	Alerts	Dispatcher	Customer	Technician	Alert Status : Resolved Alerts												
Overdue Work Orders			Overdue PM Work Orders														
No Alert !			<table border="1"> <thead> <tr> <th>SNo.</th> <th>Technician</th> <th>Subject</th> <th>Body</th> <th>WO #</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>858585</td> <td>WorkO..</td> <td>The W..</td> <td>112</td> <td>Resolve</td> </tr> </tbody> </table>			SNo.	Technician	Subject	Body	WO #	Status	1	858585	WorkO..	The W..	112	Resolve
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To see all alerts, select all alerts from the alert status dropdown list.

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Sorting

Click on any of the column name for sorting in ascending and descending order.

Overdue Work Orders					
SNo.	Technician ▲	Subject	Body	WO #	Status
1	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	108 ⓘ	Active
2	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	109 ⓘ	Active
3	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	110 ⓘ	Active
4	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	111 ⓘ	Active
5	CRAIG ⓘ	WorkO.. ⓘ	The W.. ⓘ	105 ⓘ	Active
6	GALLI ⓘ	WorkO.. ⓘ	The W.. ⓘ	106 ⓘ	Active
7	TIMOT ⓘ	WorkO.. ⓘ	The W.. ⓘ	100 ⓘ	Active

Overdue Work Orders					
SNo.	Technician ▼	Subject	Body	WO #	Status
1	TIMOT ⓘ	WorkO.. ⓘ	The W.. ⓘ	100 ⓘ	Active
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7	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	111 ⓘ	Active

A: Overdue Work Orders

In this section you can see the overdue work order alerts. If you place the mouse cursor in the as shown in the image below, you can see the technician details

Workorder Over Due Alert

Technician Name : Timothy Koes
Technician Email :
tkoes@technicallifecare.com
Contact# : 763-316-5221

Wo Status : Assigned to TLC CEE
Wo Type : Corrective Maintainance
Wo Problem : Low battery alarm
Tag Number : 789545-1
Customer : Lakewood Health System

The Work_Number 100 over due
on 29-07-2015

Overdue Work Orders					
SNo.	Technician	Subject	Body	WO #	Status
1	TIMOT ⓘ	WorkO.. ⓘ	The W.. ⓘ	100 ⓘ	Active
2	CRAIG ⓘ	WorkO.. ⓘ	The W.. ⓘ	105 ⓘ	Active
3	GALLI ⓘ	WorkO.. ⓘ	The W.. ⓘ	106 ⓘ	Active
4	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	108 ⓘ	Active
5	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	109 ⓘ	Active
6	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	110 ⓘ	Active
7	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	111 ⓘ	Active

Click on one of the work order to see the work order details.

Overdue Work Orders					
SNo.	Technician	Subject	Body	WO #	Status
1	TIMOT ⓘ	WorkO.. ⓘ	The W.. ⓘ	100 ⓘ	Active
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7	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	111 ⓘ	Active

Click on the work order number to
see the work order details

B: Overdue PM Work Orders









In this section, you can see the Overdue PM work orders.

Technician Name : Crystal Smith
Technician Email :
cssmith1@technicallifecare.com
Contact # : 651-407-9300

Workorder over Due Alert

Wo Status : Closed
Wo Type : Prentive Maintainance
Wo Problem : Over Due PM Work Order
Alert
Tag Number : 13272

The Work_Number 112 over
due on 16-11-2015

Overdue PM Work Orders						
SNo.	Technician	Subject	Body	WO #	Status	
1	85858 	WorkO. 	The W. 	112 	Resolve	
2	1059 	WorkO.. 	The W.. 	104 	Active	

Click on the work order number to see the work order details.

Overdue PM Work Orders					
SNo.	Technician	Subject	Body	WO #	Status
1	858585 ⓘ	WorkO.. ⓘ	The W.. ⓘ	112 ⓘ	Resolve
2	1059 ⓘ	WorkO.. ⓘ	The W.. ⓘ	104 ⓘ	Active

↑
Click On the work order number
to see the work order details

C: Overdue PM

In this section, you can see the overdue PM schedules.

Technician Name: Chad Doyle
 Technician Email :
 cdoyle@technicallifecare.com
 Contact # :

Model Over Due PM Alert

Manufacturer : Zoll Medical Corp
 Description : Defibrillator
 Model # : M SERIES
 SN # : 102030

The Equipment 102030
 (Model) PM Date over due
 on 1-12-2015

Overdue PM					
SNo.	Technician	Subject	Body	Tag Number	Status
1	CHDOY ⓘ	Model. ⓘ	The E.. ⓘ	102030 ⓘ	Active

Click on the tag number to see the equipment details.

Overdue PM					
SNo.	Technician	Subject	Body	Tag Number	Status
1	CHDOY ⓘ	Model.. ⓘ	The E.. ⓘ	102030 ⓘ	Active

↑

Click on the tag number to see the equipment details

D: Equipment Contract near Expiry

Customer Name : Lakewood Health System
City : Staples
State : MN
Address : 4972 County 83
Contact : Meliane Smith/218-894-1515
X 000
Fax :
Email : mssmith@gmail.com

Contract Management Review Alert

The contract 9999 review date
due on 15-07-2015

Manufacturer : GE Datex- Ohmeda
Description : Vaporizer
Model # : 1175-9101-000
Model Name : TEC 7 ICOFLURENE
SN # : BEGJ103601

Equipment Contract Near expiry						
SNo.	Customer	Subject	Body	Tag Number	Status	
1	Lakew. ⓘ	Contr. ⓘ	The C. ⓘ	107771 ⓘ	Active	

Click on the tag number to see the equipment details.

Equipment Contract Near expiry					
SNo.	Customer	Subject	Body	Tag Number	Status
1	Lakew.. ⓘ	Contr.. ⓘ	The C.. ⓘ	107771 ⓘ	Active

Click on the tag number to see the equipment details

E: Equipment Warranty Near Expiry

Customer Name : TLC Equipment
City : Mounds View
State : MN
Address : 2720 hwy 10 NE
Contact :
Fax : 651-407-9301

Equipment Warranty Warning Alert

The Equipment 78945 Warranty
will expire on 14-12-2015

Manufacturer : Philips Medical Systems
Description : Physiologic Monitor
Model # : 865024
Model Name : MP5
SN # : 125332558G5412

Equipment Warranty Near Expiry					
SNo.	Customer	Subject	Body	Tag Number	Status
1	TLC E. ⓘ	Equip. ⓘ	The E. ⓘ	78945 ⓘ	Active

Click on the tag number to see the equipment details.

Equipment Warranty Near Expiry					
SNo.	Customer	Subject	Body	Tag Number	Status
1	TLC E.. ⓘ	Equip.. ⓘ	The E.. ⓘ	78945 ⓘ	Active

Click on the tag number to see the equipment details

F: Equipment Life Nearing Expiry

Here you can see the equipments which life is about to expire.

Customer Name : :Test Equipment
City : Mounds View
State : MN
Address : 2720 hwy 10 ne
Contact : Julia Dee 651-357-1903 X
111
Fax : 651-407-9301
Email : jdee@technicallifecare.com

Equipment Life Warning Alert

The Equipment 102030 Life will expire
on 14-12-2015

Manufacturer : Zoll Medical Corp
Description : Defibrillator
Model # : M SERIES
Model Name : M SERIES
SN # : 102030

Equipment Life Nearing Expiry						
SNo.	Customer	Subject	Body	Tag Number	Status	
1	Test .. ⓘ	Equip. ⓘ	The E. ⓘ	102030 ⓘ	Resolve	

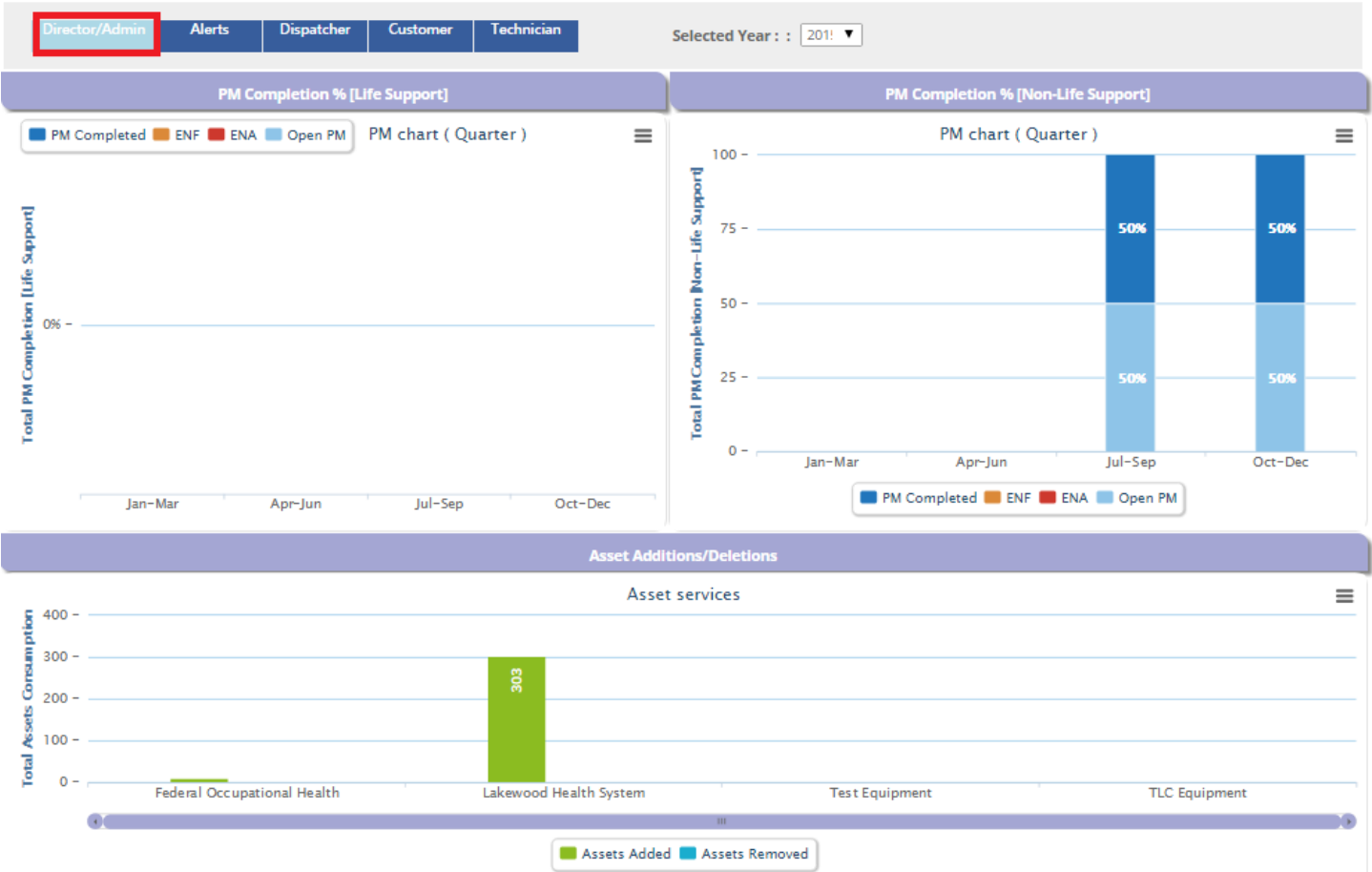
Click on the tag number to see the equipment details.

Equipment Life Nearing Expiry					
SNo.	Customer	Subject	Body	Tag Number	Status
1	Test .. ⓘ	Equip.. ⓘ	The E.. ⓘ	102030 ⓘ	Resolve

Click on the tag number to see the equipment details

2: Director/Admin

>> Home >> Overall Dashboard



A) PM Completion % [Life Support]

PM Completion % [Life Support]

PM Completed ENF ENA Open PM

PM chart (Quarter)



Total PM Completion [Life Support]

0%

Jan-Mar

Apr-Jun

Jul-Sep

Oct-Dec

B) PM Completion % [Non-Life-Support]

PM Completion % [Non-Life Support]

PM chart (Quarter)



Total PM Completion [Non-Life Support]

100

75

50

25

0

Jan-Mar

Apr-Jun

Jul-Sep

Oct-Dec

PM Completed ENF ENA Open PM

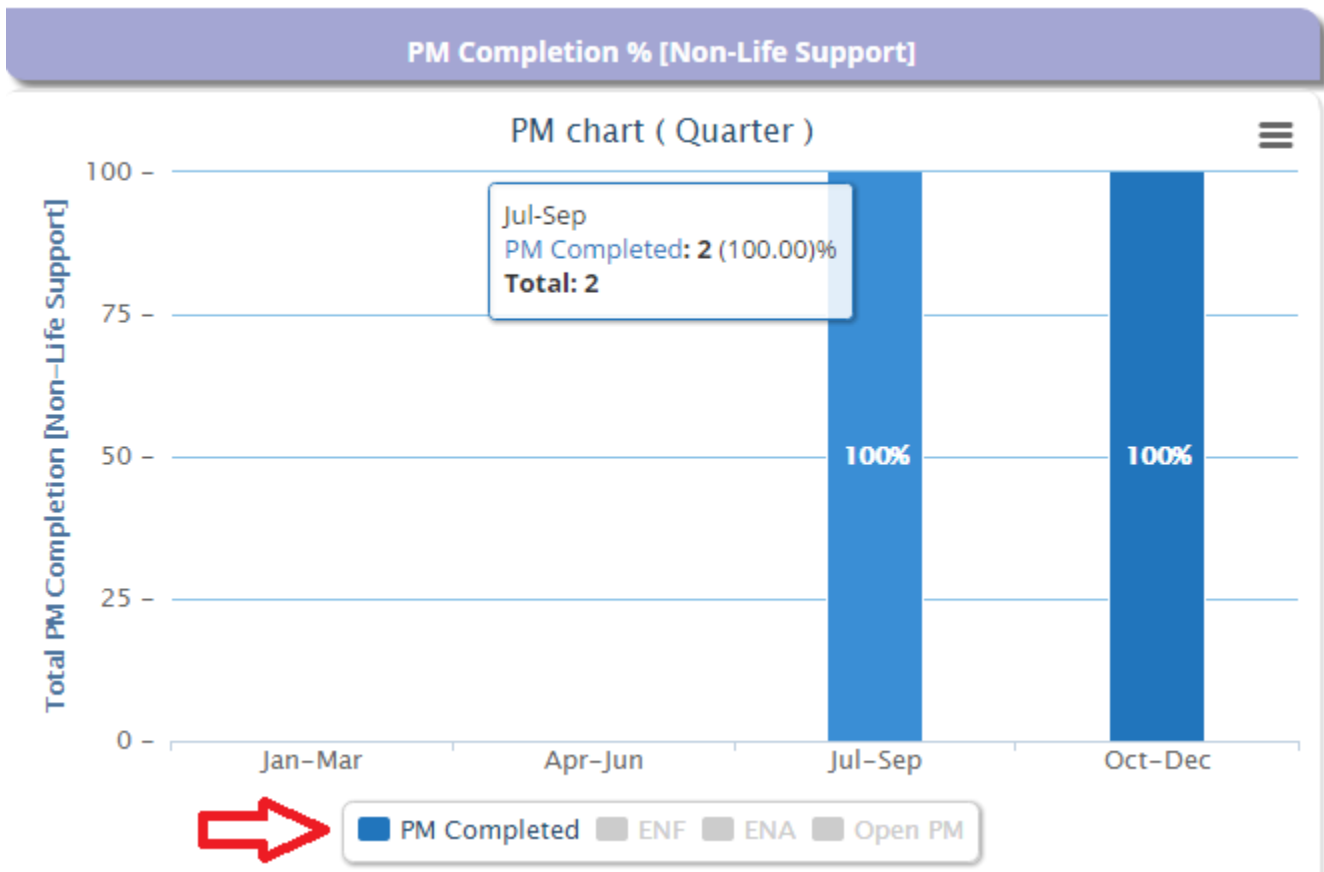
50%

50%

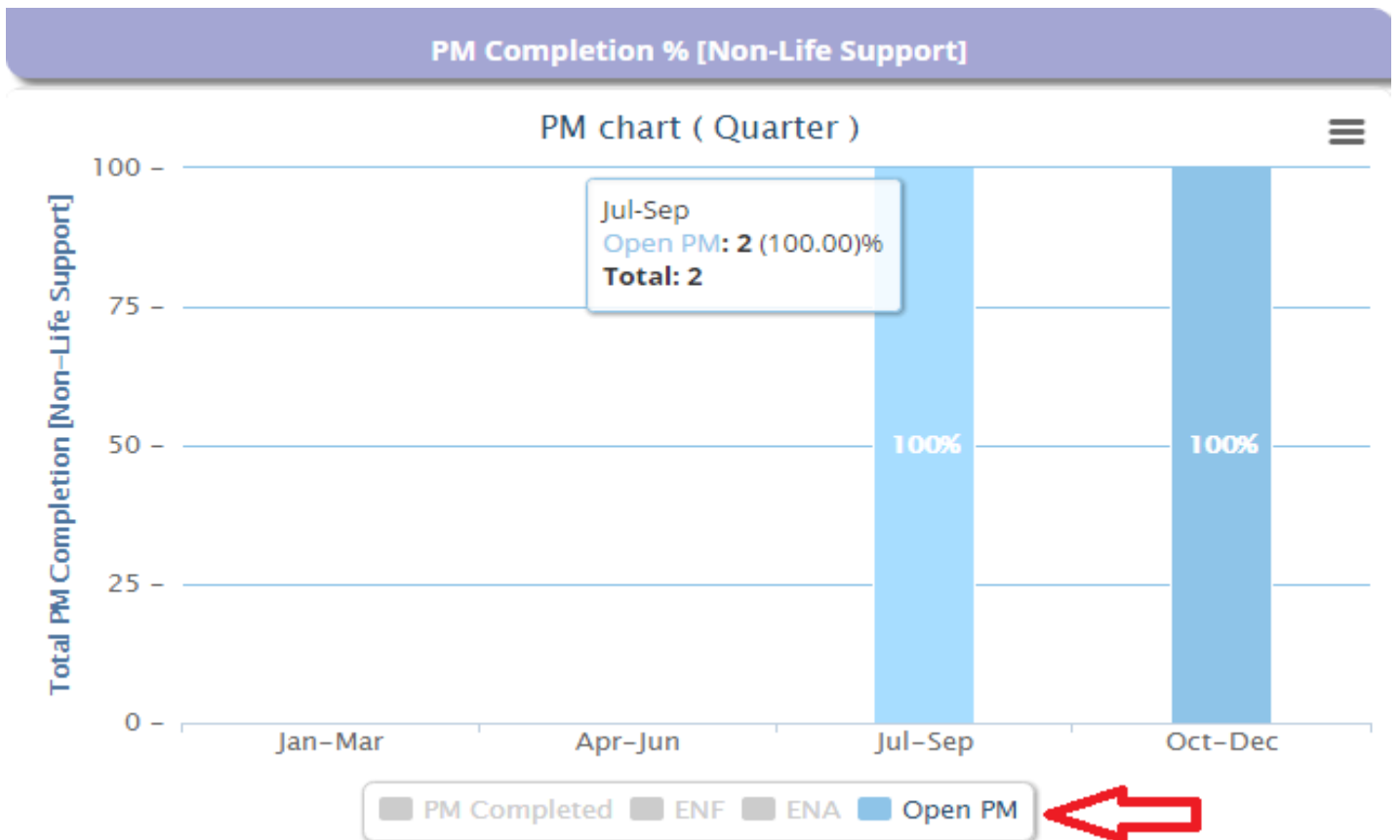
50%

50%

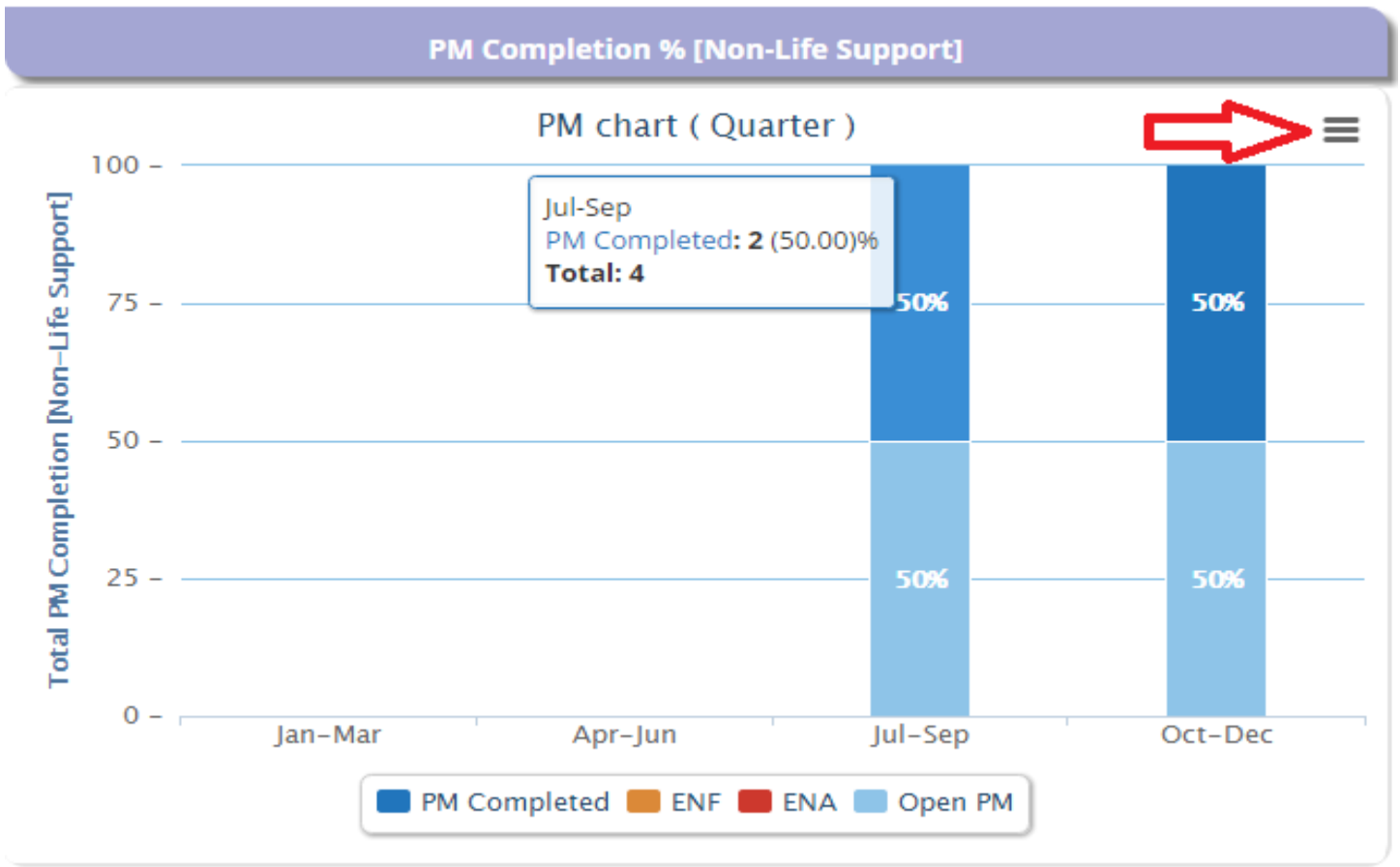
Completed PM:



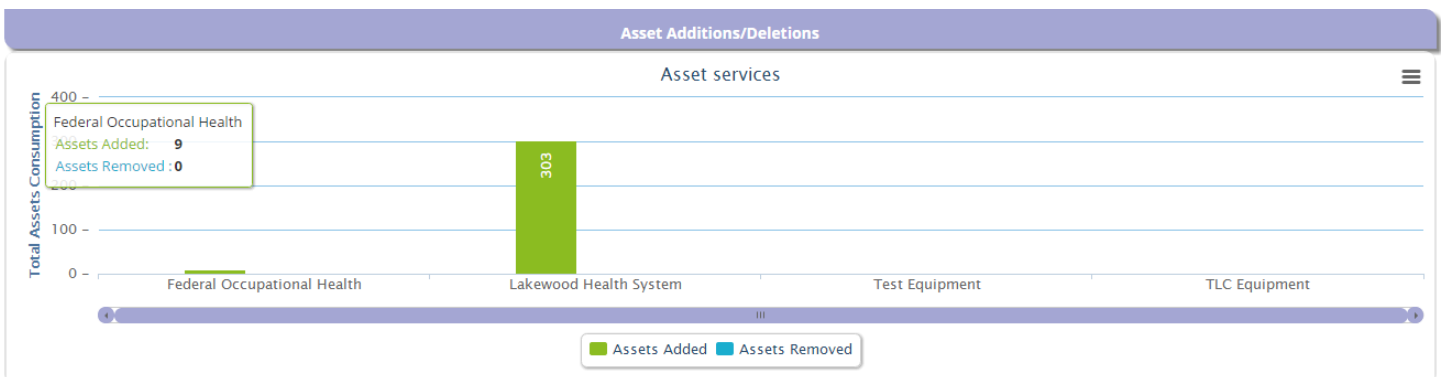
Open PM:



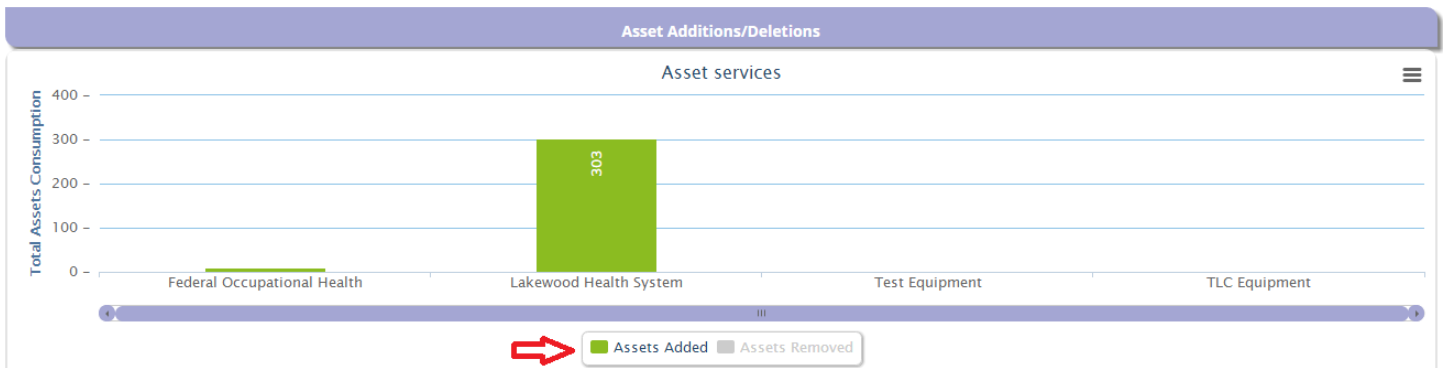
Click on the button as shown in the image below to download the PM Completion % [Non – Life Support] report.



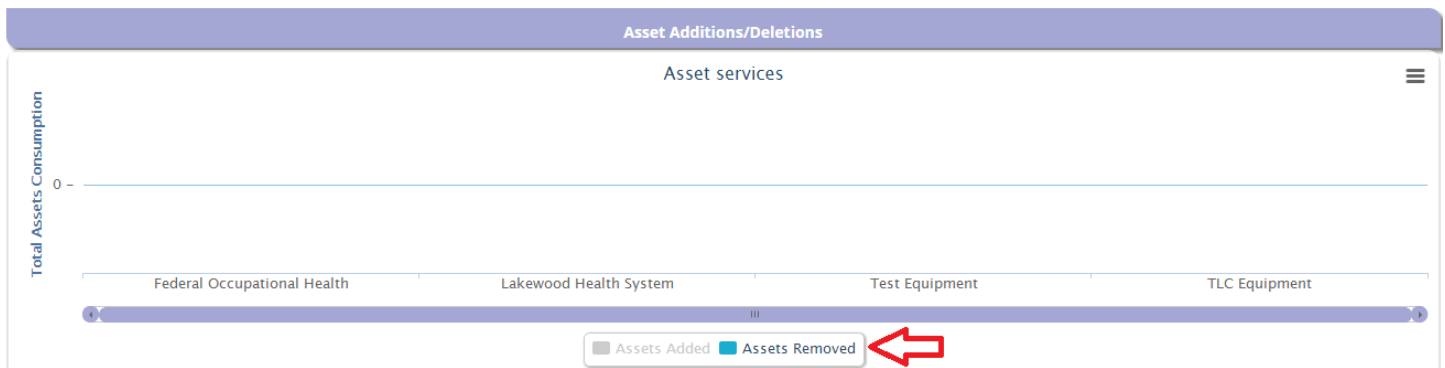
C) Assets Additions/Deletions



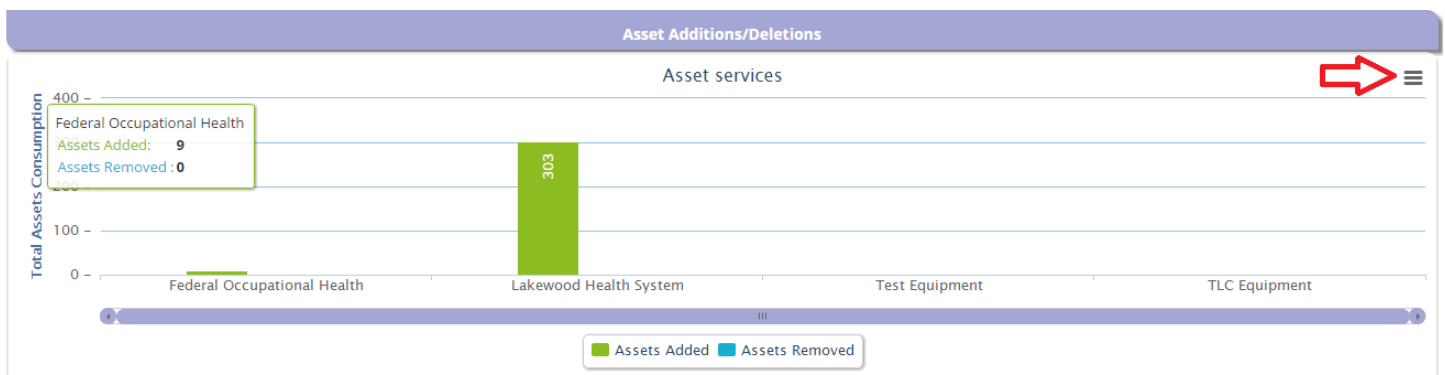
Assets Added:



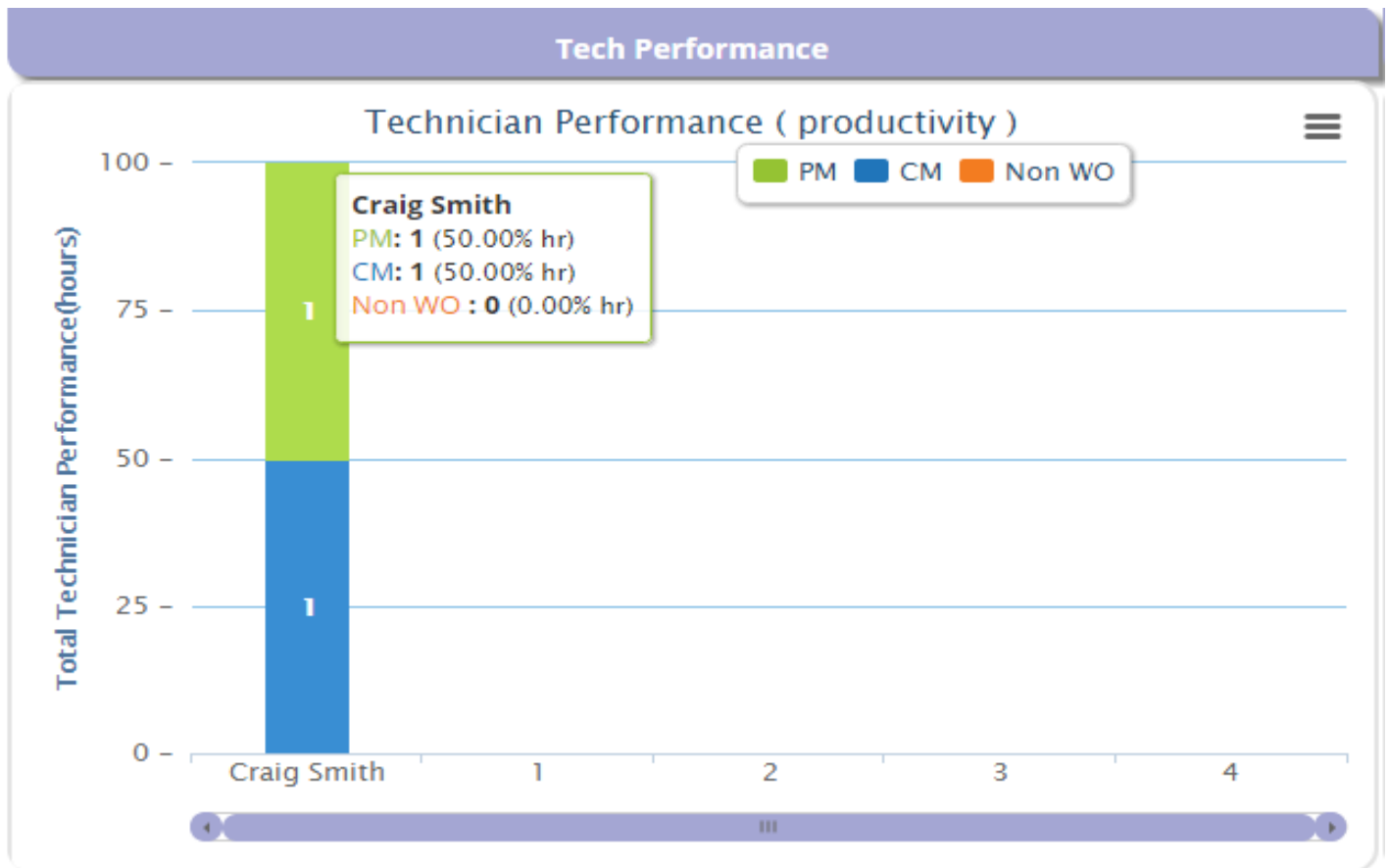
Assets Removed:



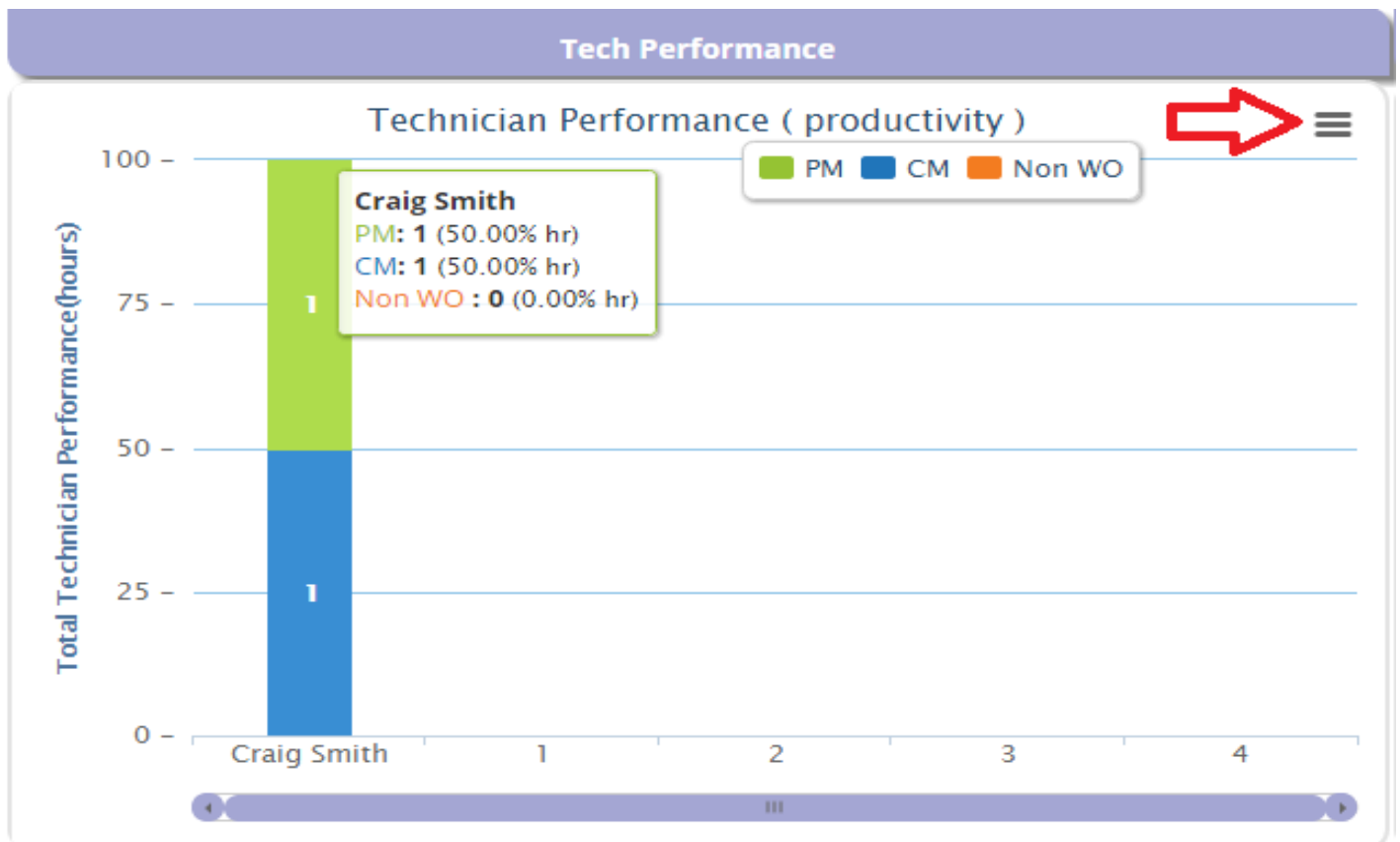
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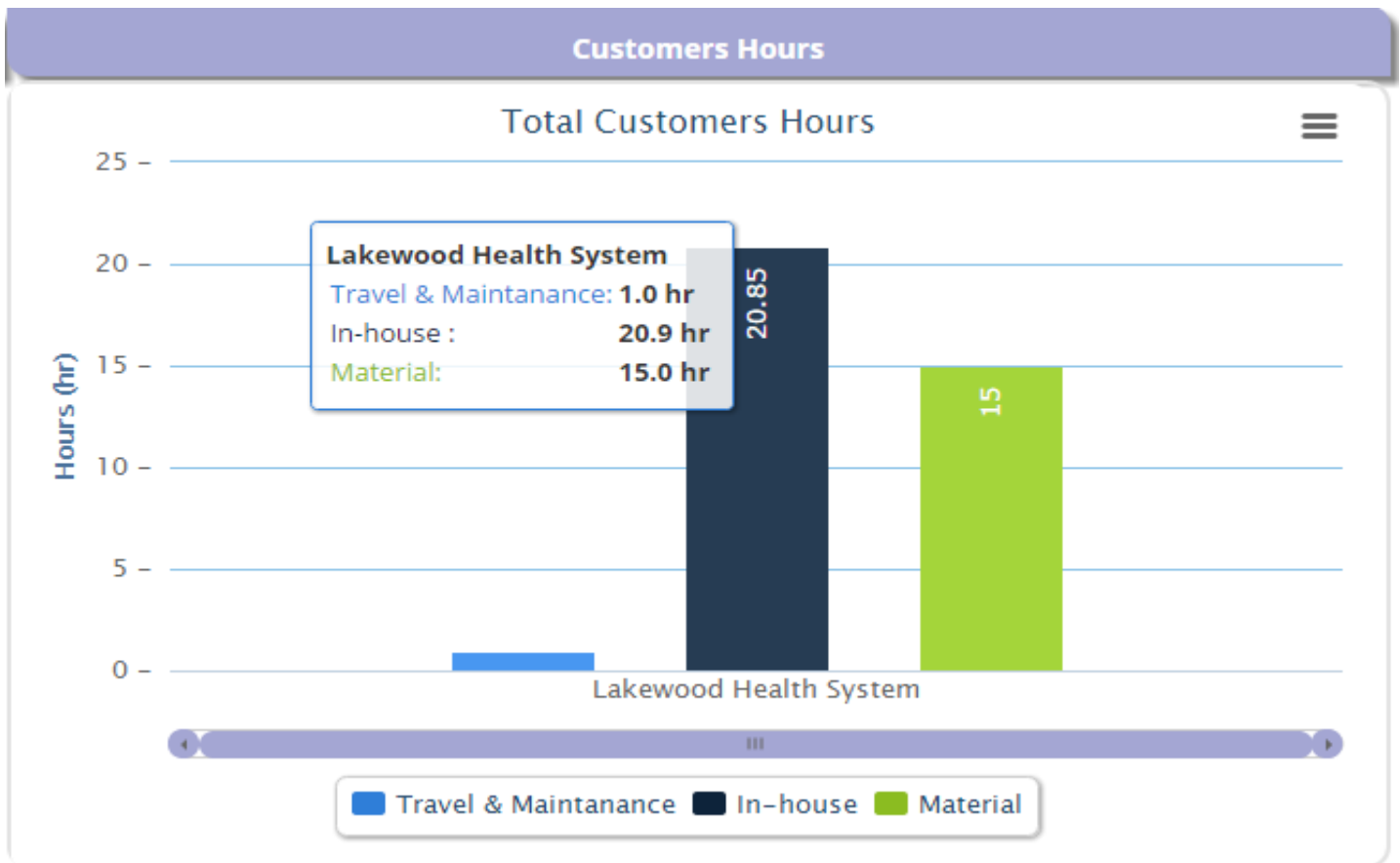
D) Tech Performance



Click on the button as shown below to download the report.

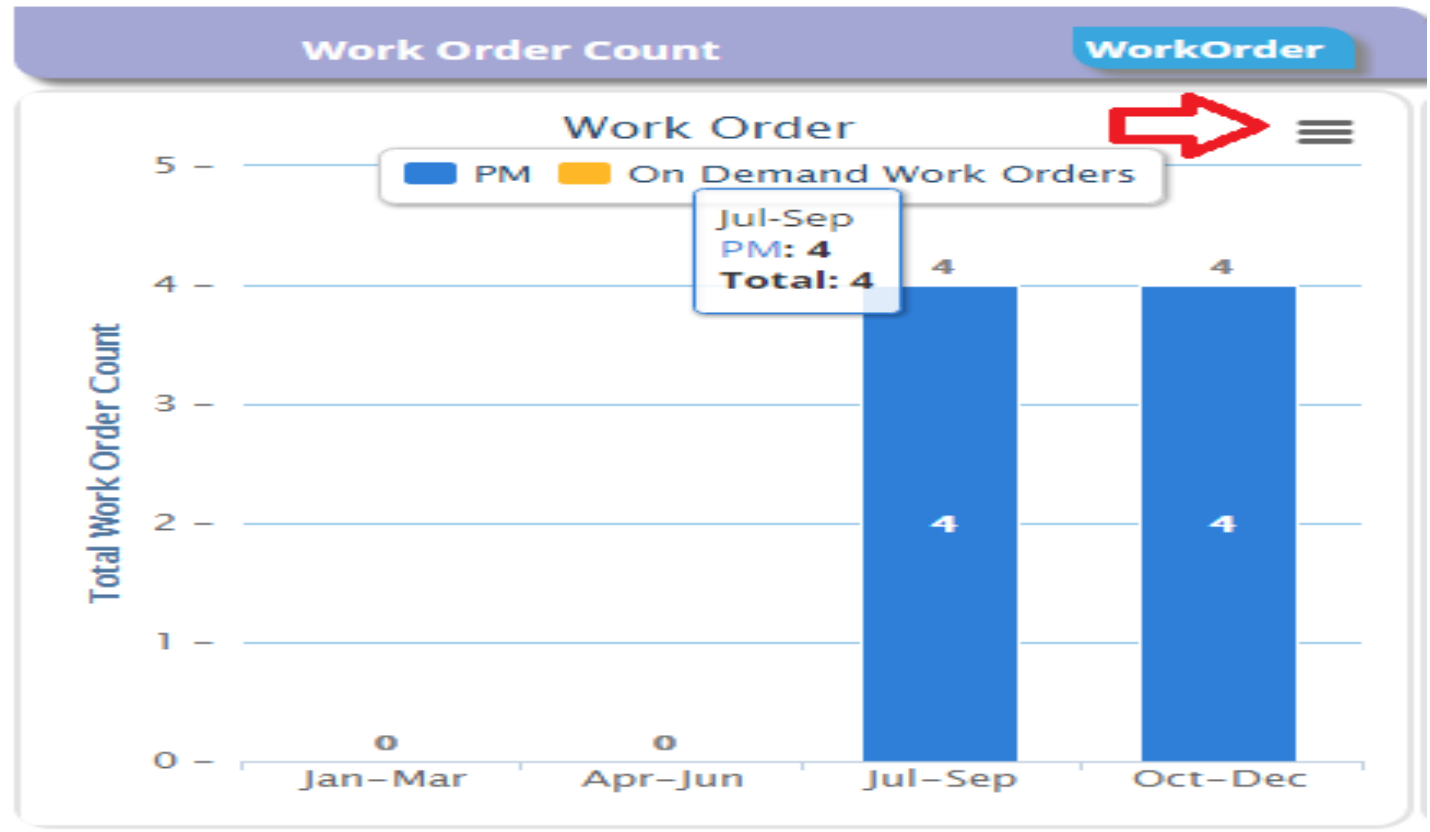


E) Customers Hours

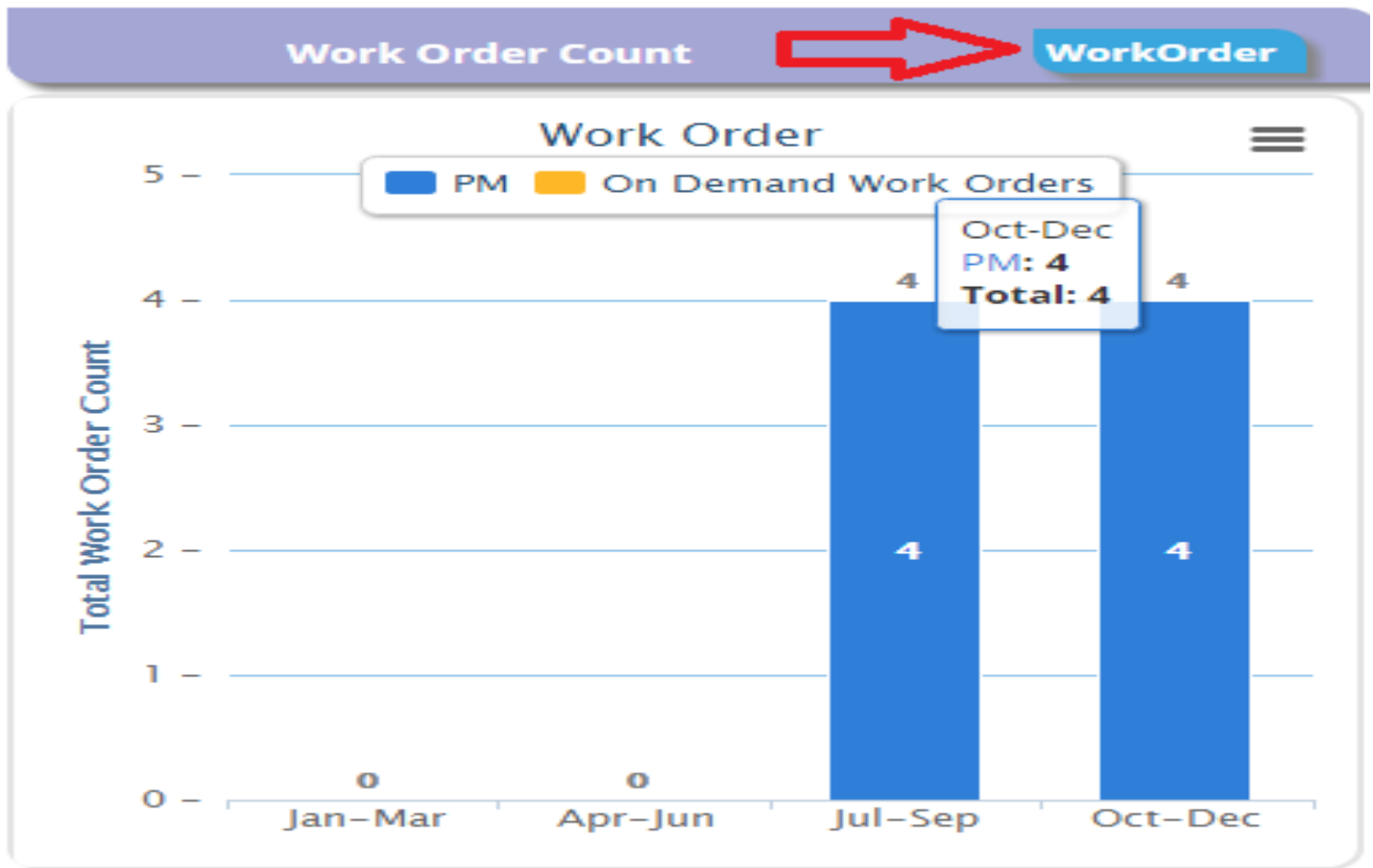


F) Work Oder Count

Here you can see the total number of pm and on demand work orders. To download the work order count report, click on the button as shown in the image below.



Click on the work Orders button as shown in the image below to see the more details about work orders.



» Home » Overall Dashboard » Work Orders

Director/Admin Alerts Dispatcher Customer Technician Selected Year : 2015

Top 2 Overall Customer Open WO

TLC Equipment: 10 %

All Customers

Lakewood Health System: 90 %

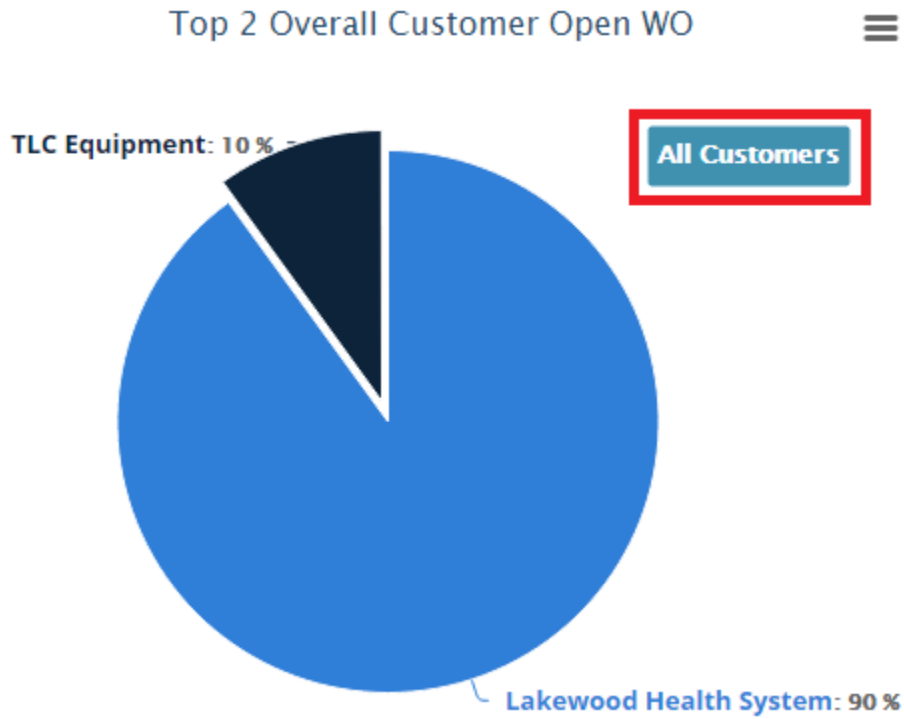
WorkOrders (Monthly)

Month	Open	Close	Parts_On_Order	In_Progress
Jan	0	0	0	0
Feb	0	0	0	0
Mar	0	0	0	0
Apr	0	0	0	0
May	0	0	0	0
Jun	0	0	0	0
Jul	0	0	0	0
Aug	7	3	0	0
Sep	0	0	0	0
Oct	1	0	0	0
Nov	2	1	0	0
Dec	0	1	0	0

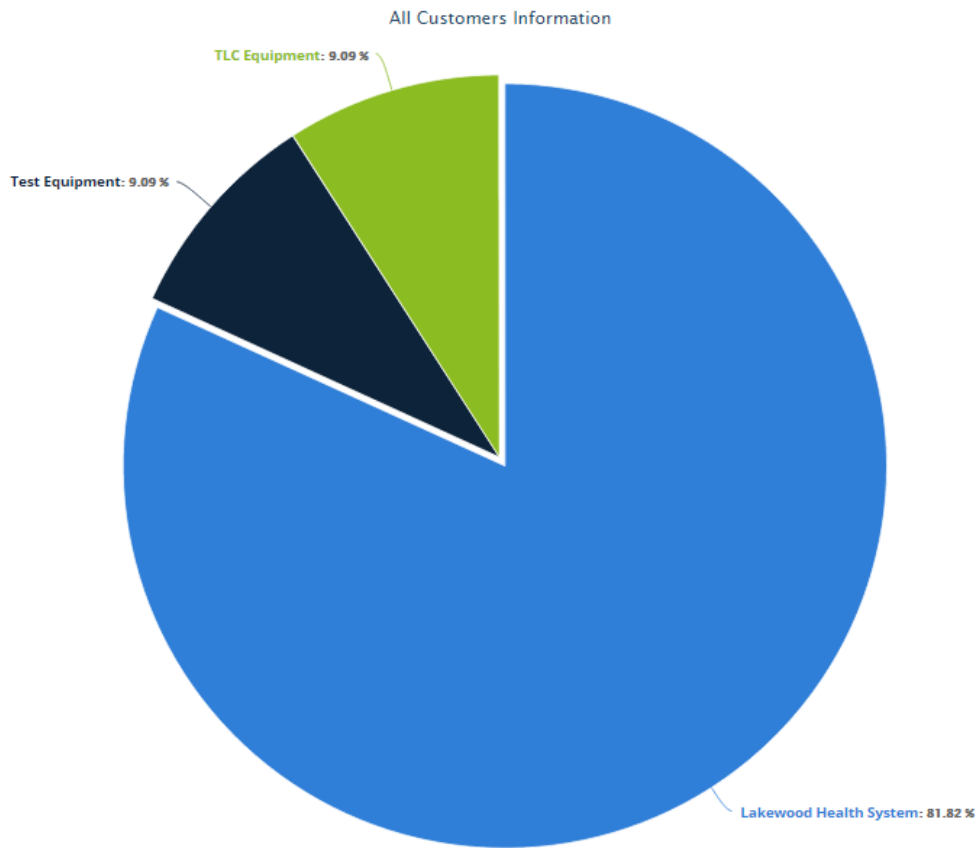
Open And Close WorkOrder stockpiles

A) Top 2 overall Customer Open WO

Here you can see the work order percentage of the customers. To see all customer's work order click on the All Customers button

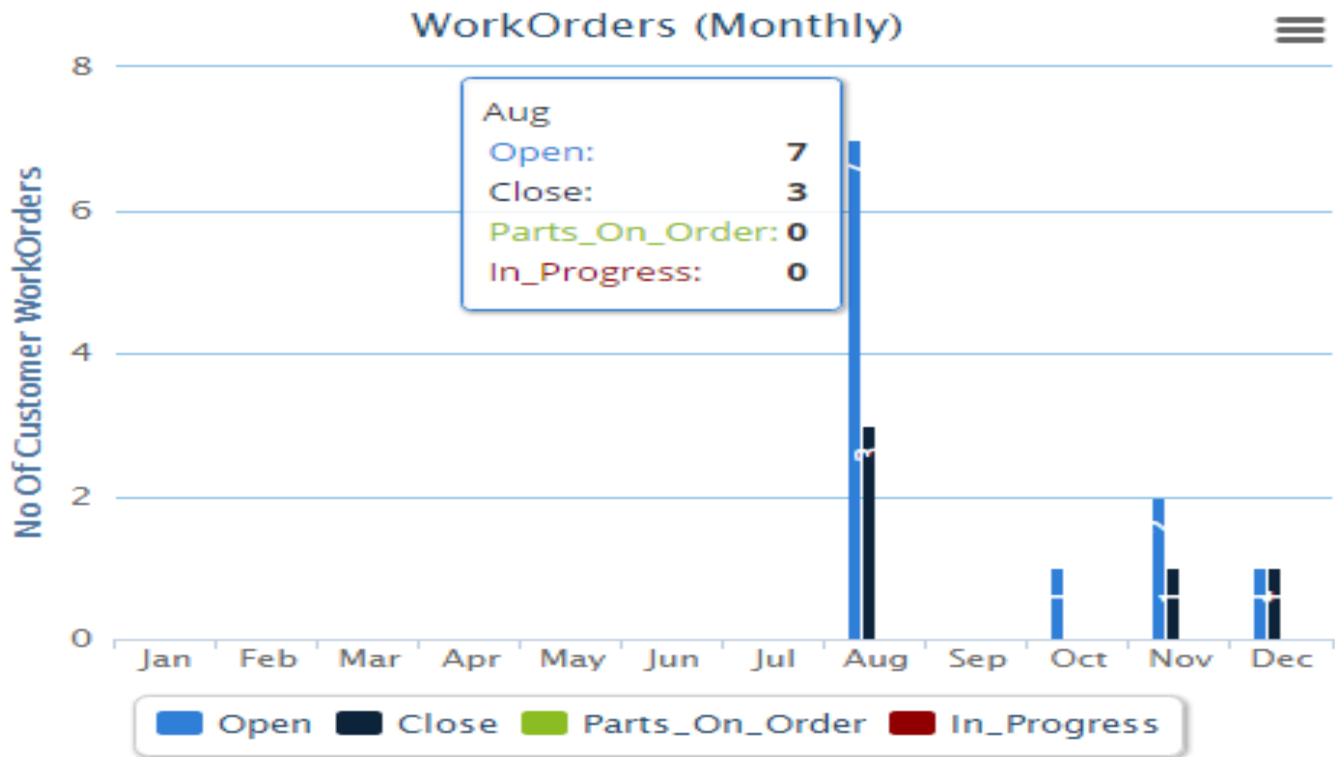


After clicking the **All Customers**, you can see the percentage of the work order of all the customers.



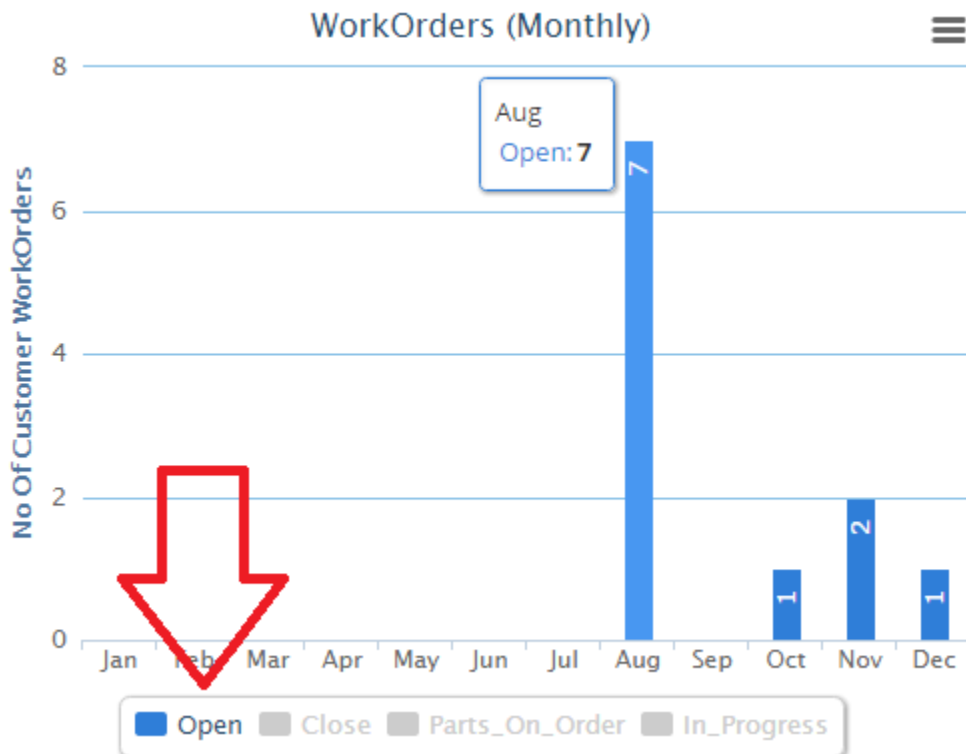
B) Work Orders Monthly

Here you can see the number of open work orders, closed work orders, parts on order and in progress work orders.

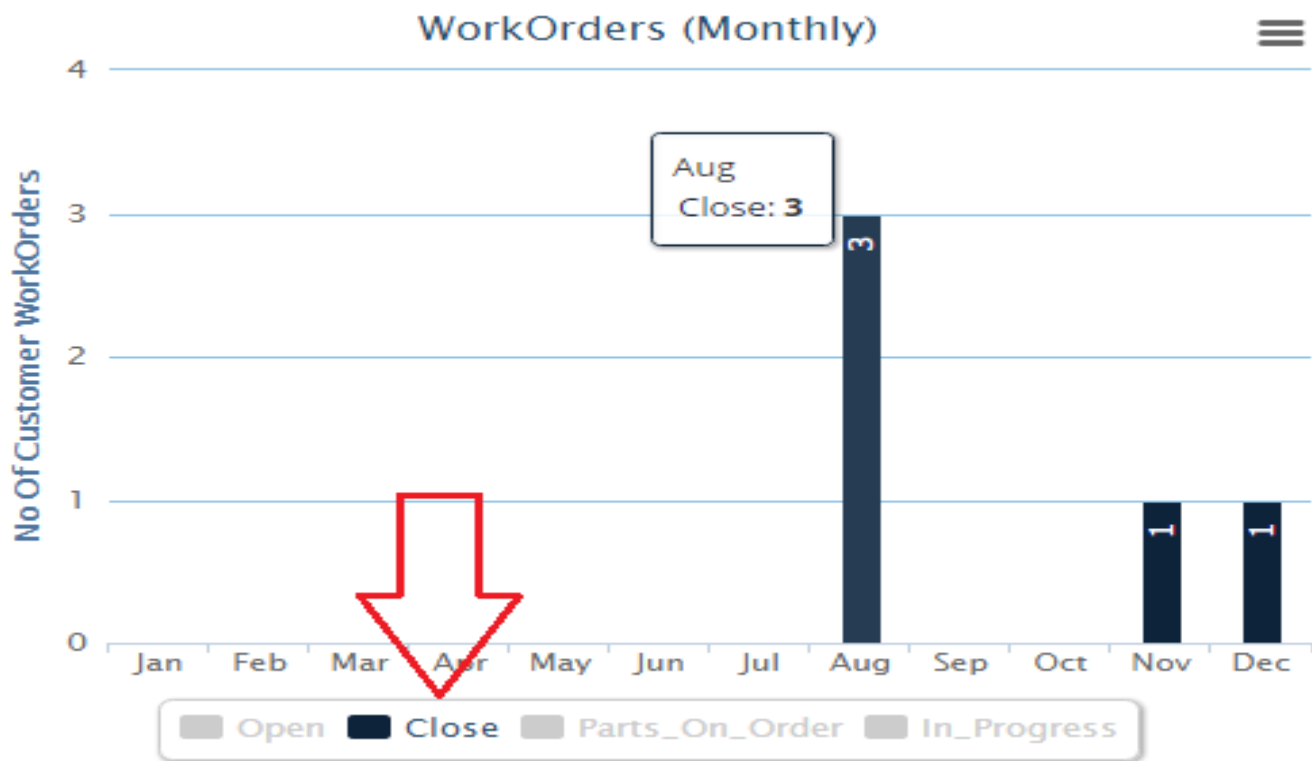


C) Open Work Orders:

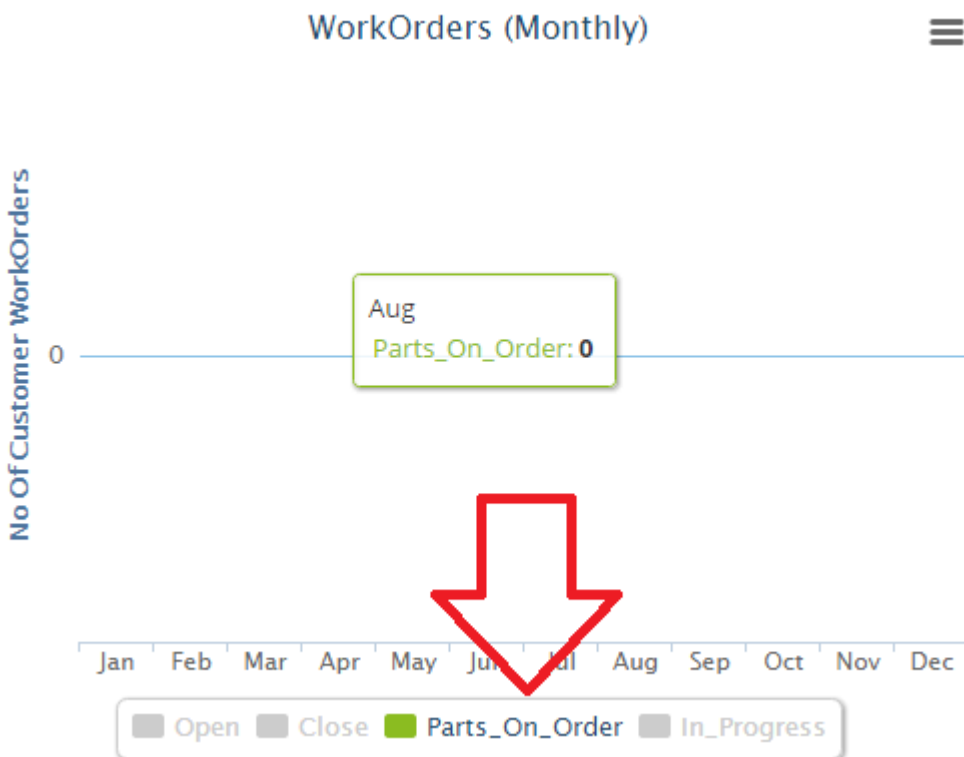
To see open work orders click on the open button



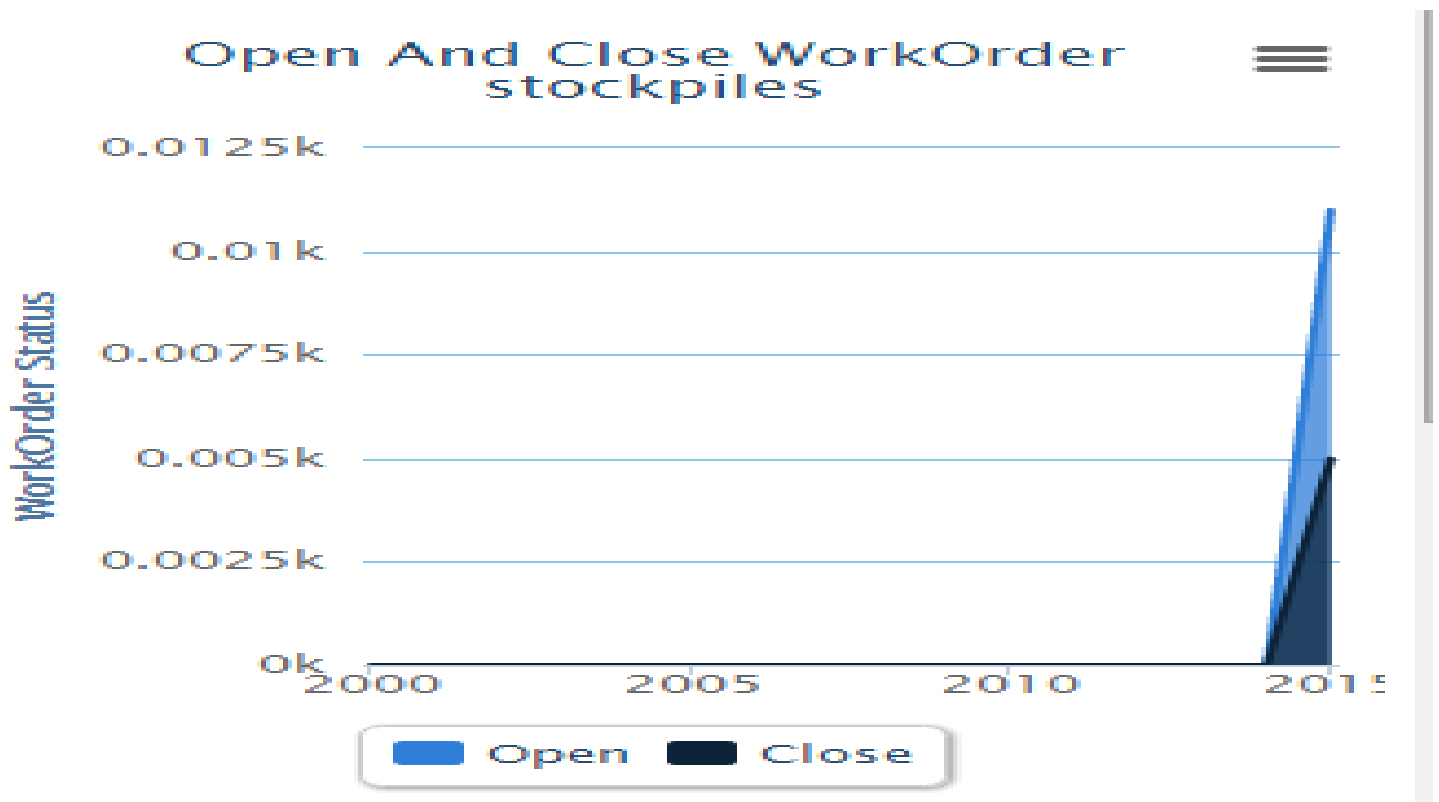
Close Work Orders:



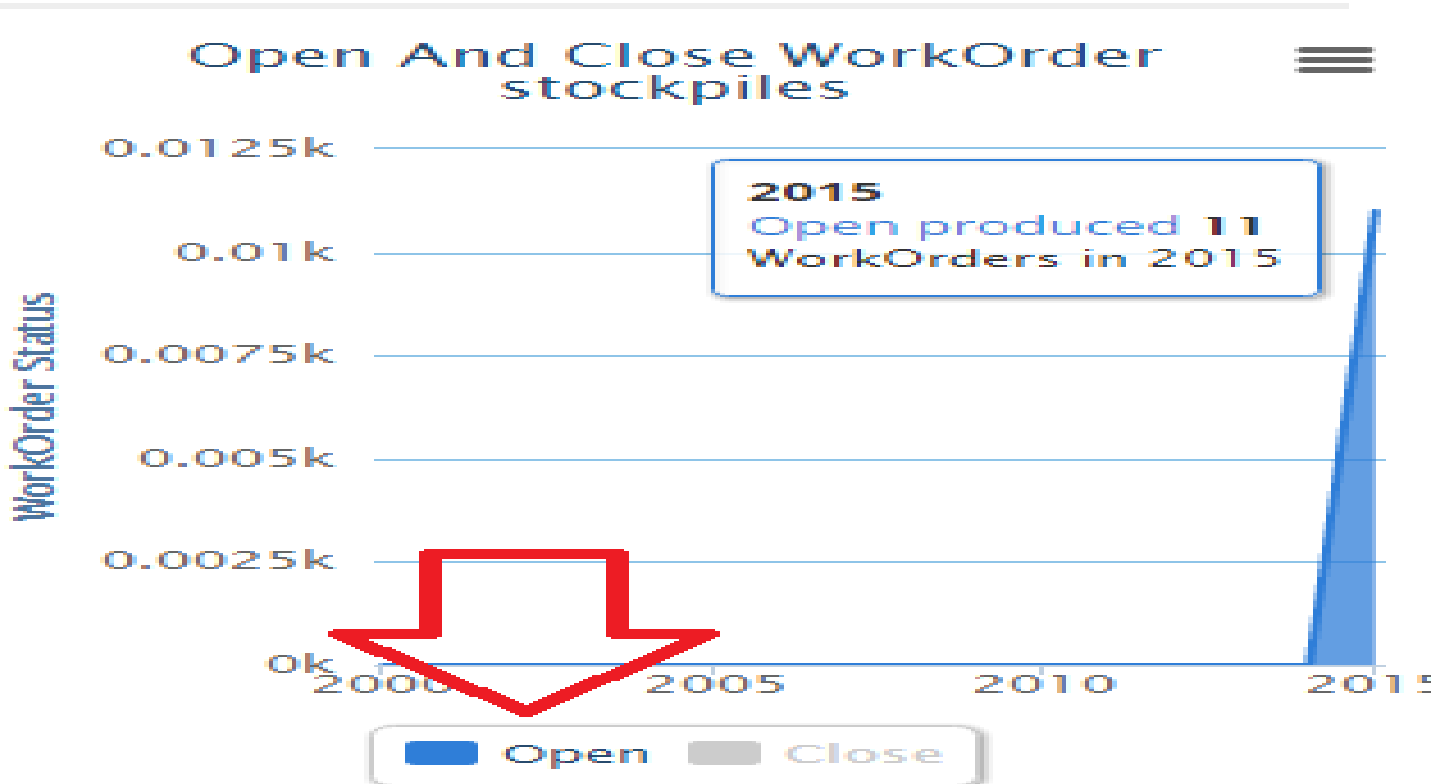
Parts on Order:



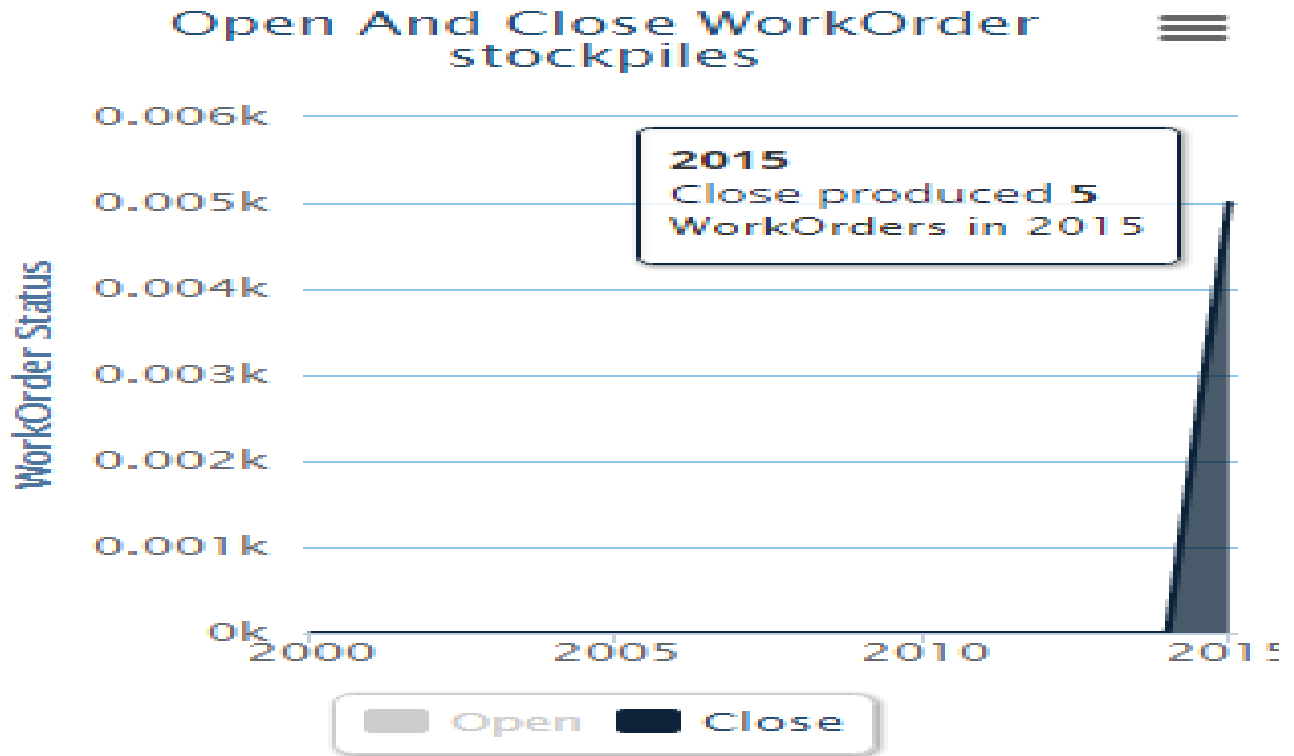
D) Open and Close Work Order stockpiles



Open Work Order stockpiles:

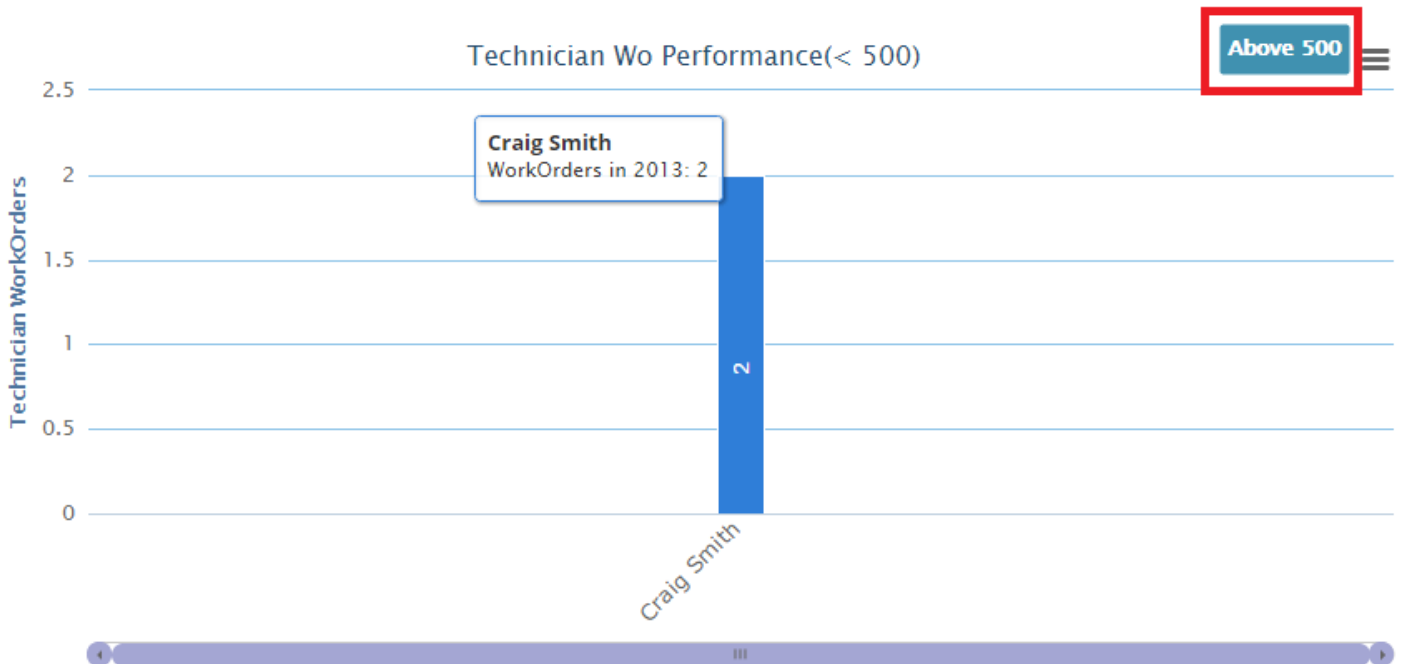


Close Work Order stockpiles:



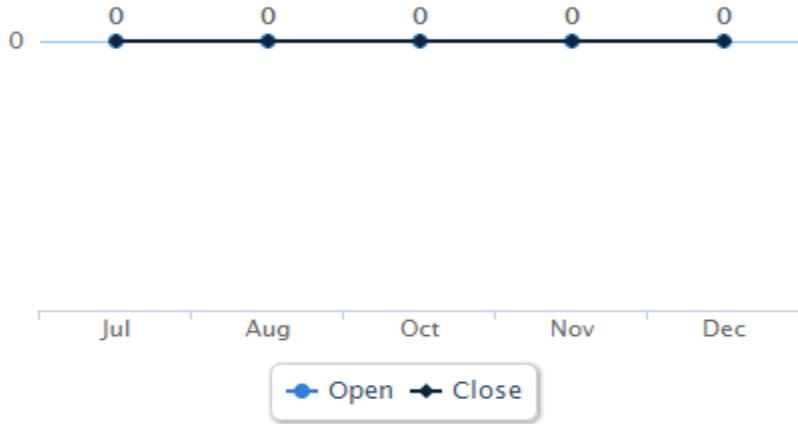
E) Technician Wo Performance

Here you can see the technician work performance .To see above 500 Wo performance, click on the **Above 500** button as shown in the image below.

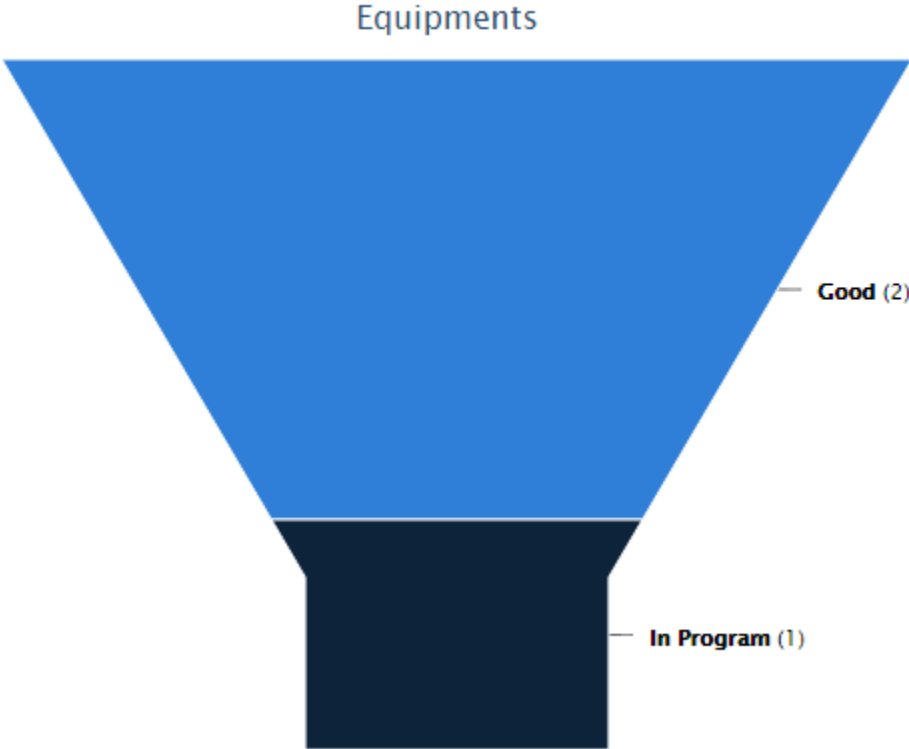


F) Monthly Average Work Orders:

Monthly Average WorkOrders 



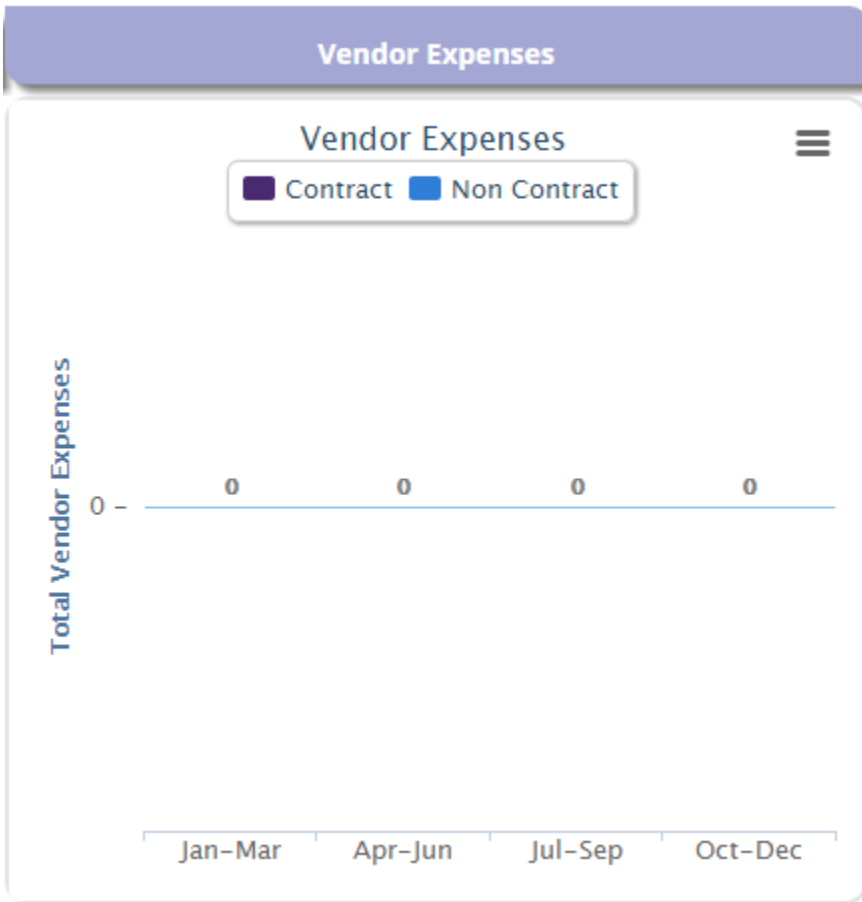
G) Equipments



H) Part Orders



I) Vendor Expenses :



3: Dispatcher:

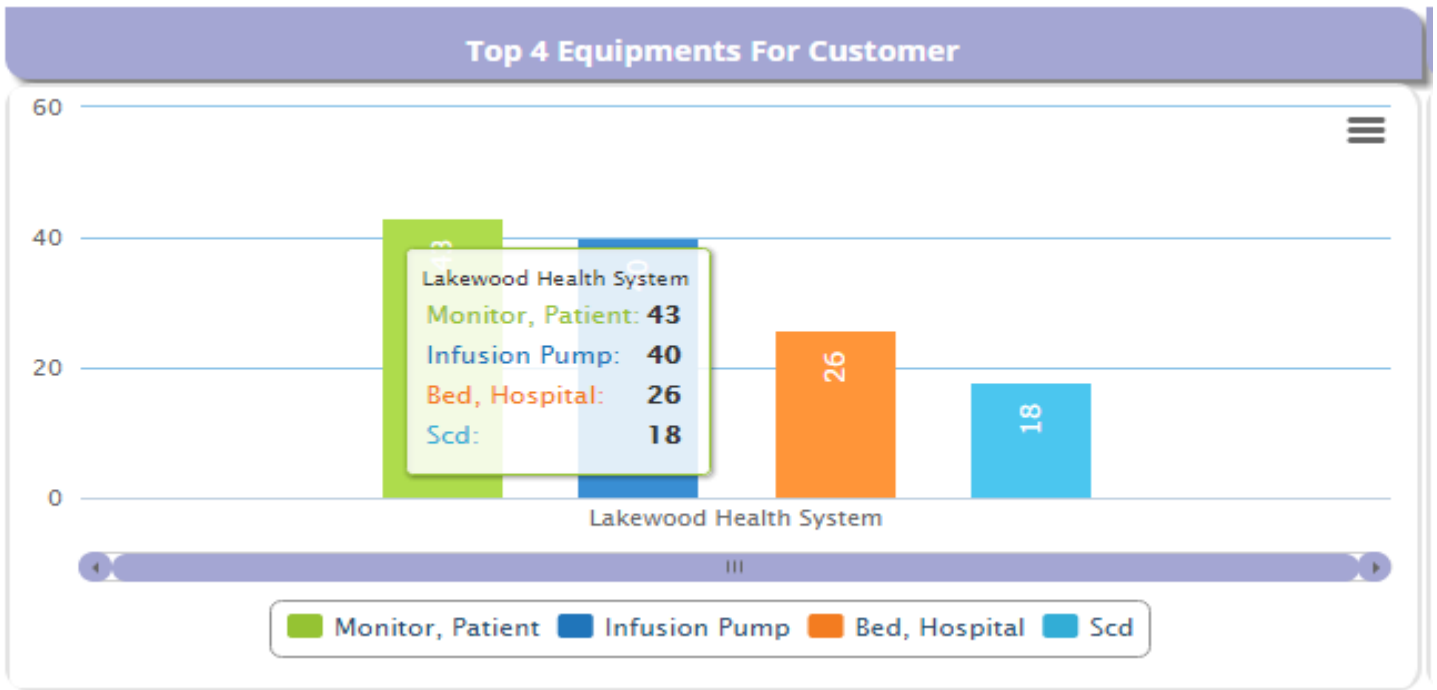
Here you can see open vendor work orders.



4: Customer

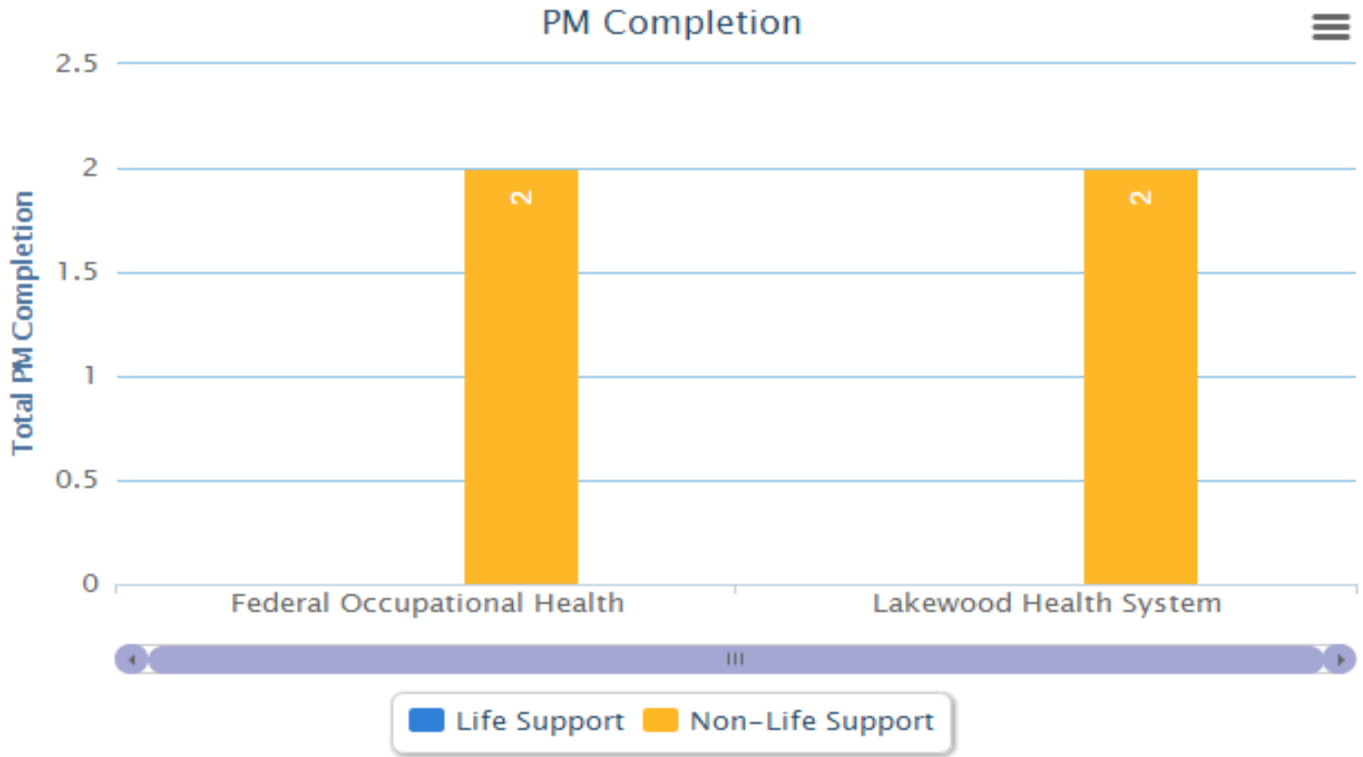


A) Top 4 Equipments for Customer



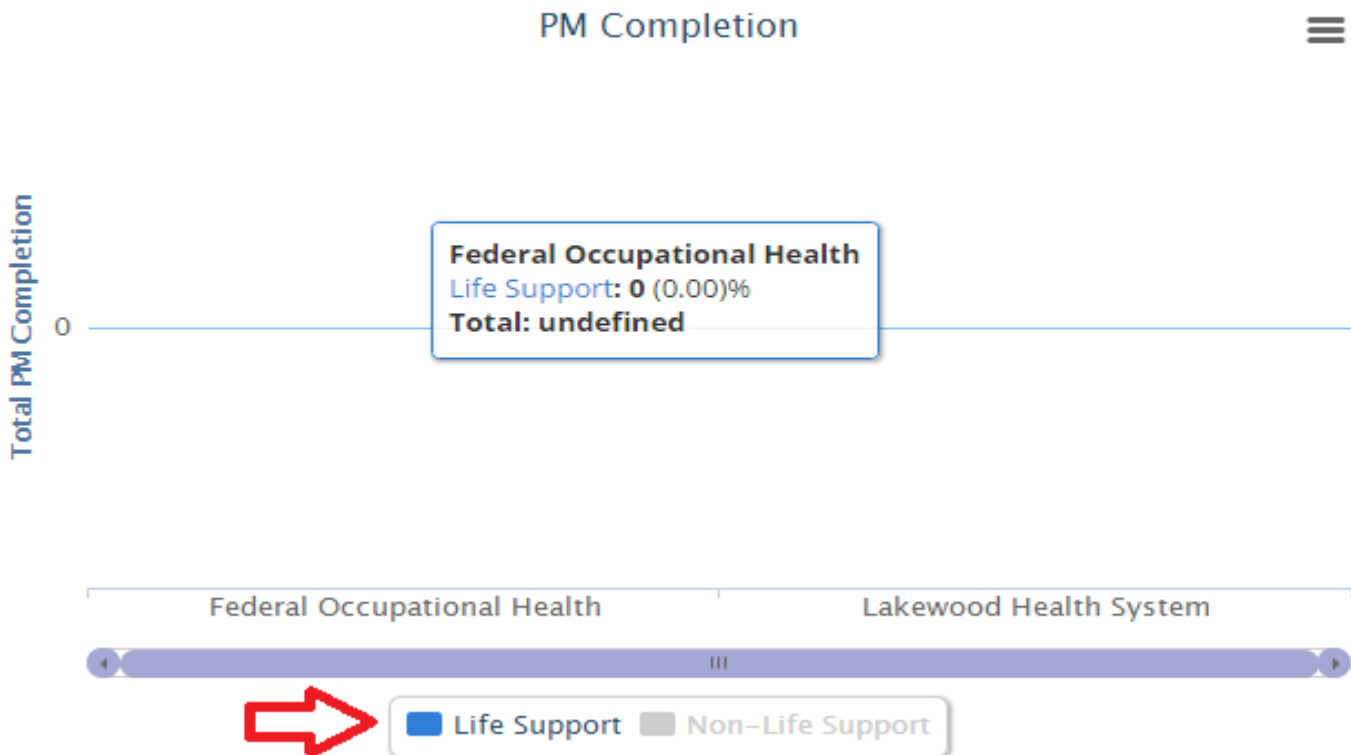
B) Customer PM Completion [Life Support] and [Non-Life Support]

Customers PM Completion [Life Support] And [Non-Life Support]

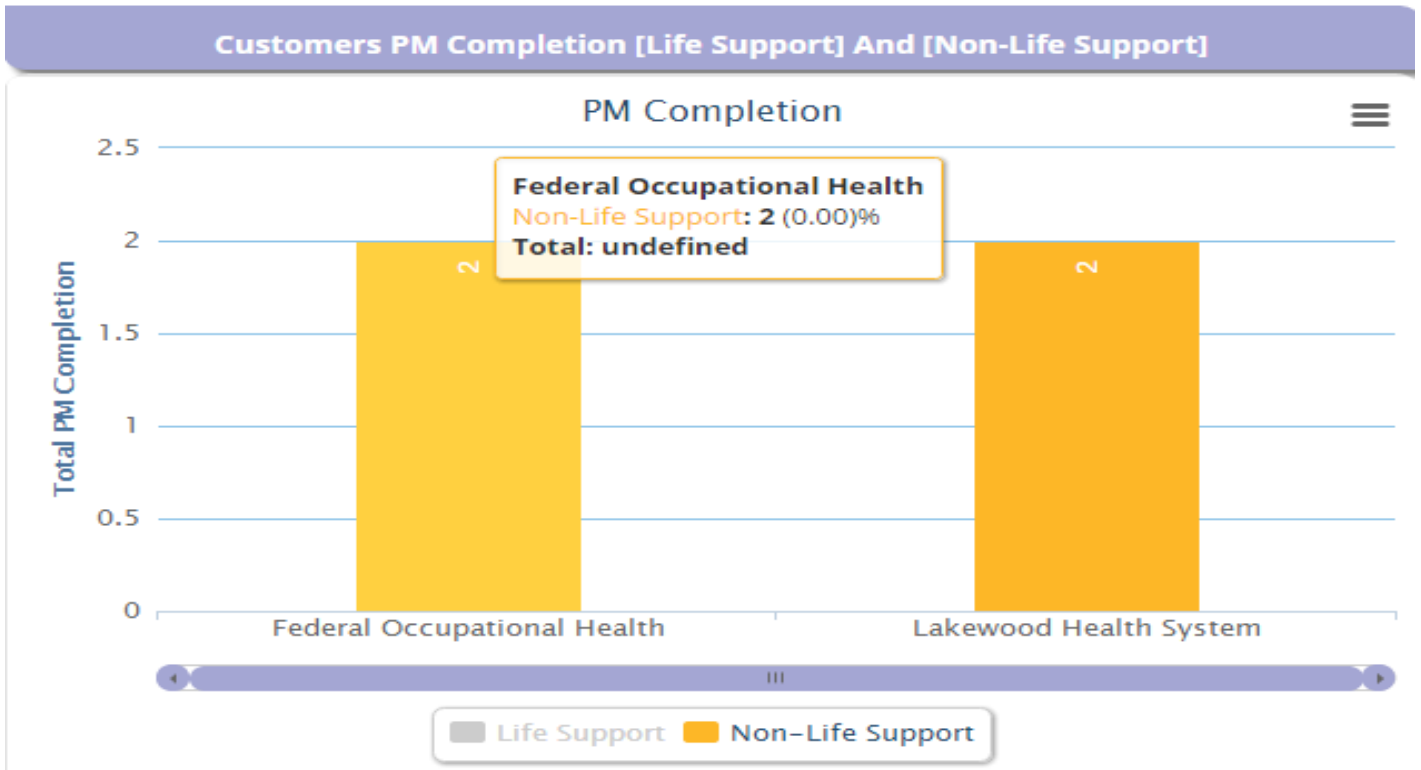


Customer PM Completion (Life Support):

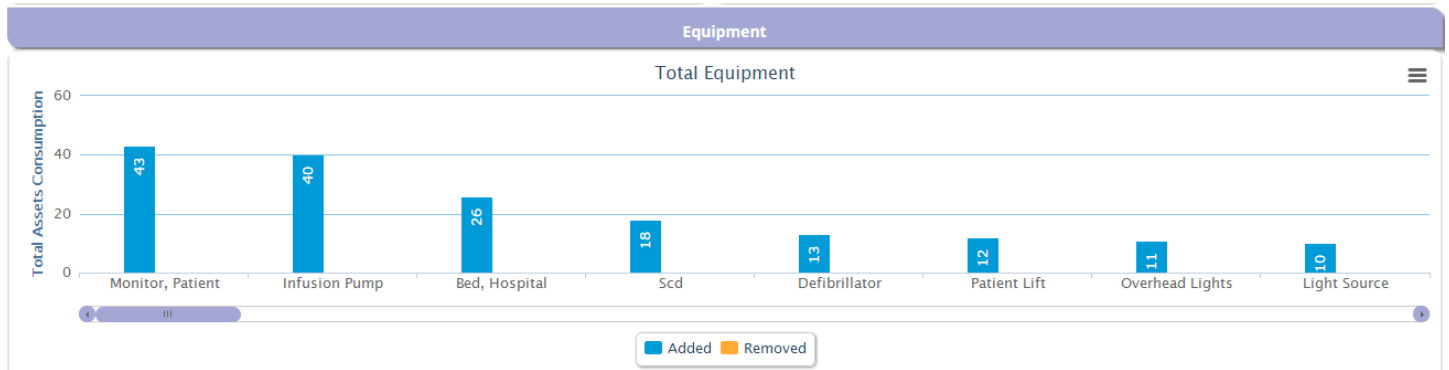
Customers PM Completion [Life Support] And [Non-Life Support]



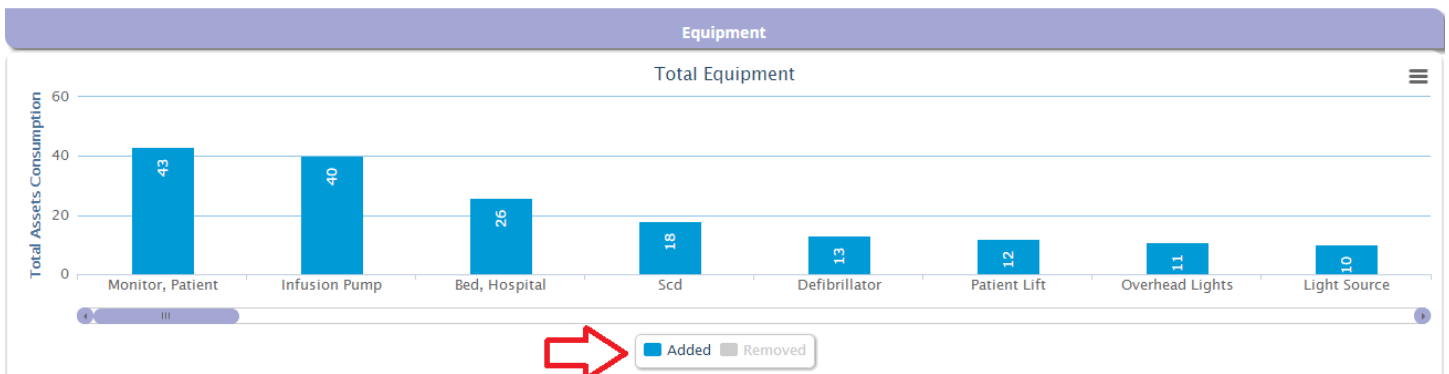
Customer PM Completion (Non Life Support):



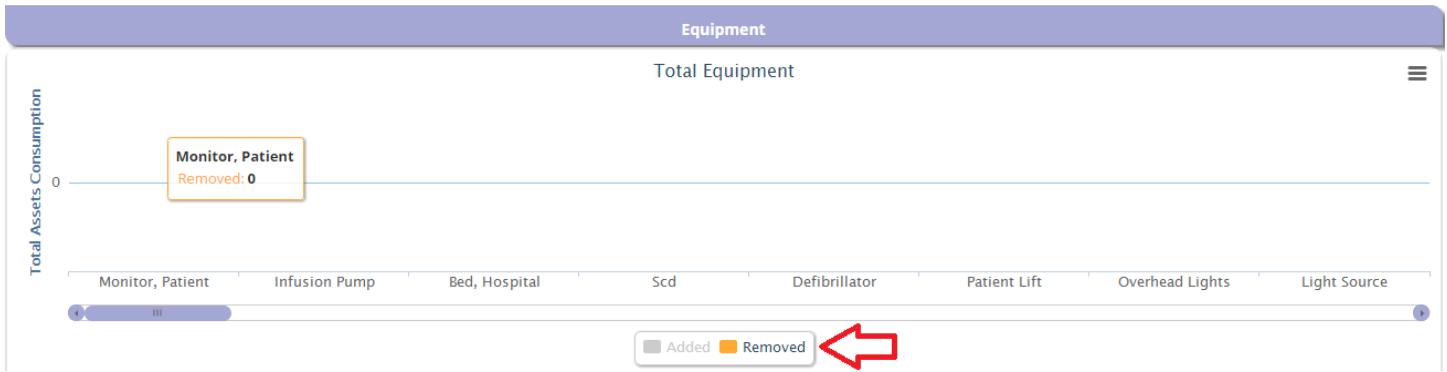
C) Equipments



Added Equipment:

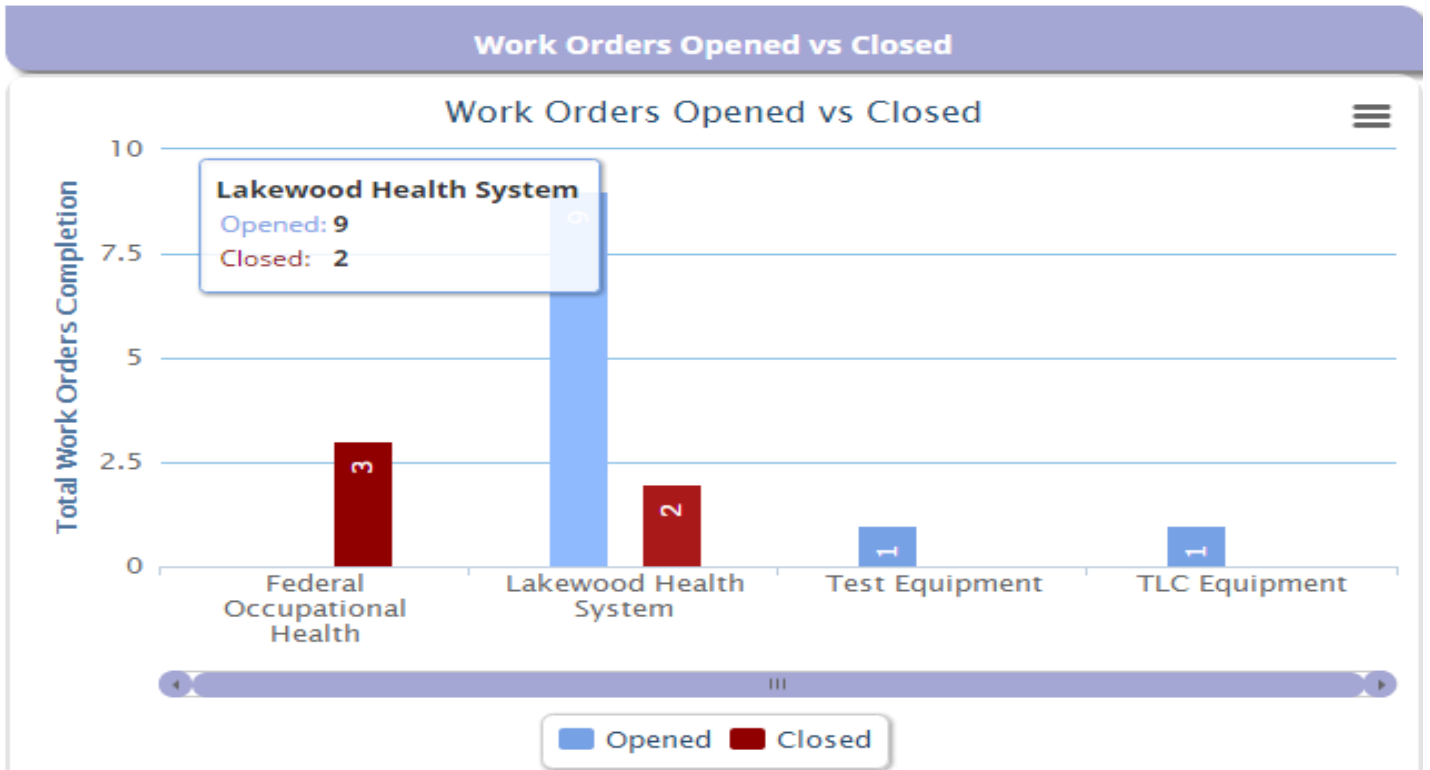


Removed Equipment:

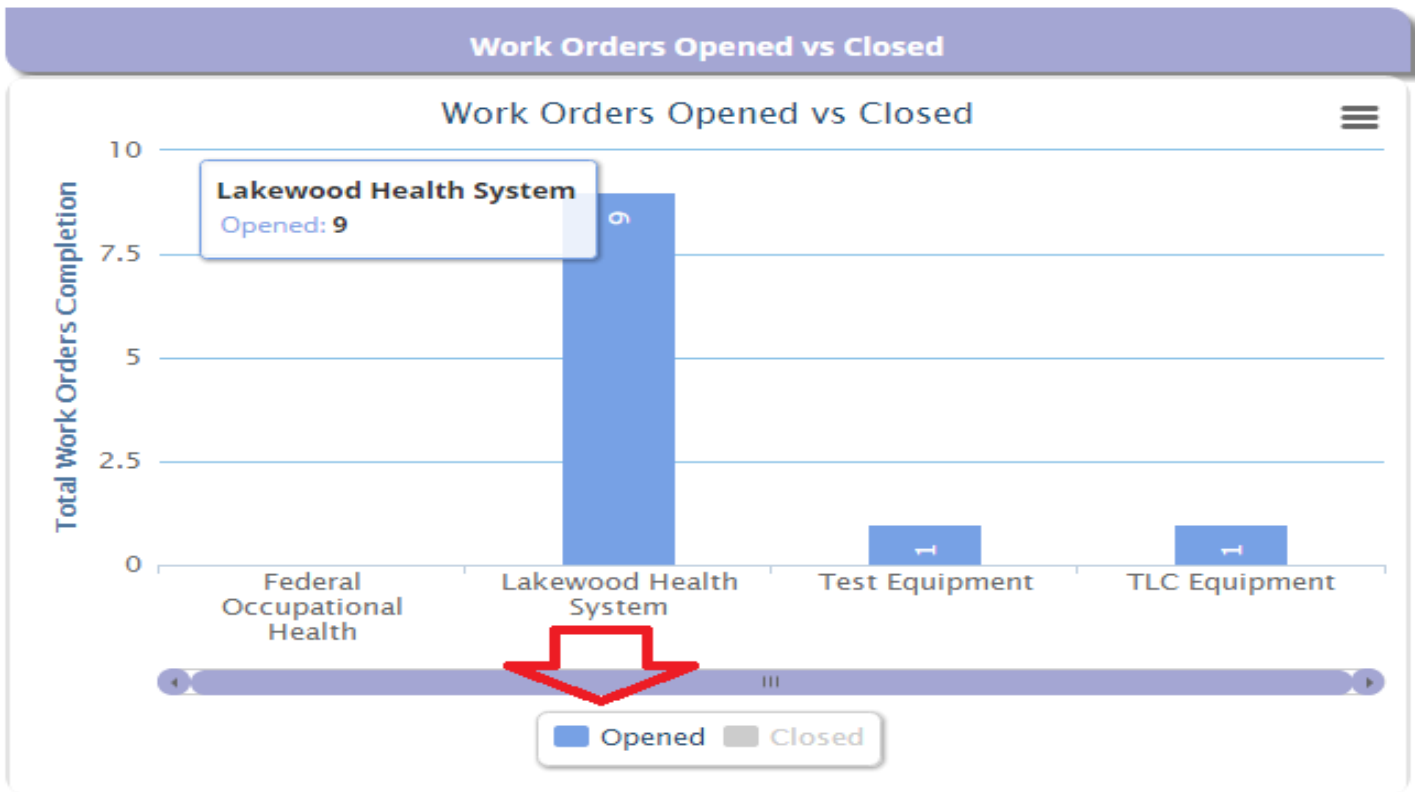


D) Work Orders Opened Vs Closed

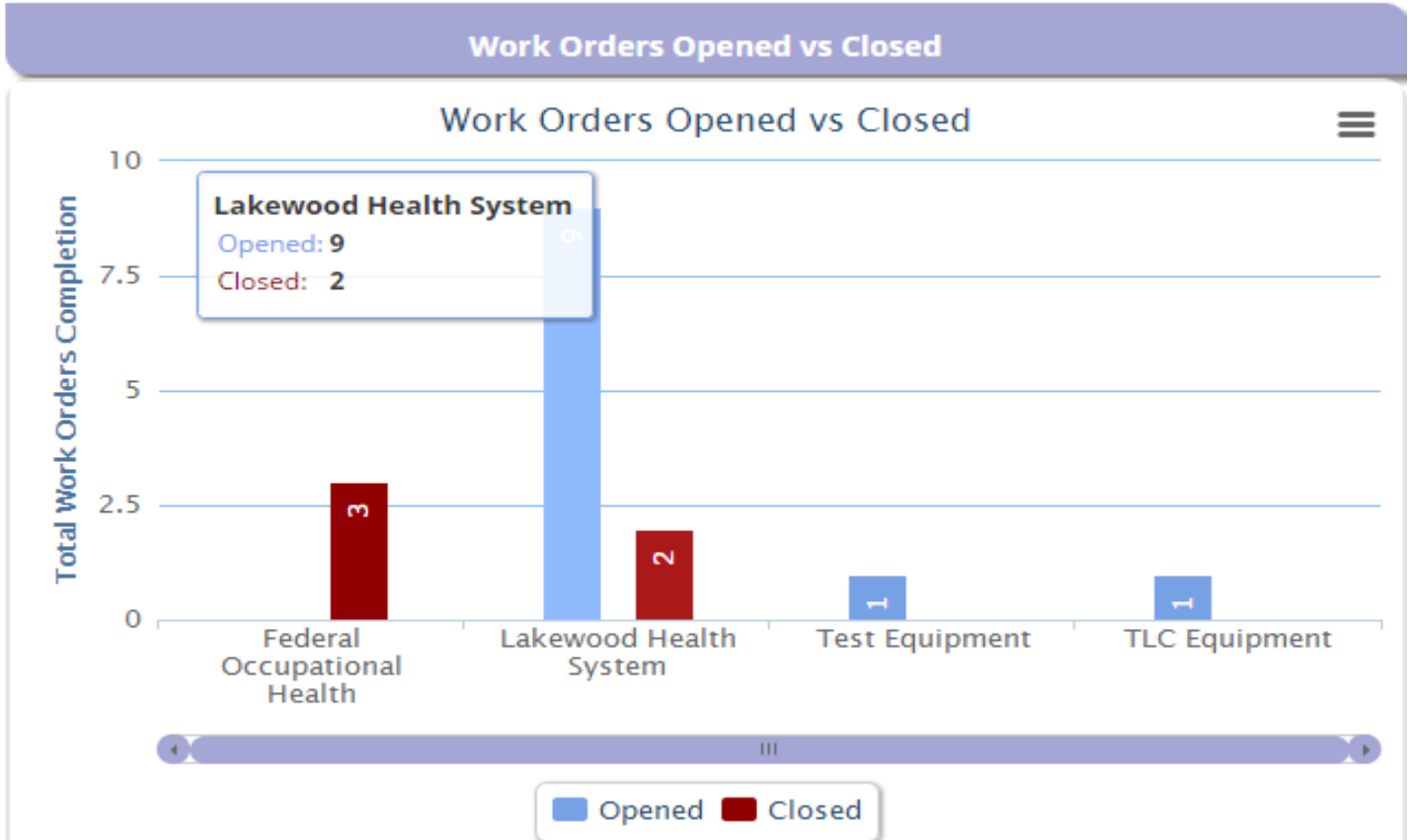
Here you can see and compare the opened and closed work orders.



Opened Work Orders:

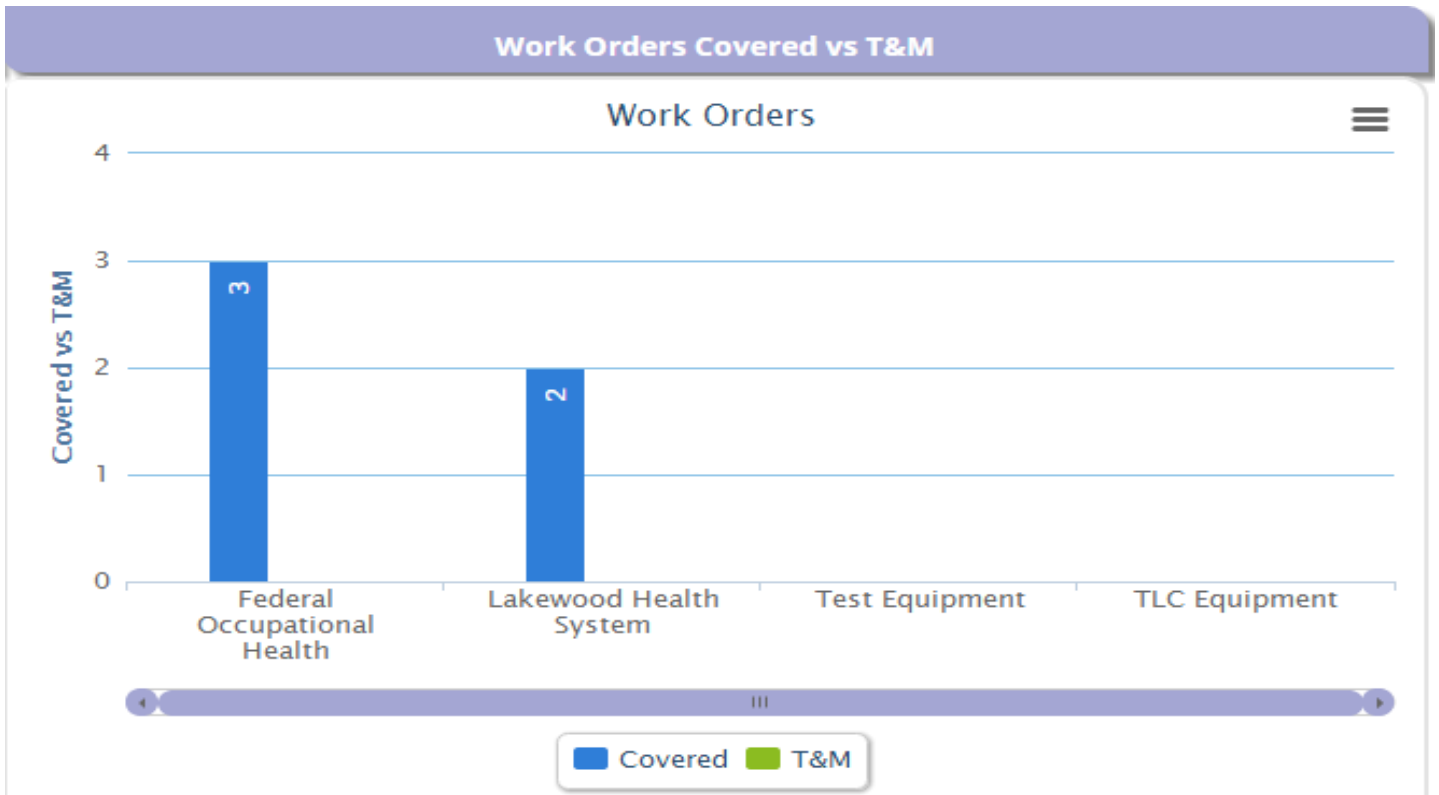


Closed Work Orders:

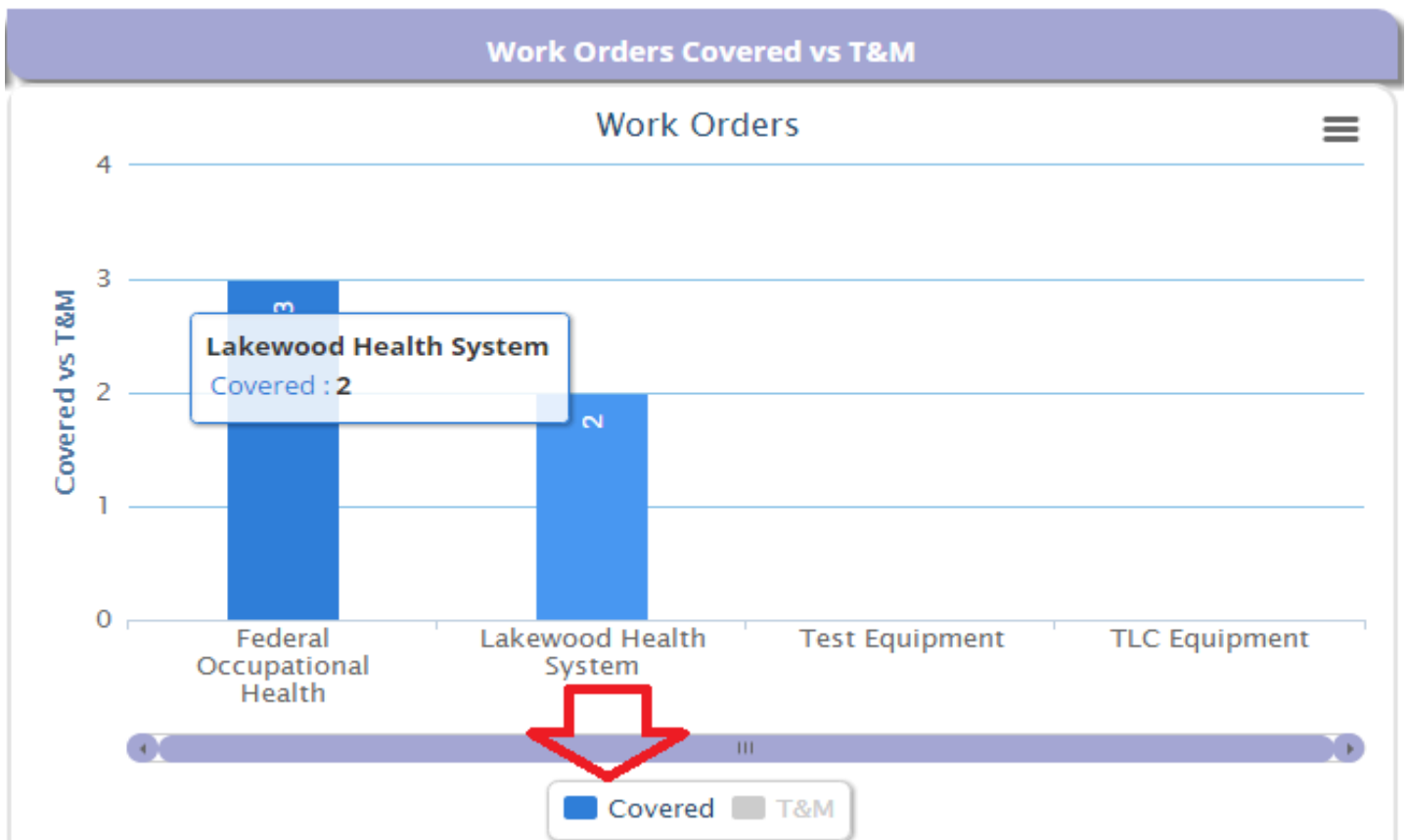


E) Work Orders Covered Vs T&M

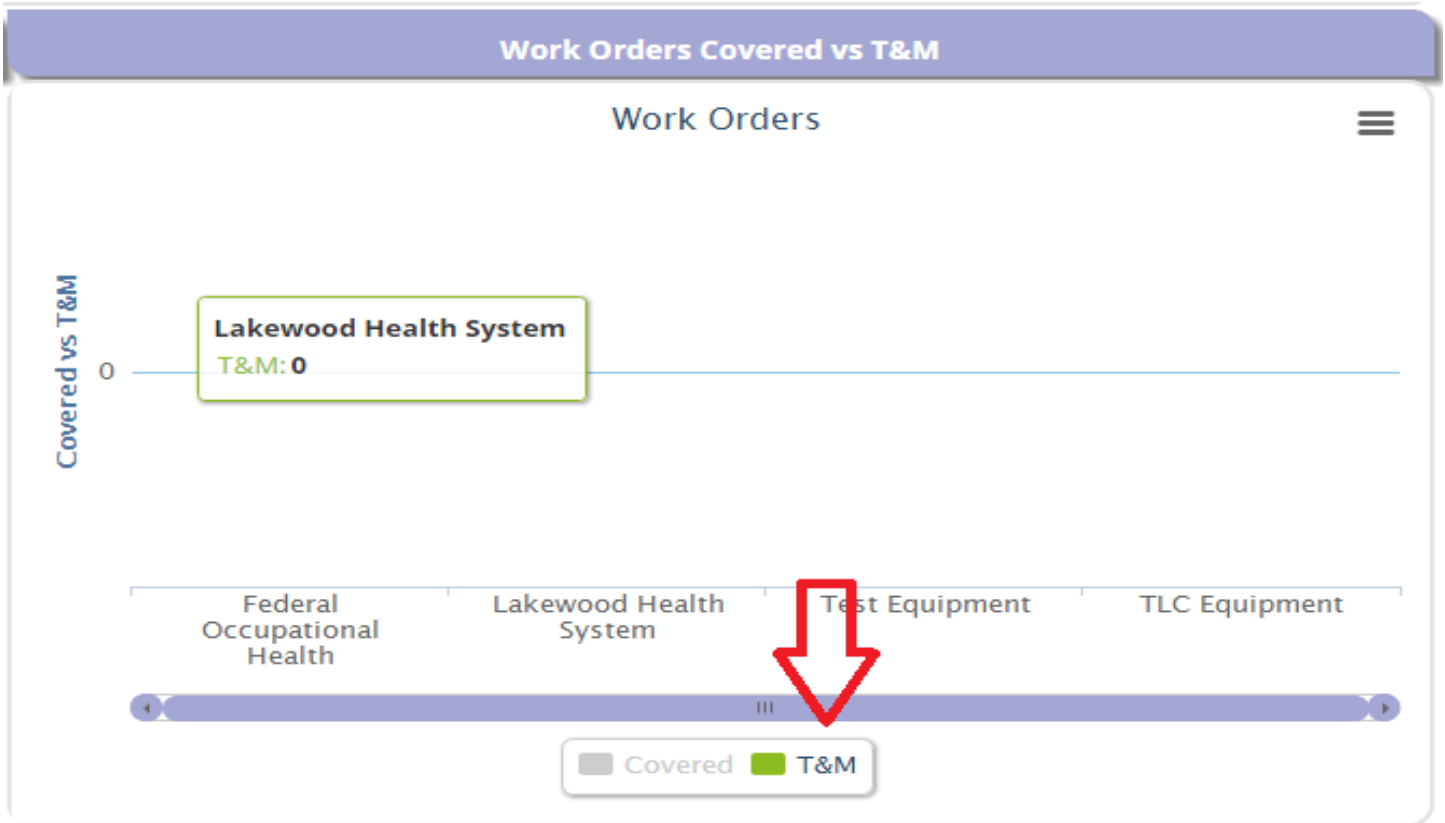
Here you can see and compare Covered work orders and T&M Work Orders.



Covered Work Orders:

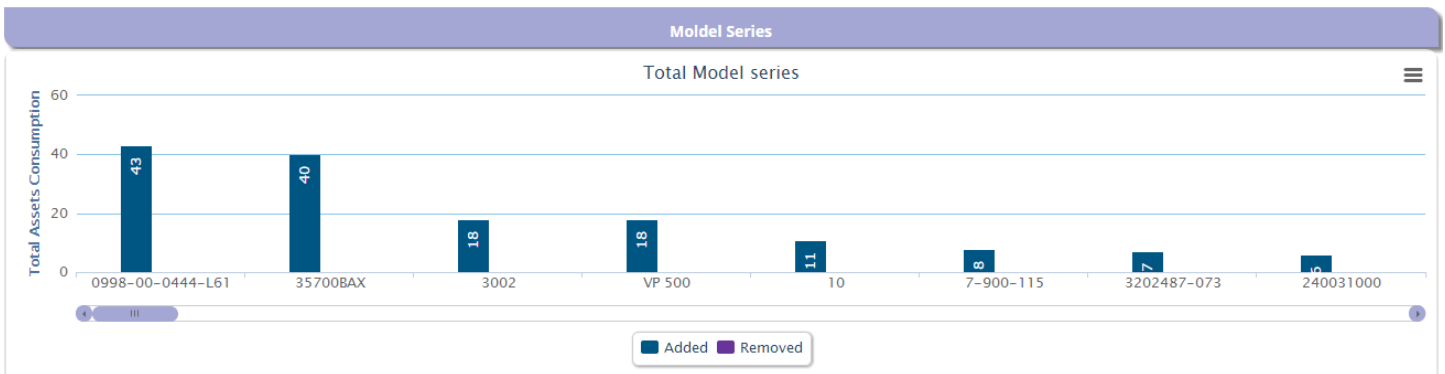


T&M Work Orders:

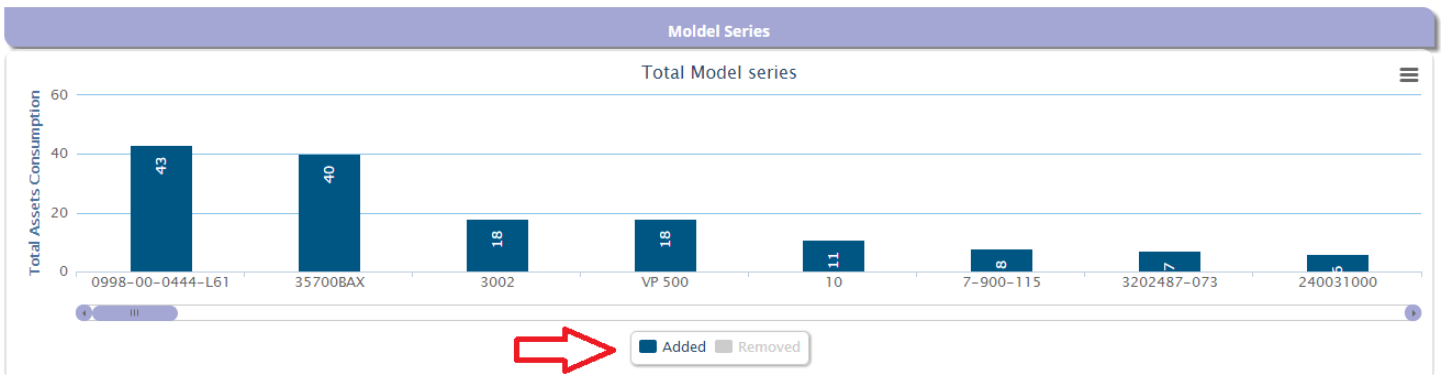


F) Model Series

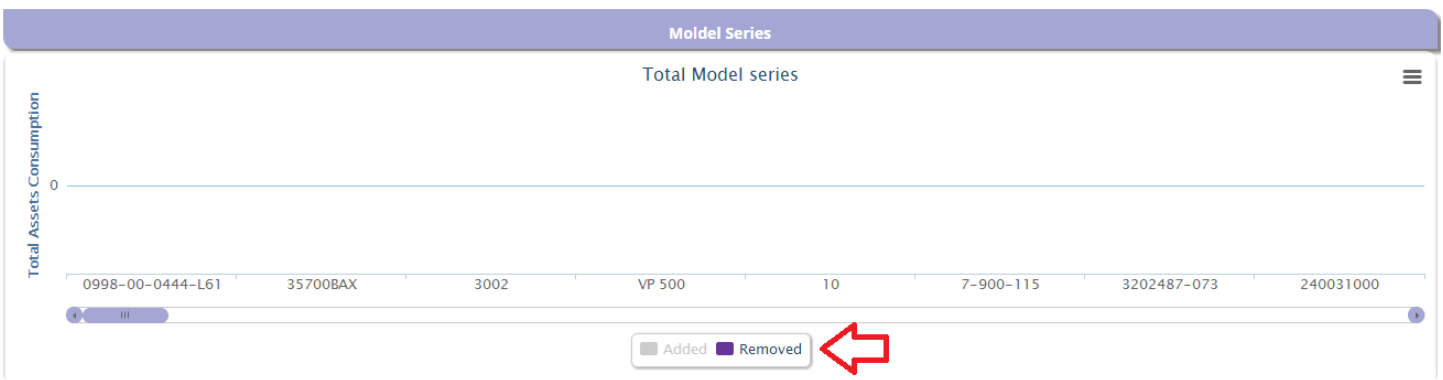
Here you can see the model series.



Added Model Series:

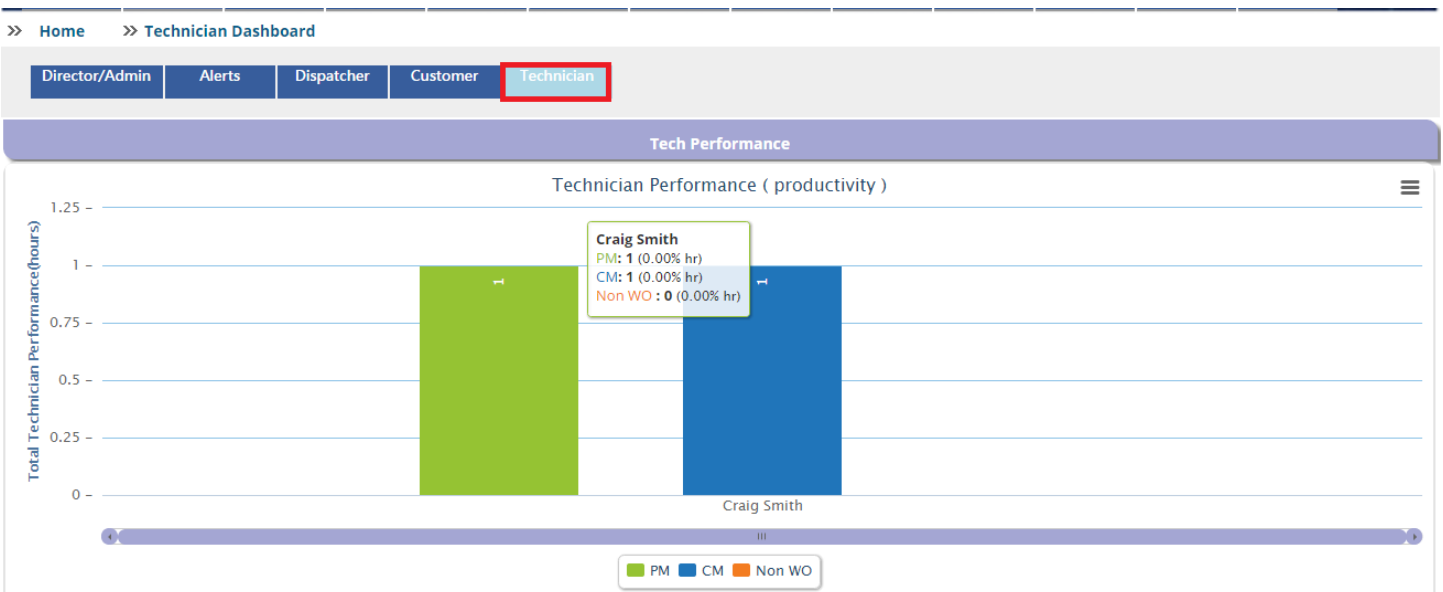


Removed Model Series

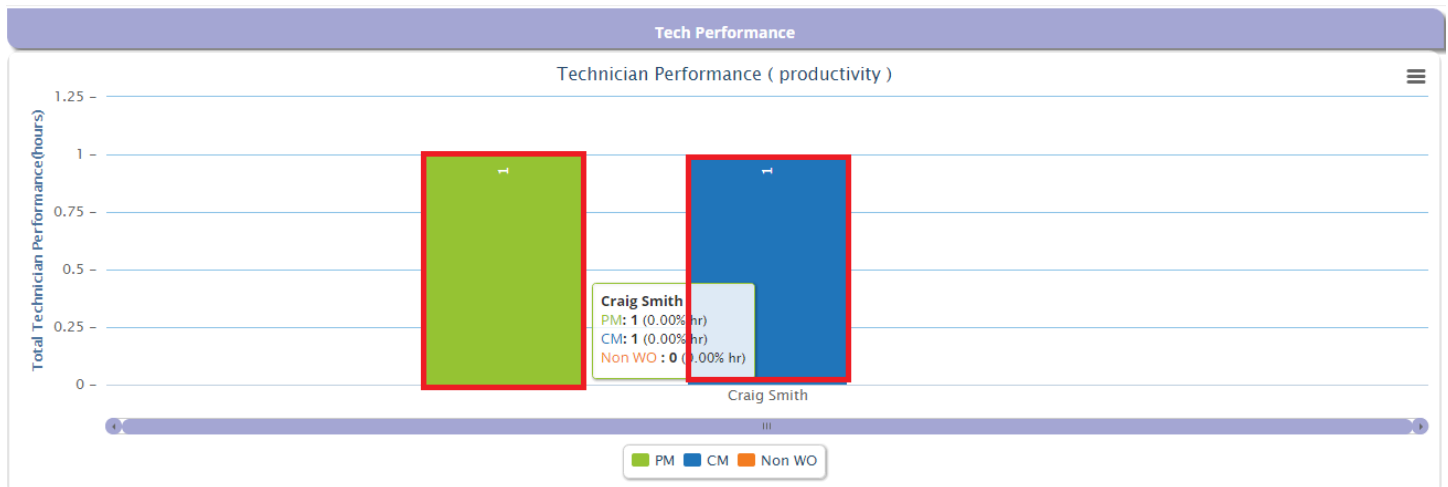


5: Technicians

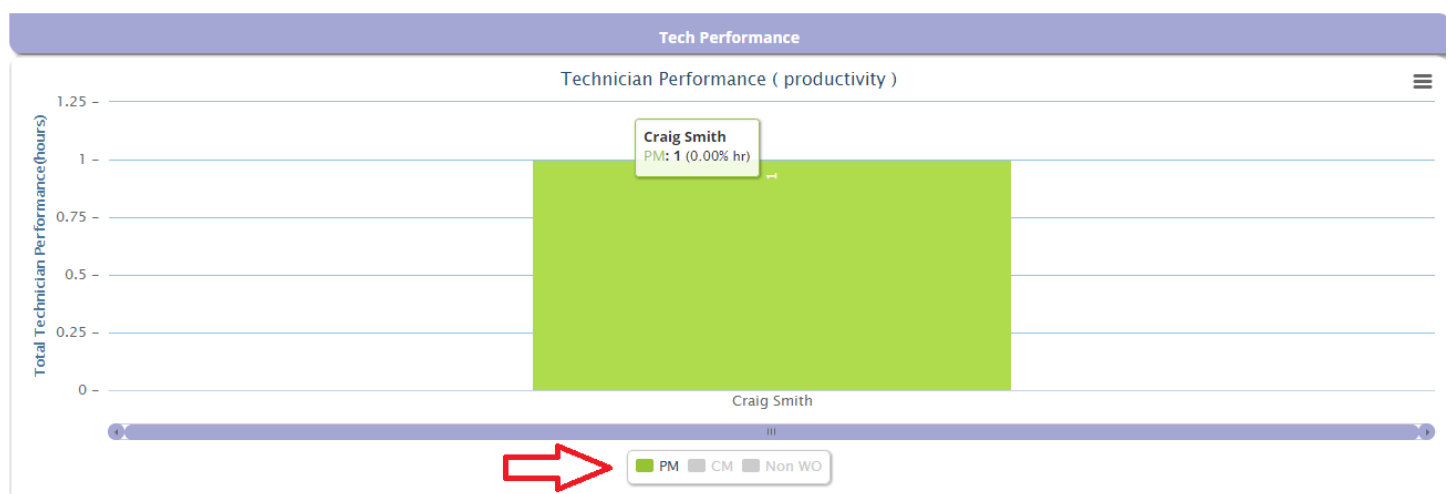
Here you can see the productivity of the Technician.



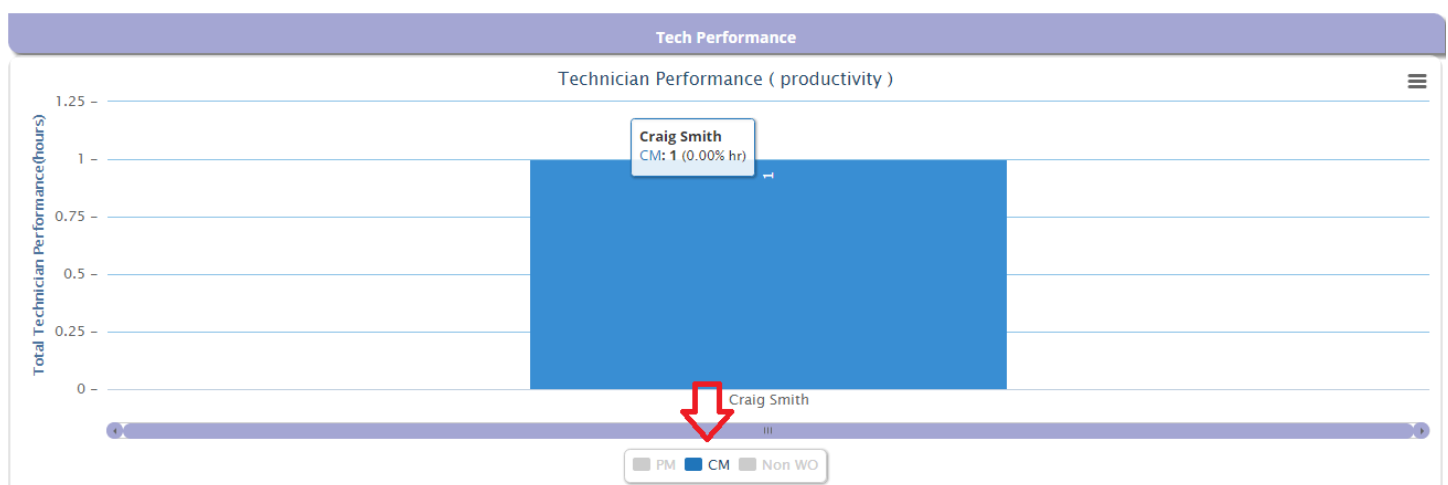
To see the details of the technician, click on the column as shown in the image below.



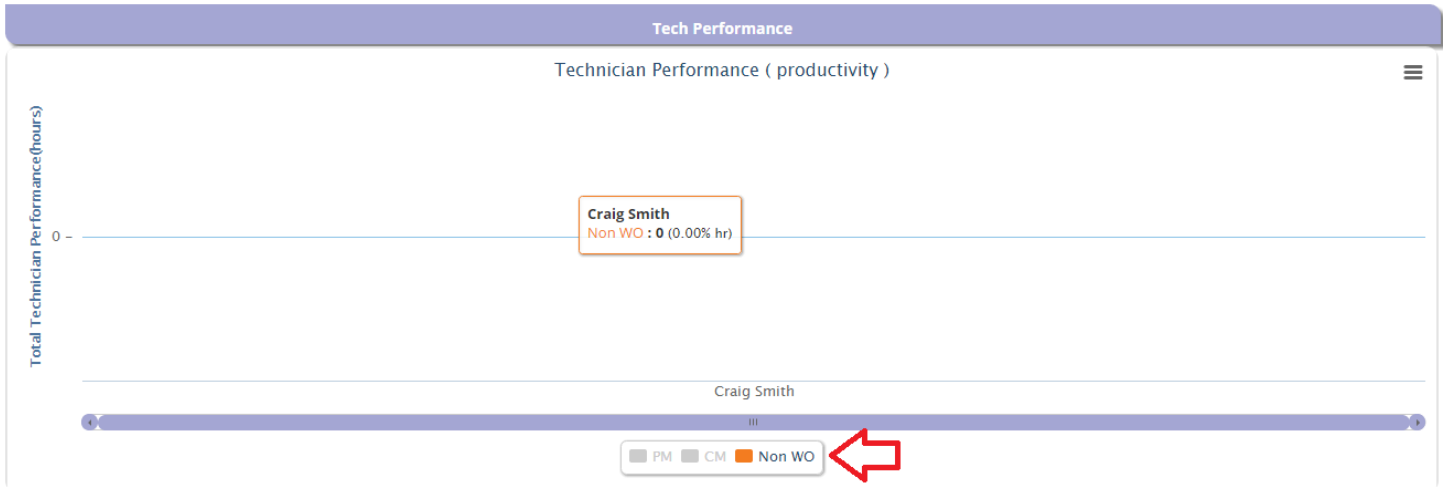
Technician performance in PM:



Technician performance in CM:

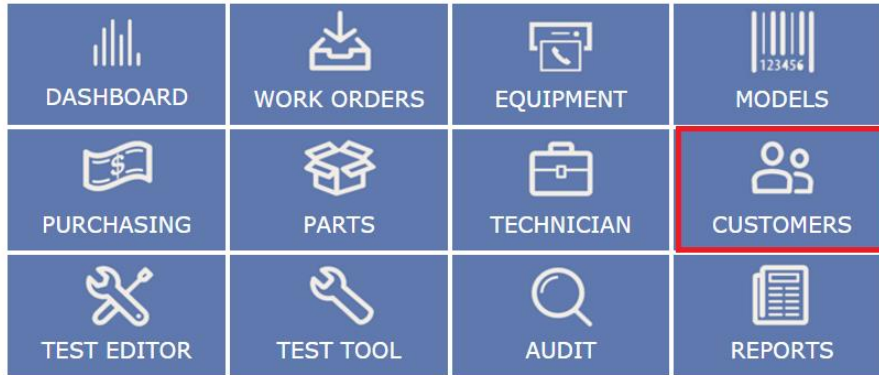


Technician performance in Non WO:



Merlin Customer User Manual

After logged in, you will see the page as shown in the image below. Click on the customers tab.



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After clicking the Customers tab, you can see the list of the existing customers which will look similar to the below image. To see the details you can click on the name of the customer in the name column.

The screenshot shows the 'Customers' page in Merlin 360. At the top, there's a navigation bar with a search box and a 'FIND' button. Below that is a row of navigation tabs, with 'CUSTOMERS' selected. The main content area shows a table of customer records. The table has columns for Name, Address, City, State, Contact, Total Equipment, and Total Work Orders. The first row is highlighted in light blue.

Name	Address	City	State	Contact	Total Equipment	Total Work Orders
Federal Occupational Health	N/A	Kansas City	MO	Felcia Stewart / 816-426-2324 X	9	0
Lakewood Health System	49725 County 83	Staples	MN	Meliane Smith / 218-894-1515 X 000	303	8
Test Equipment	2720 Hwy 10 NE	Mounds View	MN	Julia Dee / 651-357-1903 X 111	0	0
TLC Equipment	2720 Hwy 10 NE	Mounds View	MN	Tim Koes / 6514079300 X	2	1

1: Quick Search



Insert the **name, address, city, state** and **contact** of the customer in this search box and click on the **FIND** button to search the customer.

The screenshot shows the Merlin 360 interface with a search box containing 'Lakewood Health System' and a red 'FIND' button. The navigation bar includes options like HOME, DASHBOARD, WORK ORDERS, EQUIPMENT, MODELS, TECHNICIANS, CUSTOMERS, PURCHASING, PARTS, TEST EDITOR, TEST TOOL, AUDIT, and REPORTS. Below the search bar, there are tabs for 'Work Orders' and 'Customers'. A 'DETAILS' section shows 'Customer Name : Federal Occupational Health' and a 'List View' button. A table below displays search results for various customers.

Name	Address	City	State	Contact	Total Equipment	Total Work Orders
Federal Occupational Health	N/A	Kansas City	MO	Felicia Stewart / 816-426-2324 X 000	9	0
Lakewood Health System	49725 County 83	Staples	MN	Meliane Smith / 218-894-1515 X 000	303	10
Test Equipment	2720 Hwy 10 NE	Mounds View	MN	Julia Dee / 651-357-1903 X 111	1	1
TLC Equipment	2720 Hwy 10 NE	Mounds View	MN	Tim Koes / 6514079300 X	2	1

After clicking the **Find** button, you can see the search result as shown in the image below.


The screenshot shows the Merlin 360 interface with a search box containing 'Quick Search' and a green 'FIND' button. The navigation bar is the same as in the previous screenshot. Below the search bar, there are tabs for 'Work Orders' and 'Customers'. A 'DETAILS' section shows 'Customer Name : Federal Occupational Health' and a 'List View' button. A search results section displays the following text: 'Search Results : Customer Name =*Lakewood Health System* or Customer Code =*Lakewood Health System** or Customer id =*Lakewood Health System*'. Below this, a table displays the search results.

Name	Address	City	State	Contact	Total Equipment	Total Work Orders
Lakewood Health System	49725 County 83	Staples	MN	218-894-1515		

2: Sorting

--Click on any of the column name for sorting the column in ascending or descending order.

>> Customers

DETAILS Customer Name : Federal Occupational Health [List View](#)  [Day](#) [Week](#) [Month](#)

Name	Address	City	State	Contact	Total Equipment	Total Work Orders
Federal Occupational Health	N/A	Kansas City	MO	Felicia Stewart / 816-426-2324 X 000	9	0
Lakewood Health System	49725 County 83	Staples	MN	Meliane Smith / 218-894-1515 X 000	303	10
Test Equipment	2720 Hwy 10 NE	Mounds View	MN	Julia Dee / 651-357-1903 X 111	1	1
TLC Equipment	2720 Hwy 10 NE	Mounds View	MN	Tim Koes / 6514079300 X	2	1

--Click on any of the column name for sorting the column in ascending or descending order.

3: Reset






Click on this button to refresh the page.

4: Customer details

Click on the name of the customer to see the details of the customer.


Merlin 360™
Enlightened Resource Management

HELP & RESOURCES | [HI ADMIN](#) 
LL:12.97/Lon:77.59

Quick Search [FIND](#)   [Logout](#)


[HOME](#) [DASHBOARD](#) [WORK ORDERS](#) [EQUIPMENT](#) [MODELS](#) [TECHNICIANS](#) [CUSTOMERS](#) [PURCHASING](#) [PARTS](#) [TEST EDITOR](#) [TEST TOOL](#) [AUDIT](#) [REPORTS](#)

>> Customers


DETAILS Customer Name : Federal Occupational Health [List View](#)  [Day](#) [Week](#) [Month](#)

Name	Address	City	State	Contact	Total Equipment	Total Work Orders
Federal Occupational Health	N/A	Kansas City	MO	Felicia Stewart / 816-426-2324 X 000	9	0
Lakewood Health System	49725 County 83	Staples	MN	Meliane Smith / 218-894-1515 X 000	303	10
Test Equipment	2720 Hwy 10 NE	Mounds View	MN	Julia Dee / 651-357-1903 X 111	1	1
TLC Equipment	2720 Hwy 10 NE	Mounds View	MN	Tim Koes / 6514079300 X	2	1

After clicking on the name of the customer, you can see the page as shown in the image below. Here you can see the customer details.

Click on the edit  button as shown below to edit the customer details.

>> Customer >> Customer Details




[Please Upload Image](#)

Customer Name* : Federal Occupational Health
Phone Number* : 816-426-2324 Ext* : 000
User Name* : N/A
Password* : *****
 Show Password
Fax Number :
Website :
Physical Address* : N/A
Physical Address Line 2 :

Billing Address : 1201 Walnut
Billing Address Line 2 : Suite 500
City* : Kansas City
State* : MO
Primary Contact Person* : Felicia Stewart
Primary Contact Number* : 816-426-2324 Ext* : 000
Email* : customerservice@technicallifecare.com
Zip Code* : 0000
Total Equipments : 9
Status : Active
Last Status Change :
No. of Beds : N/A
No. of Buildings : N/A
No. of Employees : N/A

Technicians Departments Contacts Media Equipment
Facility Default Facility Work Order Layout Map Contracts Notes

Name	Address	City	State	Phone	Total Work Orders
Vendor					0

After clicking the edit button, you can edit the customer details. After editing the information click on the update 

button to update the information and click on the cancel  button if you don't want to edit the customer details.



Click on this button to update the customer details

Click on this button if you don't want to edit the customer details

Please Upload Image

Customer Name* : Federal Occupational Health

Phone Number* : 816-426-2324 Ext * : 000

User Name* : N/A

Password* :

Show Password

Fax Number :

Website :

Physical Address* : N/A

Physical Address Line 2 :

Billing Address : 1201 Walnut

Billing Address Line 2 : Suite 500

City* : Kansas City

State* : MO

Primary Contact Person* : Felicia Stewart

Primary Contact Number* : 816-426-2324 Ext* : 000

Email* : customerservice@technicalli

Zip Code* : N/A

Total Equipments : 9

Status : Active

Last Status Change :

No. of Beds : N/A

No. of Buildings : N/A

No. of Employees : N/A

On the right side of the page you can see the different tabs as shown in the below image.



You Can see the information about Technicians, Departments, Contracts, Media, Equipment, Facility Default, Facility Work Order Layout, Map, Contracts and Notes by simply clicking on the image icons.

Technicians

Click on this tab to see the list of technicians. You can select a new technician and assign it for the customer by clicking on the **ADD** button.

>> Customer >> Customer Details

[Please Upload Image](#)

Customer Name* :

Phone Number* : Ext * :

User Name* :

Password* :

Show Password

Fax Number :

Website :

Physical Address* :

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* :

State* :

Primary Contact Person* :

Primary Contact Number* : Ext* :

Email* :

Zip Code* :

Total Equipments : 303

Status :

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

Technicians	Departments	Contacts	Media	Equipment
Facility Default	Facility Work Order Layout	Map	Contracts	Notes

List of Technicians

- Andrew Kirchoff
- Bonnie Nixon
- Carol Pool
- Chad Doyle
- Chuck Brueske
- Craig Smith
- Crystal Smith
- Customer Service

[ADD](#)

There are no technicians on this list.

After assigning the technician, you can see the assigned technician in the list as shown in the image below.

[Please Upload Image](#)

Customer Name* : Lakewood Health System

Phone Number* : 800-525-1033 Ext * : 000

User Name* : Hope

Password* : *****

Show Password

Fax Number :

Website : <http://www.lakewoodhealthsystem.com/>

Physical Address* : 49725 County 83

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* : Staples

State* : MN

Primary Contact Person* : Meliane Smith

Primary Contact Number* : 218-894-1515 Ext* : 000

Email* : msmith@gmail.com

Zip Code* : 56479

Total Equipments : 303

Status : Active

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

Technicians	Departments	Contacts	Media	Equipment
Facility Default	Facility Work Order Layout	Map	Contracts	Notes

Name	Address	City	State	Phone	Total Work Orders
Carol Pool					0

Departments

You will see the below image after clicking on this tab. Here you can see the existing departments and you can add a new department .To add a new department write the department name and code and then click on the **ADD NEW** button .

The screenshot shows the 'Departments' tab in a software application. On the left, there is a form for adding a new department. The form includes the following fields and values:

- Billing Address : []
- Billing Address Line 2 : []
- City* : Staples
- State* : MN
- Primary Contact Person* : Meliane Smith
- Primary Contact Number* : 218-894-1515 Ext* : 000
- Email* : msmith@gmail.com
- Zip Code* : 56479
- Total Equipments : 303
- Status : Active
- Last Status Change : []
- No. of Beds : []
- No. of Buildings : []
- No. of Employees : []
- Customer Name* : Lakewood Health System
- Phone Number* : 800-525-1033 Ext * : 000
- User Name* : Hope
- Password* : []
- Show Password : []
- Fax Number : []
- Website : http://www.lakewoodhealthsy
- Physical Address* : 49725 County 83
- Physical Address Line 2 : []

On the right, there is a 'Department List' and an 'ADD/Edit Department' form. The 'Department List' shows a scrollable list of departments: Ambulance, Anesthesia, Behavioral Unit, Cardiac Rehab, Care Center, Clinic, Clinic-Browerville, Clinic-Eagle Bend, Clinic-Motley, Clinic-Pillager, Derm Clinic, ER, Fitness Room, Home Care & Hospice, ICU/CCU. The 'ADD/Edit Department' form has the following fields and values:

- Department Name : []
- code : []
- Department Status : []
- ADD NEW button

To edit the existing department just select the department name from the list and you will see the image looks like below image.

The screenshot shows the 'Departments' tab in a software application. On the left, there is a form for adding a new department. The form includes the following fields and values:

- Billing Address : []
- Billing Address Line 2 : []
- City* : Staples
- State* : MN
- Primary Contact Person* : Meliane Smith
- Primary Contact Number* : 218-894-1515 Ext* : 000
- Email* : msmith@gmail.com
- Zip Code* : 56479
- Total Equipments : 303
- Status : Active
- Last Status Change : []
- No. of Beds : []
- No. of Buildings : []
- No. of Employees : []
- Customer Name* : Lakewood Health System
- Phone Number* : 800-525-1033 Ext * : 000
- User Name* : Hope
- Password* : []
- Show Password : []
- Fax Number : []
- Website : http://www.lakewoodhealthsy
- Physical Address* : 49725 County 83
- Physical Address Line 2 : []

On the right, there is a 'Department List' and an 'ADD/Edit Department' form. The 'Department List' shows a scrollable list of departments: Ambulance, Anesthesia, Anesthesia1, Behavioral Unit, Cardiac Rehab, Care Center, Clinic, Clinic-Browerville, Clinic-Eagle Bend, Clinic-Motley, Clinic-Pillager, Derm Clinic, ER, Fitness Room, Home Care & Hospice. The 'Behavioral Unit' department is selected. The 'ADD/Edit Department' form has the following fields and values:

- Department Name : Behavioral Unit
- code : 6600
- Department Status : []
- CANCEL button
- UPDATE button
- REMOVE button

Edit the information and click on the **UPDATE** button .Your department name will be updated.

Contacts

Here you can see the contact information of the customer and you can also see the primary contact information .After clicking on this image the page will look like this –

☰

Please Upload Image

Customer Name* :

Phone Number* : Ext * :

User Name* :

Password* :

Show Password

Fax Number :

Website :

Physical Address* :

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* :

State* :

Primary Contact Person* :

Primary Contact Number* : Ext* :

Email* :

Zip Code* :

Total Equipments :

Status :

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

☰

Technicians
Departments
Contacts
Media
Equipment

☰

Facility Default
Facility Work Order Layout
Map
Contracts
Notes

Title :

First Name* :

Last Name* :

Phone Number* : Ext* :

Email Address* :

Fax Number :

Department :

ADD

Title	First Name	Last Name	Phone Number	Ext	Fax Number	Email	Department	Primary Contact	Primary Dept Contact	Inactive
Meliane Smith			218-894-1515	000		msmith@gmail.com		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

To add a new contact, fill the information such as title, first name, last name etc and click on the ADD button .after clicking on the ADD button, you can see the page looks like below image.

☰

Please Upload Image

Customer Name* :

Phone Number* : Ext * :

User Name* :

Password* :

Show Password

Fax Number :

Website :

Physical Address* :

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* :

State* :

Primary Contact Person* :

Primary Contact Number* : Ext* :

Email* :

Zip Code* :

Total Equipments :

Status :

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

☰

Technicians
Departments
Contacts
Media
Equipment

☰

Facility Default
Facility Work Order Layout
Map
Contracts
Notes

Title :

First Name* :

Last Name* :

Phone Number* : Ext* :

Email Address* :


Fax Number :



Department :

ADD

Saved Successfully

Title	First Name	Last Name	Phone Number	Ext	Fax Number	Email	Department	Primary Contact	Primary Dept Contact	Inactive
Meliane Smith			218-894-1515	000		msmith@gmail.com		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr James	Anderson		4423456789	000	1234324543	james@wk.com	Ambulance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

You can edit the information about the contacts by clicking on the edit  button. After clicking the edit button you will see the page looks like below image.

Please Upload Image

Customer Name* : Lakewood Health System

Phone Number* : 800-525-1033 Ext * : 000

User Name* : Hope

Password* :

Show Password

Fax Number :

Website : <http://www.lakewoodhealthsy>

Physical Address* : 49725 County 83

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* : Staples

State* : MN

Primary Contact Person* : Meliane Smith

Primary Contact Number* : 218-894-1515 Ext* : 000

Email* : msmith@gmail.com

Zip Code* : 56479

Total Equipments : 303

Status : Active

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

Technicians Departments **Contacts** Media Equipment

Facility Default Facility Work Order Layout Map Contracts Notes

Title : Mr

First Name* : James

Last Name* : Anderson

Phone Number* : 4423456789 Ext* : 000


Email Address* : james@wk.com



Fax Number : 1234324543

Department : Ambulance

UPDATE **CANCEL**

Title	First Name	Last Name	Phone Number	Ext	Fax Number	Email	Department	Primary Contact	Primary Dept Contact	Inactive
Mr	James	Anderson	4423456789	000	1234324543	james@wk.com	Ambulance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meliane	Smith	218-894-1515			msmith@gmail.com		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Edit the information and Click on the **UPDATE** button .The information will be updated. To change the primary contacts, check the checkbox below the Primary Contact column and click on the update  button on the right side of your page. After updating the page, you can see the primary contact has been changed.

Please Upload Image

Customer Name* : Lakewood Health System

Phone Number* : 800-525-1033 Ext * : 000

User Name* : Hope

Password* :

Show Password

Fax Number :

Website : <http://www.lakewoodhealthsy>

Physical Address* : 49725 County 83

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* : Staples

State* : MN

Primary Contact Person* : James

Primary Contact Number* : 4423456789 Ext* : 000

Email* : james@wk.com

Zip Code* : 56479

Total Equipments : 303

Status : Active

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

Technicians Departments **Contacts** Media Equipment

Facility Default Facility Work Order Layout Map Contracts Notes

Title : Mr

First Name* :

Last Name* :

Phone Number* : Ext* :

Email Address* :

Fax Number :

Department :

ADD



Title	First Name	Last Name	Phone Number	Ext	Fax Number	Email	Department	Primary Contact	Primary Dept Contact	Inactive
Mr	James	Anderson	4423456789	000	1234324543	james@wk.com	Ambulance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meliane	Smith	218-894-1515			msmith@gmail.com		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Customer Details Are Updated

Media

Click on this tab to upload documents and images.

>> Customer >> Customer Details

Please Upload Image

Customer Name*	: Lakewood Health System
Phone Number*	: 800-525-1033 Ext * : 000
User Name*	: Hope
Password*	:
<input type="checkbox"/> Show Password	
Fax Number	:
Website	: http://www.lakewoodhealthsy
Physical Address*	: 49725 County 83
Physical Address Line 2	:

Billing Address	:	
Billing Address Line 2	:	
City*	:	Staples
State*	:	MN
Primary Contact Person*	:	James
Primary Contact Number*	:	4423456789 Ext* : 000
Email*	:	james@wk.com
Zip Code*	:	56479
Total Equipments	:	303
Status	:	Active
Last Status Change	:	
No. of Beds	:	
No. of Buildings	:	
No. of Employees	:	

Technicians	Departments	Contacts	Media	Equipment
Facility Default	Facility Work Order Layout	Map	Contracts	Notes
Media				

Upload Media for: ← Select a file type

← Choose a file to upload

* Upload the files which are less than 10MB and name them uniquely.

Click on this button to upload the chosen file

After uploading the file, you can see uploaded the file as shown in the image below.

>> Customer >> Customer Details

Please Upload Image

Customer Name* : Lakewood Health System
 Phone Number* : 800-525-1033 Ext * : 000
 User Name* : Hope
 Password* : *****
 Show Password
 Fax Number :
 Website : <http://www.lakewoodhealthsystem.com/>
 Physical Address* : 49725 County 83
 Physical Address Line 2 :

Billing Address :
 Billing Address Line 2 :
 City* : Staples
 State* : MN
 Primary Contact Person* : James
 Primary Contact Number* : 4423456789 Ext* : 000
 Email* : james@wk.com
 Zip Code* : 56479
 Total Equipments : 303
 Status : Active
 Last Status Change :
 No. of Beds :
 No. of Buildings :
 No. of Employees :

Technicians	Departments	Contacts	Media	Equipment
Facility Default	Facility Work Order Layout	Map	Contracts	Notes

Media

Select Document

FileName	Date	By	View	Download	Delete
beautiful-city-photos-background-1024x576.jpg	12/01/2015	admin			

Click on this button to see the file

Click on this button to download the file

Click on the edit button as shown in the below image to upload and delete files.

>> Customer >> Customer Details

Please Upload Image

Customer Name* : Lakewood Health System
 Phone Number* : 800-525-1033 Ext * : 000
 User Name* : Hope
 Password* : *****
 Show Password
 Fax Number :
 Website : <http://www.lakewoodhealthsystem.com/>
 Physical Address* : 49725 County 83
 Physical Address Line 2 :

Billing Address :
 Billing Address Line 2 :
 City* : Staples
 State* : MN
 Primary Contact Person* : James
 Primary Contact Number* : 4423456789 Ext* : 000
 Email* : james@wk.com
 Zip Code* : 56479
 Total Equipments : 303
 Status : Active
 Last Status Change :
 No. of Beds :
 No. of Buildings :
 No. of Employees :

Technicians	Departments	Contacts	Media	Equipment
Facility Default	Facility Work Order Layout	Map	Contracts	Notes

Media

Select Document

FileName	Date	By	View	Download	Delete
beautiful-city-photos-background-1024x576.jpg	12/01/2015	admin			

After clicking on the edit button you can upload new files and delete the existing files.

>> Customer >> Customer Details

Please Upload Image

Customer Name* : Lakewood Health System

Phone Number* : 800-525-1033 Ext * : 000

User Name* : Hope

Password* :

Fax Number :

Website : http://www.lakewoodhealthsys

Physical Address* : 49725 County 83

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* : Staples

State* : MN

Primary Contact Person* : James

Primary Contact Number* : 4423456789 Ext* : 000

Email* : james@wk.com

Zip Code* : 56479

Total Equipments : 303

Status : Active

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

Technicians Departments Contacts **Media** Equipment

Facility Default Facility Work Order Layout Map Contracts Notes

Media

Select Document

FileName	Date	By	View	Download	Delete
beautiful-city-photos-background-1024x576.jpg	12/01/2015	admin			

Upload Media for: Service Agree ← Choose a file type

Choose File ← Choose a file to upload

UPLOAD * Upload the files which are less than 10MB and name them uniquely.

↑ Click on this button to upload the chosen file ↑ Click on this button to delete the file

Equipment

Click on this tab to see the list of the equipments. To see the details of a equipment, click on the tag number as shown below.

>> Customer >> Customer Details

Please Upload Image

Customer Name* : Lakewood Health System

Phone Number* : 800-525-1033 Ext * : 000

User Name* : Hope

Password* :

Fax Number :

Website : http://www.lakewoodhealthsys

Physical Address* : 49725 County 83

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* : Staples

State* : MN

Primary Contact Person* : James

Primary Contact Number* : 4423456789 Ext* : 000

Email* : james@wk.com

Zip Code* : 56479

Total Equipments : 303

Status : Active

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

Technicians Departments Contacts Media **Equipment** Notes

Facility Default Facility Work Order Layout Map Contracts

1 2 3 4

Tag Number	Serial	Device Type	Manufacturer	Model #	Department Name	Equipment Status
107771	BEGJ03601	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	Anesthesia	Active
13272	123418	Modules,General,Icu	Ge Datex-Ohmeda	M-REC	Anesthesia	Active
17521	01 2187	X-Ray Control Console	Philips Medical-Radiology	9890 000 62481	Radiology	Active
17523	01 0691	X-Ray HV Generator	Philips Medical-Radiology	9890-000-02031	Radiology	Active
178793	1111CE264	Arthroscopy Pump	Stryker Endoscopy Division	350-800-001	OR	Active
178826	BDEA00645	Vaporizer	Ge Datex-Ohmeda	TEC 5	Anesthesia	Active
178828	BEGK03759	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	Anesthesia	Active
178973	0107110100209	Refrigerator, Lab	Danby Products	DCR412W	Pharmacy	Active
178974	0106050103571	Refrigerator, Lab	Danby Products	DCR412W	Pharmacy	Active
178989	NB6802	Microbiological Sys	Becton Dickinson Diag Div	B 9050	Laboratory	Active
19283	10010719	Cryostat, Microtomes	Leica Inc Microscopy	1800	Laboratory	Active
360759	147025	Centrifuge	Hamilton Bell Co Inc	V6500		Active



Map

Click on this tab to see the customer's location in the map.

>> Customer >> Customer Details

[Please Upload Image](#)

Customer Name* : Lakewood Health System

Phone Number* : 800-525-1033 Ext * : 000

User Name* : Hope

Password* :

Show Password

Fax Number :

Website : <http://www.lakewoodhealthsys>

Physical Address* : 49725 County 83

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* : Staples

State* : MN

Primary Contact Person* : James

Primary Contact Number* : 4423456789 Ext * : 000

Email* : james@wk.com

Zip Code* : 56479

Total Equipments : 303

Status : Active

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

Save

Technicians | Departments | Contacts | Media | Equipment

Facility Default | Facility Work Order Layout | **Map** | Contracts | Notes

Contracts

Click on this tab to see the contract information. Click on the control id to see the contract details.

>> Customer >> Customer Details

[Please Upload Image](#)

Customer Name* : Lakewood Health System

Phone Number* : 800-525-1033 Ext * : 000

User Name* : Hope

Password* :

Show Password

Fax Number :

Website : <http://www.lakewoodhealthsys>

Physical Address* : 49725 County 83

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* : Staples

State* : MN

Primary Contact Person* : Meliane Smith

Primary Contact Number* : 218-894-1515 Ext * : 000

Email* : msmith@gmail.com

Zip Code* : 56479

Total Equipments : 303

Status : Active

Last Status Change :

No. of Beds :

No. of Buildings :

No. of Employees :

Technicians | Departments | Contacts | Media | Equipment

Facility Default | Facility Work Order Layout | Map | **Contracts** | Notes



Control Id	Contract	Total Cost	Cnt Status	Begining Date	Ending Date
8888	8888	0.00	Inactive	08/17/2015	08/17/2015
9999	9999	100000.00	Active	08/15/2015	08/15/2015
TK082115	TK082115	5000.00	Active	08/29/2015	08/29/2015



		Accounting	Contract Rates	Coverage Log	Costing Log	Limits	History Log	Media
Control Id :	8888	Contract Id :	8888	Status :	Inactive			
Identification								
Contract Type :	Full Service							
Provider :	3M Occupational He							
P.O. :								
Administration								
Assign Provider as PM provider :	<input type="checkbox"/>							
Start Date :	08/17/2015							
End Date :	08/17/2015							
Review Date :	08/17/2015							
Termination Date :	09/09/2015							
Coverage								
Includes :	<input type="checkbox"/> Parts <input type="checkbox"/> Labor <input type="checkbox"/> Travel							
Service Hours :								
Response Time :	120 min							
Notes								
not satisfied								
Purchase Administration								
Facility :	Lakewood Health Sy							
Originating Dept. :	--Select--							
Payment schedule								
Payment Terms. :	--Select--							
Initial Payment :	08/17/2015							
Final Payment :	08/17/2015							
Cost Allocation								
Contract Total :	\$0.00 Last Period : 0.00							
Monthly Accrual :	NaN							
Discount :								



Notes

Click on this tab to save notes.

>> Customer >> Customer Details

		Technicians	Departments	Contacts	Media	Equipment
		Facility Default	Facility Work Order Layout	Map	Contracts	Notes
<p>Click on this button to save the note</p> 						
<p>Font default Size default</p> 						
<p>No Record Found</p> <p>Write note in this editor box</p>						
<p>Please Upload Image</p>		<p>Billing Address : <input type="text"/></p> <p>Billing Address Line 2 : <input type="text"/></p> <p>City* : Staples</p> <p>State* : MN</p> <p>Primary Contact Person* : Meliane Smith</p> <p>Primary Contact Number* : 218-894-1515 Ext* : 000</p> <p>Email* : msmith@gmail.com</p> <p>Zip Code* : 56479</p> <p>Total Equipments : 303</p> <p>Status : Active</p> <p>Last Status Change : <input type="text"/></p> <p>No. of Beds : <input type="text"/></p> <p>No. of Buildings : <input type="text"/></p> <p>No. of Employees : <input type="text"/></p>				
<p>Customer Name* : Lakewood Health System</p> <p>Phone Number* : 800-525-1033 Ext * : 000</p> <p>User Name* : Hope</p> <p>Password* :</p> <p><input type="checkbox"/> Show Password</p> <p>Fax Number : <input type="text"/></p> <p>Website : http://www.lakewoodhealthsy</p> <p>Physical Address* : 49725 County 83</p> <p>Physical Address Line 2 : <input type="text"/></p>						

After saving the note, you can see the saved note in the list. Click on the edit button  to edit the note and click on the delete  button to delete the note as shown in the image below.

Please Upload Image

Customer Name* : Lakewood Health System

Phone Number* : 800-525-1033 Ext * : 000

User Name* : Hope

Password* :

Show Password

Fax Number :

Website : http://www.lakewoodhealthsy

Physical Address* : 49725 County 83

Physical Address Line 2 :

Billing Address :

Billing Address Line 2 :

City* : Staples

State* : MN

Primary Contact Person* : James

Primary Contact Number* : 4423456789 Ext* : 000

Email* : james@wk.com

Zip Code* : 56479

Total Equipments : 303

Status : Active

Last Status Change :

No. of Beds :

No. of Buildings :





No. of Employees :

Technicians Departments Contacts Media Equipment

Facility Default Facility Work Order Layout Map Contracts Notes

Notes Saved successfully

Font default Size default

Date	Time	Author	Note		
12/11/2015	6:27 PM	ADMIN	hellow...		

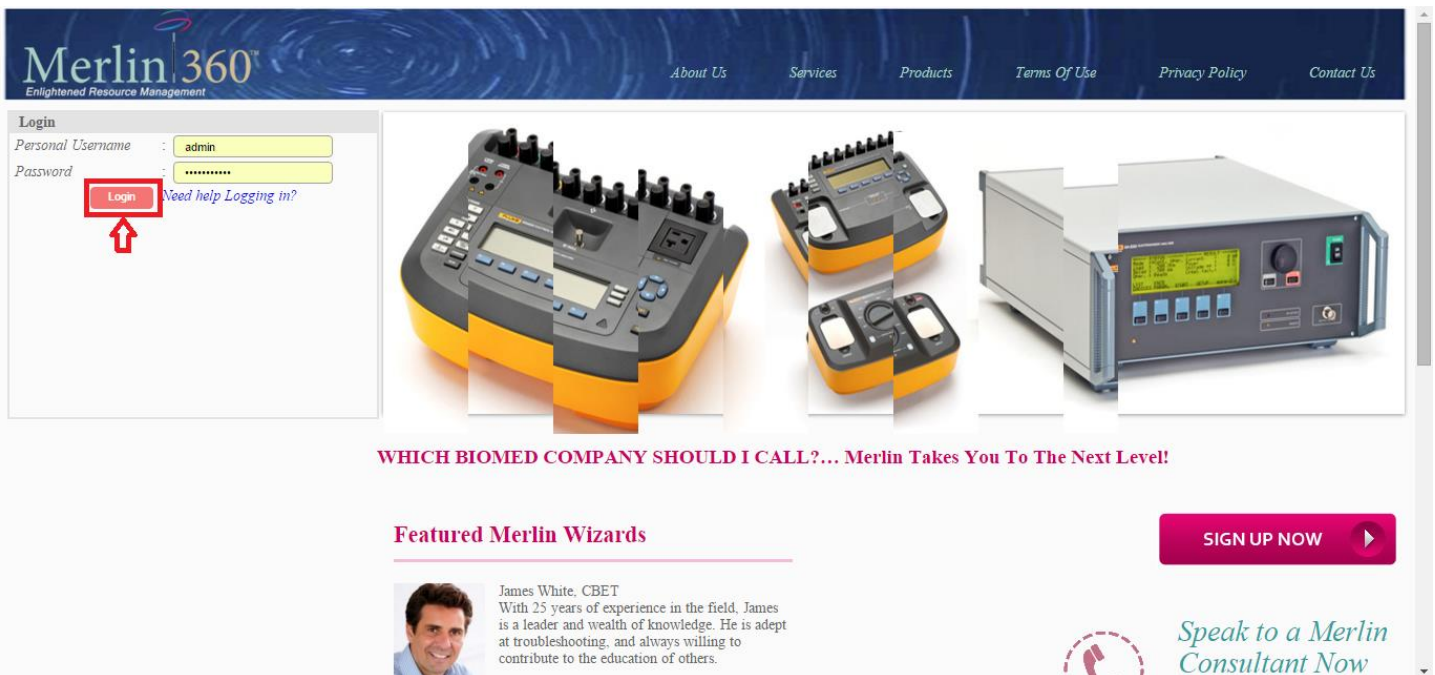
Click on this button to edit the note

Click on this button to delete the note

Work Order User Manual

Admin Login Page:

Admin can login with their User Name & Password.



The screenshot shows the Merlin 360 Admin Login Page. The header features the Merlin 360 logo and navigation links: About Us, Services, Products, Terms Of Use, Privacy Policy, and Contact Us. The login form includes fields for Personal Username (admin) and Password (masked with dots), a Login button highlighted with a red box and an upward-pointing red arrow, and a link for Need help Logging in?. Below the login form are three images of Merlin biomedical equipment: a large yellow and black device, a smaller yellow and black device, and a rack-mounted grey device. A banner below the images reads "WHICH BIOMED COMPANY SHOULD I CALL?... Merlin Takes You To The Next Level!". The bottom section is titled "Featured Merlin Wizards" and features a profile for James White, CBET, with a "SIGN UP NOW" button and a "Speak to a Merlin Consultant Now" call to action.

After logged in you will be redirected to the home page as in the image below.

Admin Home Page:

Click on the **WORK ORDERS** tab and you can see the page as the image below-



Copyright © 2013 Merlin Biomedical Equipment Enterprise System. All rights reserved.

Work Order Listing Page:

Merlin 360™
Enlightened Resource Management

HELP & RESOURCES | HL ADMIN
LL:12.97/Lon:77.59

Quick Search **FIND**

HOME DASHBOARD WORK ORDERS EQUIPMENT MODELS TECHNICIANS CUSTOMERS PURCHASING PARTS TEST EDITOR TEST TOOL AUDIT REPORTS

>> Work Orders

ADD NEW WORKORDER

WO Status: **GO** WO Type: **GO** Customer Name: **GO** Technician: **GO**

WO Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
	114	Lakewo..	360792	858585	2015-12-02 11:17:35 AM	eq is not	PM	2
	111	Lakewo..	360807	858585	2015-10-17 05:47:25 AM	Need a ne	CM	3
	110	Lakewo..	360786	858585	2015-08-24 04:28:04 AM	Need a ne	CM	3
	109	Lakewo..	360790	858585	2015-08-24 03:25:28 AM	non-contr	CM	3
	108	Lakewo..	178973	858585	2015-08-23 07:15:42 AM	Getting s	CM	3

In this page can see the table which contains the information about work order. You can sort the columns by clicking on the column name. See the 2 images below.

Work Order Listing Page controls:

1: Quick search



You can search the work order only by **work order number**, **Customer name**, **Tag number** and **Issue** fields. Insert the key word in this **quick search box** and click the **Find** button.

2: generalized search:



Click on this button for **generalized search**.

3: Reset



Click on this button to reset the page.

4: Sorting:

WO Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
-----------	------------	---------------	------------	------------	--------------	-------	---------	-------------

5: Filtering by particular drop down:

WO Status : WO Type : Customer Name : Technician :

6: Add new work order.

[ADD NEW WORKORDER](#)

Click on this button to **create a new work order**.

7: work order details:

Click on link to redirect to **work order details** page as shown in below image:

WO Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
	116	Lakewo..	360759	BONNI	2015-12-04 12:58:51 PM	excess he	CM	2

Work Order Listing Page Control Description

1: Quick Search

You can search the work order only by **work order number**, **Customer name**, **Tag number** and **Issue** fields. Enter the related field value and click on **find** button.

After clicking in find button you can see the result as below image:

Workorder # = 360759 or Tag Number = 360759 or Issue = 360759 or Customer Name=360759								Total WorkOrders : 1
WO Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
	116	Lakewo..	360759 ⓘ	BONNI	2015-12-04 12:58:51 PM	excess he	CM	2

Pending
 Completed

2: generalized search

Click on this button for **generalized search**.

Find Work Order

Work Order <input type="text" value="116"/>	Date <input type="text"/>	Tag Number <input type="text"/>	Location <input type="text"/>
WO Status <input type="text"/>	From <input type="text"/>	Priority <input type="text"/>	Customer PO# <input type="text"/>
WO Type <input type="text"/>	To <input type="text"/>	Assigned To <input type="text"/>	Requestor Name <input type="text"/>
WO Result <input type="text"/>	Customer Name <input type="text"/>	Issue <input type="text"/>	Service Department <input type="text"/>
WO Failure <input type="text"/>		Device Type <input type="text"/>	

Use * as a wild card. FIND WORKORDER CLOSE

Searching for : WorkOrder # = 116

Insert or select the field and click on the FIND WORKORDER button.

After clicking on the Find work order, you will get the result as the image below.



















Search Results : WorkOrder # = 116								Total WorkOrders : 1
WO Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
	116	Lakewo..	360759 ⓘ	BONNI	2015-12-04 12:58:51 PM	excess he	CM	2

Pending
 Completed

4: Sorting

Ascending order:

Click on link button column as the image below:

WO Status	Work Order ^	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
	104	Lakewo..	107771 	1059	2015-08-15 01:19:48 AM	pm test	PM	3
	105	Lakewo..	107771 	CRAIG	2015-08-15 02:00:13 AM	getting a	CM	3
	106	TLC Eq..	39605 	GALLI	2015-08-17 09:09:39 PM	Scheduled	RO	5
	107	Lakewo..	178828 	12VADAP	2015-08-23 06:33:28 AM	Non Contr	PM	2
	108	Lakewo..	178973 	858585	2015-08-23 07:15:42 AM	Getting s	CM	3
	109	Lakewo..	360790 	858585	2015-08-24 03:25:28 AM	non-contr	CM	3
	110	Lakewo..	360786 	858585	2015-08-24 04:28:04 AM	Need a ne	CM	3
	111	Lakewo..	360807 	858585	2015-10-17 05:47:25 AM	Need a ne	CM	3
	114	Lakewo..	360792 	858585	2015-12-02 11:17:35 AM	eq is not	PM	2

Descending order:

Click on link button column as the image below:

WO Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
	114	Lakewo..	360792	858585	2015-12-02 11:17:35 AM	eq is not	PM	2
	111	Lakewo..	360807	858585	2015-10-17 05:47:25 AM	Need a ne	CM	3
	110	Lakewo..	360786	858585	2015-08-24 04:28:04 AM	Need a ne	CM	3
	109	Lakewo..	360790	858585	2015-08-24 03:25:28 AM	non-contr	CM	3
	108	Lakewo..	178973	858585	2015-08-23 07:15:42 AM	Getting s	CM	3
	107	Lakewo..	178828	12VADAP	2015-08-23 06:33:28 AM	Non Contr	PM	2
	106	TLC Eq..	39605	GALLI	2015-08-17 09:09:39 PM	Scheduled	RO	5
	105	Lakewo..	107771	CRAIG	2015-08-15 02:00:13 AM	getting a	CM	3
	104	Lakewo..	107771	1059	2015-08-15 01:19:48 AM	pm test	PM	3

5: Filtering by particular drop down:

You can select the particular drop down value and click on **Go** button as the image below:

WO Status :
 WO Type :
 Customer Name :
 Technician :

WO Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
	113	Lakewo..	17523	858585	2015-11-30 04:01:51 PM	sfsdf	PM	2
	112	Lakewo..	13272	858585	2015-11-16 05:09:03 AM	Over Due	PM	2
	107	Lakewo..	178828	12VADAP	2015-08-23 06:33:28 AM	Non Contr	PM	2
	103	Federa..	93230	TIMOT	2015-08-14 11:32:46 AM	Preventiv	PM	3
	102	Federa..	93211	TIMOT	2015-08-12 08:44:43 PM	Scheduled	SA	5
	101	Federa..	93220	TIMOT	2015-08-07 08:03:07 PM	Scheduled	PM	5

Pending
 Completed

6: Add a new work order.


[ADD NEW WORKORDER](#)

To create the new work order, click on the **ADD NEW WORKORDER** button .After clicking the button you will get the page as the image below.


>> Work Orders

Equipment		Dispatch	
Tag Number	: <input type="text"/>	Work Order	: <input type="text" value="115"/>
Customer Name	: --Select--	Request Date	: <input type="text" value="12/03/2015"/>
Device Type	:	Request Time	: <input type="text" value="03:14 PM"/>
Manufacturer	:	Type	: --Select--
Model Number	:	Status	: Open
Serial Number	:	Requester	: <input type="text"/>
Building	:	Contact No	: <input type="text"/>
Responsible Center	:		: <input type="text"/>
Location	:	E-mail	: <input type="text"/>
Status	:	Issue	: <input type="text"/>
		Priority	: --Select--
		Estimated Time	: <input type="text" value="0.00"/>
		Test	: <input type="text"/>
		Due Date	: <input type="text"/>
		Due Time	: <input type="text"/>
		Assignment	: --Select--
		Service Department	: Administratio

A: generalized search

Insert the tag number of the equipment or you can click on this  button to search the tag number .After clicking on this button, you will get a page as the image below. Enter or select the search options from the given dropdown list and Click on this **FIND EQUIPMENT** button.

Find Equipment	
Tag / Asset	<input type="text"/>
Manufacturer	<input type="text"/> ▼
Model Number	<input type="text"/>
Model Name	<input type="text"/>
Type	<input type="text"/> ▼
Description	<input type="text"/>
Serial Number	<input type="text"/>
UDI Number	<input type="text"/>
RFID	<input type="text"/>
Service Provider	<input type="text"/>
Coverage status	<input type="text"/> ▼
Rate Schedule	<input type="text"/>
Equipment Status	<input type="text"/> ▼
Risk Factor	<input type="text"/>
Retired Date	<input type="text"/>
Battery Date	<input type="text"/>
Meter	<input type="text"/>
Last Meter Date	<input type="text"/>
Responsible Center	<input type="text"/> ▼
Location	<input type="text"/>
CustomerID	<input type="text"/>
CustomerName	<input type="text"/> ▼
Department Name	<input type="text"/> ▼
Condition	<input type="text"/> ▼
PO.Number #	<input type="text"/>
Class	<input type="text"/>
Tips	<input type="text"/>

Use * as a wild card. **FIND EQUIPMENT** 

Find Equipment

Tag / Asset <input type="text"/>	Risk Factor <input type="text"/>
Manufacturer <input type="text"/>	Retired Date <input type="text"/>
Model Number <input type="text"/>	Battery Date <input type="text"/>
Model Name <input type="text" value="Accutorr Plus"/>	Meter <input type="text"/>
Type <input type="text"/>	Last Meter Date <input type="text"/>
Description <input type="text"/>	Responsible Center <input type="text"/>
Serial Number <input type="text"/>	Location <input type="text"/>
UDI Number <input type="text"/>	CustomerID <input type="text"/>
RFID <input type="text"/>	CustomerName <input type="text"/>
Service Provider <input type="text"/>	Department Name <input type="text"/>
Coverage status <input type="text"/>	Condition <input type="text"/>
Rate Schedule <input type="text"/>	PO.Number # <input type="text"/>
Equipment Status <input type="text"/>	Class <input type="text"/>
	Tips <input type="text"/>

Use * as a wild card.

FIND EQUIPMENT



Search Results : Tag = 360837 , Model Name = Accutorr Plus


Sno	Tag	Serial	Equipment Type	Manufacturer	Model Number	Model Name	Facility Name	Department Name	Equipment Status
1	360837	A749694-K6	Monitor, Patient	Datascope Corp	0998-00-0444-L61	Accutorr Plus	Lakewood Health System		Active


Click on the tag number and it will fetch all the equipment information as in the image below.


>> Work Orders

Equipment	Work Order	Dispatch
Tag Number : <input type="text" value="360837"/>	Work Order : <input type="text" value="115"/>	Priority : <input type="text" value="-Select-"/>
Customer Name : <input type="text" value="Lakewood Health"/>	Request Date : <input type="text" value="12/07/2015"/>	Estimated Time : <input type="text" value="0.00"/>
Device Type : <input type="text" value="Monitor, Patient"/>	Request Time : <input type="text" value="06:59 PM"/>	Test : <input type="text" value="-Select-"/>
Manufacturer : <input type="text" value="Datascope Corp"/>	Type : <input type="text" value="-Select-"/>	Due Date : <input type="text"/>
Model Number : <input type="text" value="0998-00-0444-L61"/>	Status : <input type="text" value="Open"/>	Due Time : <input type="text"/>
Serial Number : <input type="text" value="A749694-K6"/>	Requester : <input type="text" value="James"/>	Assignment : <input type="text" value="-Select-"/>
Building : <input type="text"/>	Contact No : <input type="text" value="4423456789"/> <input type="text" value="000"/>	Service Department : <input type="text" value="Administratio"/>
Responsible Center : <input type="text" value="Outpatient Services"/>	E-mail : <input type="text" value="james@wk.com"/>	
Location : <input type="text"/>	Issue : <div style="border: 1px solid gray; height: 40px; width: 100%;"></div>	
Status : <input type="text" value="Active"/>		

B: Save the work order


Insert the tag number and fill the other information in the dispatch section and click on this  button to save the work order




Equipment		Dispatch	
Tag Number	: 360837	Work Order	: 115
Customer Name	: Lakewood Health	Request Date	: 12/07/2015
Device Type	: Monitor, Patient	Request Time	: 12:09 PM
Manufacturer	: Datascope Corp	Type	: -Select-
Model Number	: 0998-00-0444-L61	Status	: Open
Serial Number	: A749694-K6	Requester	: James
Building	:	Contact No	: 4423456789 000
Responsible Center	: Outpatient Services	E-mail	: james@wk.com
Location	:	Issue	: <div style="border: 1px solid gray; height: 40px;"></div>
Status	: Active	Priority	: -Select-
		Estimated Time	: 0.00
		Test	: -Select-
		Due Date	: <input type="text"/>
		Due Time	: <input type="text"/>
		Assignment	: -Select- 
		Service Department	: Administratio


Click on this  button to edit the equipments details.



>> Work Orders



Equipment		Dispatch	
Tag Number	: 360837	Work Order	: 115
Customer Name	: Lakewood Health	Request Date	: 12/03/2015
Device Type	: Monitor, Patient	Request Time	: 03:32 PM
Manufacturer	: Datascope Corp	Type	: -Select-
Model Number	: 0998-00-0444-L61	Status	: Open
Serial Number	: A749694-K6	Requester	: James
Building	:	Contact No	: 4423456789 000
Responsible Center	: Outpatient Services	E-mail	: james@wk.com
Location	:	Issue	: <div style="border: 1px solid gray; height: 40px;"></div>
Status	: Active	Priority	: -Select-
		Estimated Time	: 0.00
		Test	: <input type="text"/>
		Due Date	: <input type="text"/>
		Due Time	: <input type="text"/>
		Assignment	: -Select- 
		Service Department	: Administratio

No work order on this tag number

After clicking on  button, you will get the page as the image below. You can update the equipment details

Insert the details and update it by clicking this  button. If you do not want any change Click on this  button.

>> Work Orders

Equipment		Dispatch	
Tag Number	: 360837	Work Order	: 115
Customer Name	: Lakewood Heal	Request Date	: 12/03/2015
Device Type	: Monitor, Patient	Request Time	: 03:32 PM
Manufacturer	: Datascope Corp	Type	: -Select-
Model Number	: 0998-00-0444-L61	Status	: Open
Serial Number	: A749694-K6	Requester	: James
Building	:	Contact No	: 4423456789 000
Responsible Center	: Outpatient Serv	E-mail	: james@wk.com
Location	:	Issue	:
Status	: Active	Priority	: -Select-
No work order on this tag number		Estimated Time	: 0.00
		Test	:
		Due Date	:
		Due Time	:
		Assignment	: -Select-
		Service Department	: Administratio

After saving the work order, you will be redirected to the work order listing page as shown in the image below.

>> Work Orders

ADD NEW WORKORDER | List View | Calendar View

WO Status: Open GO | WO Type: --ALL-- GO | Customer Name: --ALL-- GO | Technician: --ALL-- GO

WO Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
	115	Lakewo..	360837	CAROL	2015-12-03 04:54:36 PM	It is not	CM	1
	114	Lakewo..	360792	858585	2015-12-02 11:17:35 AM	eq is not	PM	2
	111	Lakewo..	360807	858585	2015-10-17 05:47:25 AM	Need a ne	CM	3
	110	Lakewo..	360786	858585	2015-08-24 04:28:04 AM	Need a ne	CM	3
	109	Lakewo..	360790	858585	2015-08-24 03:25:28 AM	non-contr	CM	3
	108	Lakewo..	178973	858585	2015-08-23 07:15:42 AM	Getting s	CM	3
	107	Lakewo..	178828	12VADAP	2015-08-23 06:33:28 AM	Non Contr	PM	2

You can see your saved work order here. Click on the work order number from the **Work Order** column, a new page will open as shown in the image below. You can edit the work order and on the right side there are many sections like Media, Tests, PM Schedule, Parts, Tips, Summary, Labor, and Materials, parts On Order, Notes and Audit Log. On the right side of the page you can see the **Summary** section. There is all the details about Labor, Materials, Parts on Order, Notes and Audit and Tests.

7: Work order details:

Equipment information		Workorder Details		Summary	
<p>Please Upload Image</p> <p>Tag Number : 360837</p> <p>Manufacturer : Datascop Corp</p> <p>Model Number : 0998-00-0444-L61</p> <p>Model Name : Accutorr Plus</p> <p>Device Type : Monitor Patient</p> <p>Serial Number : A749694-K6</p> <p>Coverage status :</p> <p>Rate Schedule :</p> <p>CustomerName : Lakewood Health System</p> <p>Department Name : Outpatient Services</p> <p>Location :</p> <p>Responsible Cost Center : Outpatient Ser</p> <p>Status : Active</p>		<p>Work Order : 115</p> <p>Request Date : 12/03/2015</p> <p>Request Time : 03:32 PM</p> <p>Status : Open</p> <p>Due Date : 12/03/2015</p> <p>Due Time : 05:54 PM</p> <p>Type : Corrective Mainten</p> <p>WO Result :</p> <p>WO Failure :</p> <p>Start Date : 12/03/2015 05:54 PM</p> <p>Completed Date :</p> <p>Requester Name : James</p> <p>Contact : 4423456789 Ext: 000</p> <p>Contact Email : james@wk.com</p> <p>Customer PO# :</p> <p>Priority : 1 One Hour</p> <p>Assigned To : Carol Pool</p> <p>Issue : It is not working well</p>		<p>Labor No Labor to Display</p> <p>Material No Material to Display</p> <p>Parts on order No Parts to Display</p> <p>Notes No Record Found</p> <p>Test Done No Record Found</p>	



Click this button to update the work order details.



Click on this button if you don't want to edit anything in the work order.



Click this button to see the work order details.

CLOSE

- Click this button to close the work order .







Media	Tests	PM Schedule	Parts	Tips	
Summary	Labor	Materials	Parts on order	Notes	Audit Log




: These are the sub tabs. You can see the description of all the sub tabs below.

A: Media

Media

Click here to see the media files related to the equipment type, model label and equipment label.

FileName	Date	By	View	Download
360837.jpg	12/05/2015	admin		
0998-00-0444-L61_Service Manual.docx	12/07/2015	admin		
1270.PNG	12/07/2015	admin		

-  - This colour indicates files that which are inheriting from the equipment level.
-  -This color indicates the files which are inheriting from the model level.
-  - This color indicates the files which are inheriting from the equipment type.

B: Tests

Tests

Click on this tab to create tests.

Tests

Specific Tests with Merlin Tool

None

CREATE NEW TEST

Generic Tests with Merlin Tool

Basic Cleaning

Basic Repair

RUN

CREATE NEW TEST

Run Tests with Ansur ⓘ

Download Links

1. [Instructions to launch Ansur](#)

Upload Test Results / other documents

Choose File

No file chosen

UPLOAD

Test Results / other documents

Click on the **CREATE NEW TEST** .A new page will open as the image below –

Device Type: Monitor, Patient * Manufacturer: Datascope Corp * Model #: 0998-00-0444 * Tag Number: 360837 * Test Name: --NONE-- * X

Test Name: +
Template doesn't exist

Sub Test Name:

Procedure

Rich text toolbar: Undo, Bold, Italic, Underline, Text Color, Background Color, Link, Unlink, Print, Aa

There are 5 dropdown lists such as:

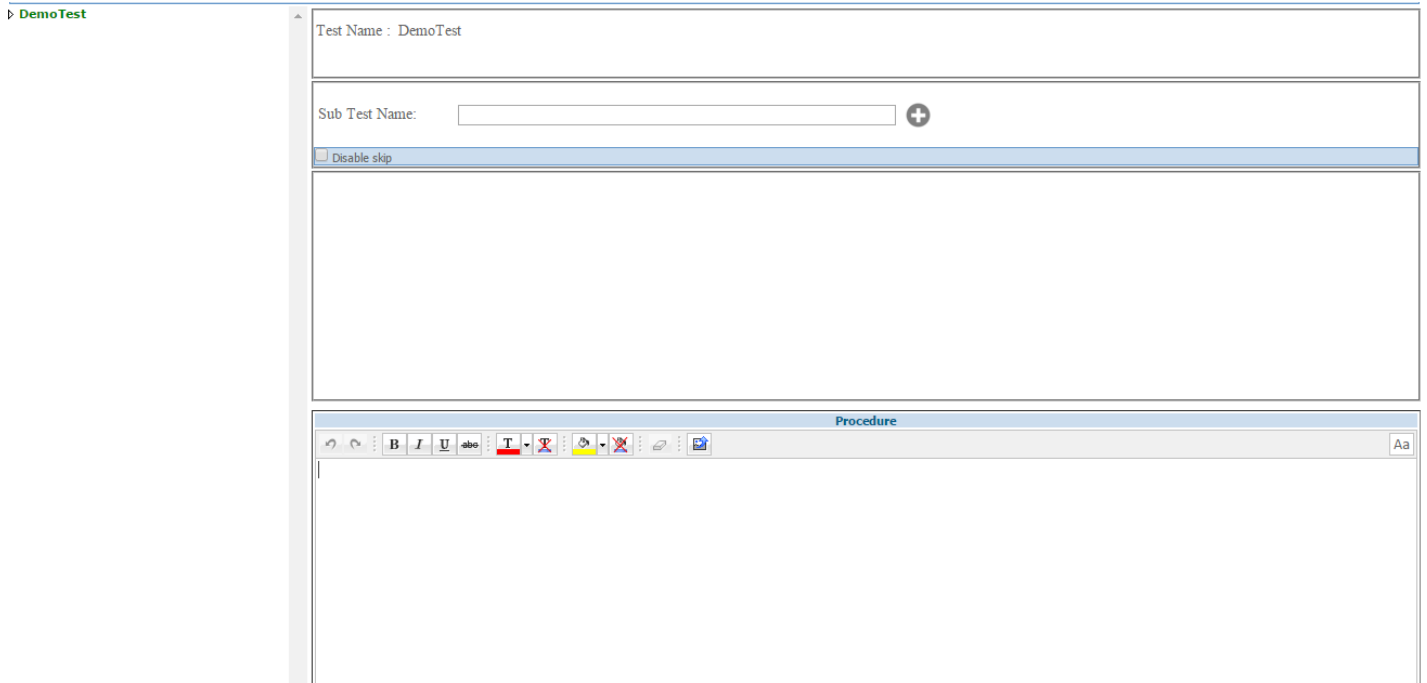
- Device Type
- Manufacturer
- Model
- Tag Number
- Test Name

User must select Device Type to create tests.

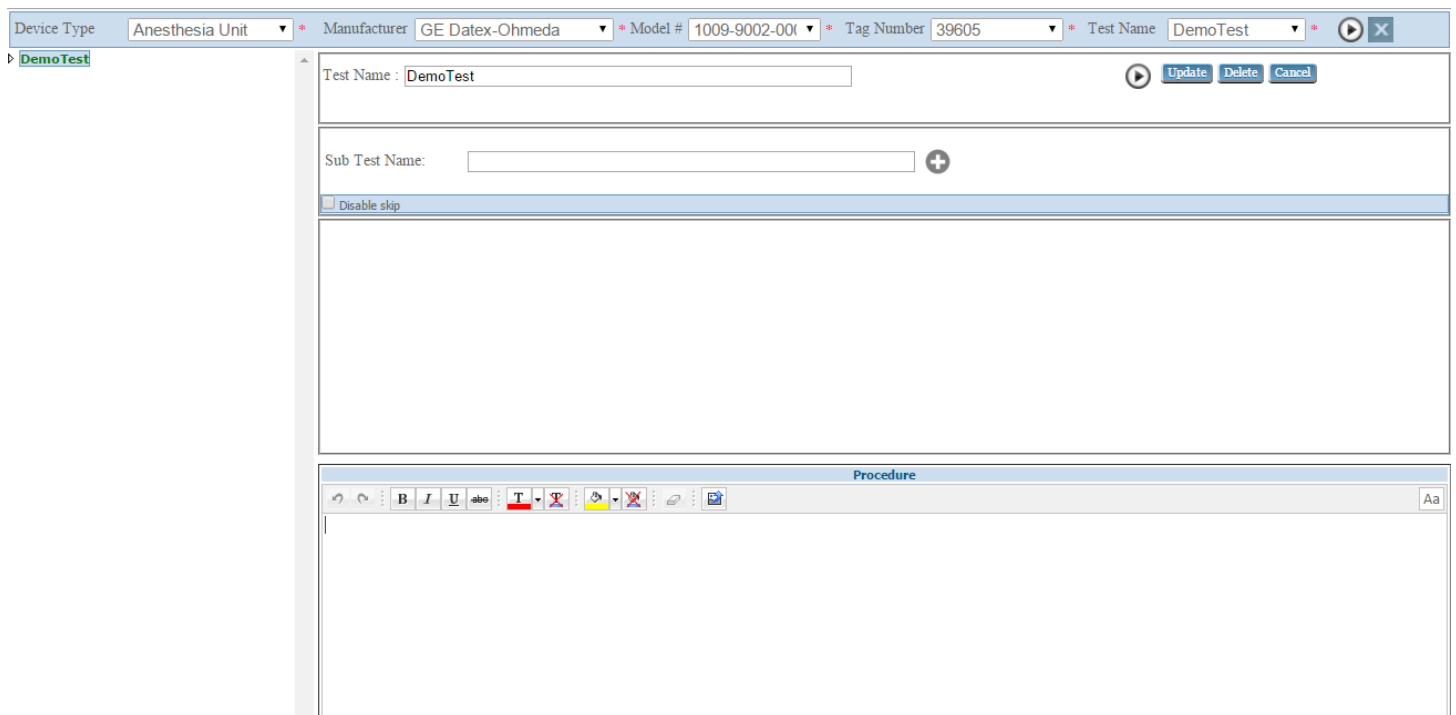
User can create tests based on Device Type, Device Type and Tag, Device Type and Manufacturer, Device Type and Manufacturer and Tag, Device Type and Manufacturer and Model, Device Type and Manufacturer and Model and Tag.

After selecting the dropdowns enter the test name in the textbox showing with add button +

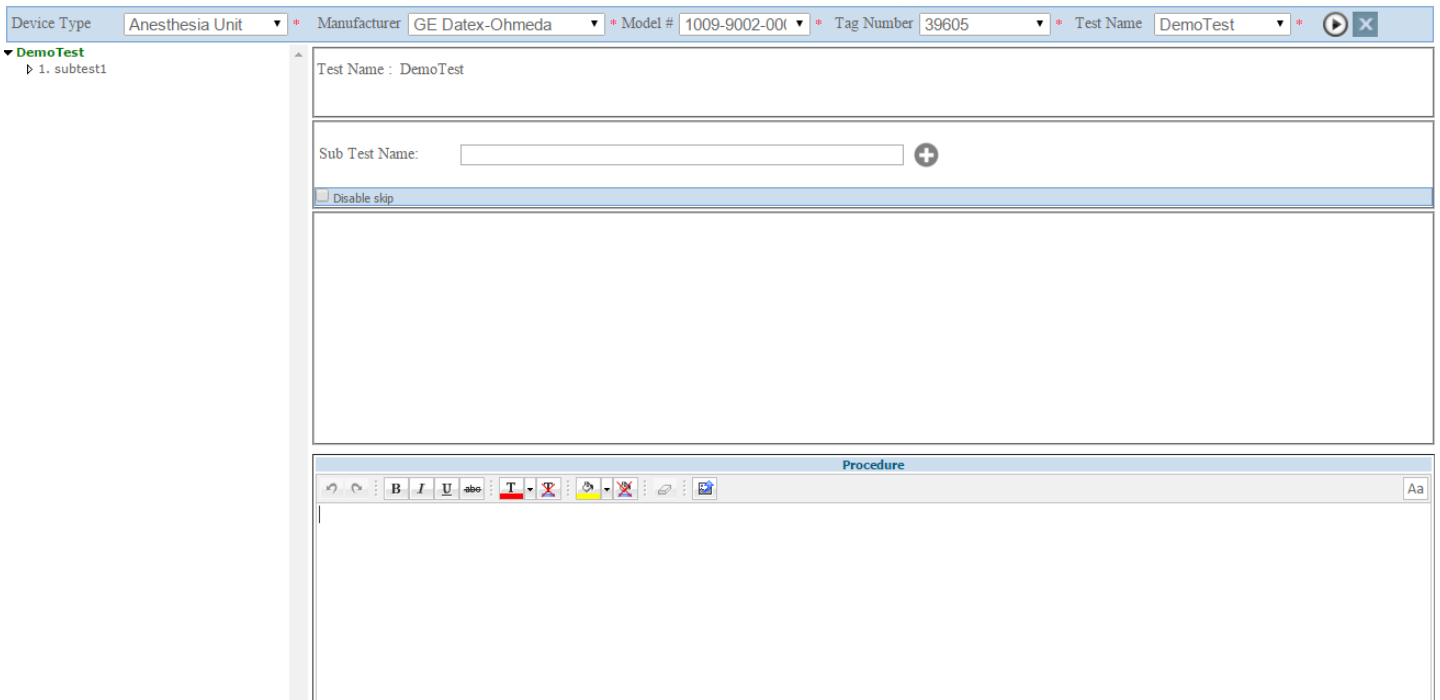
After add the test name will appear in the left side of the browser as shown below.



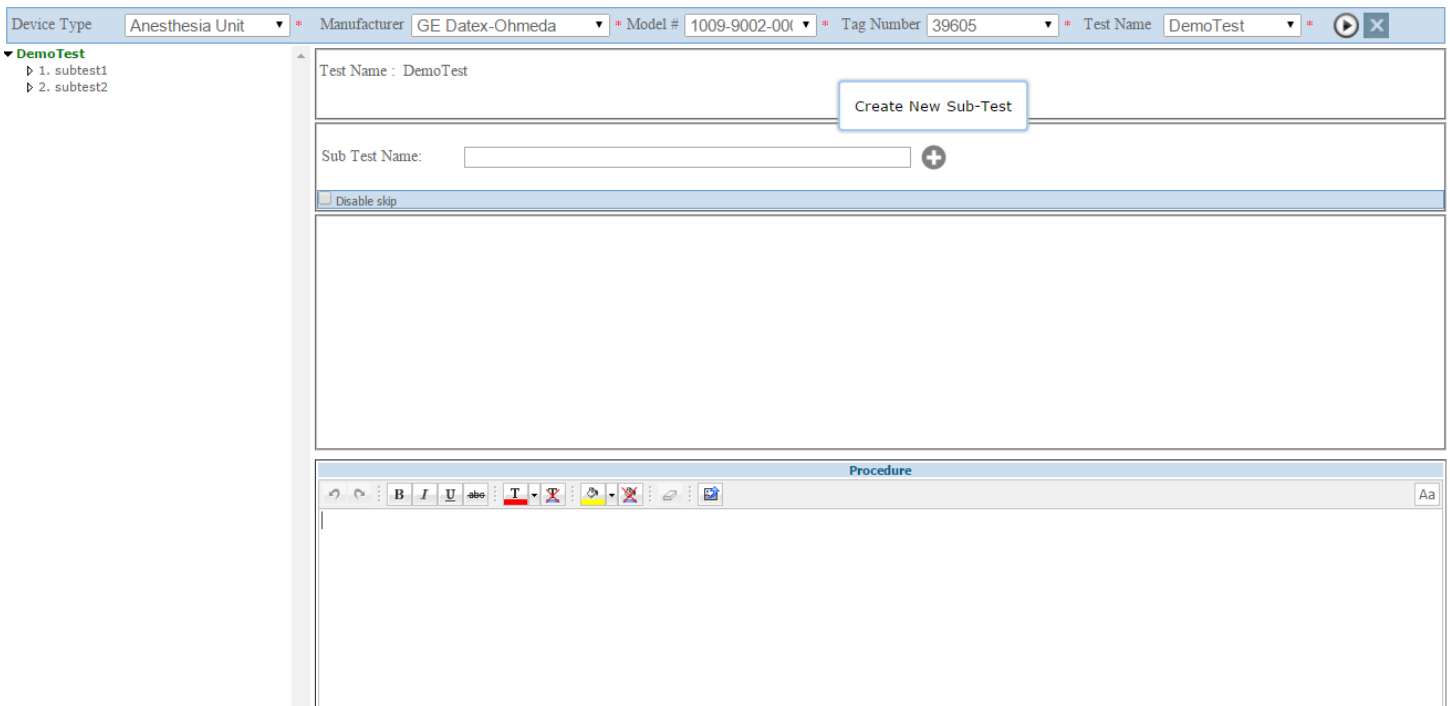
User can preview the whole test ,update ,delete, cancel the test by clicking on the test in the tree as shown below.




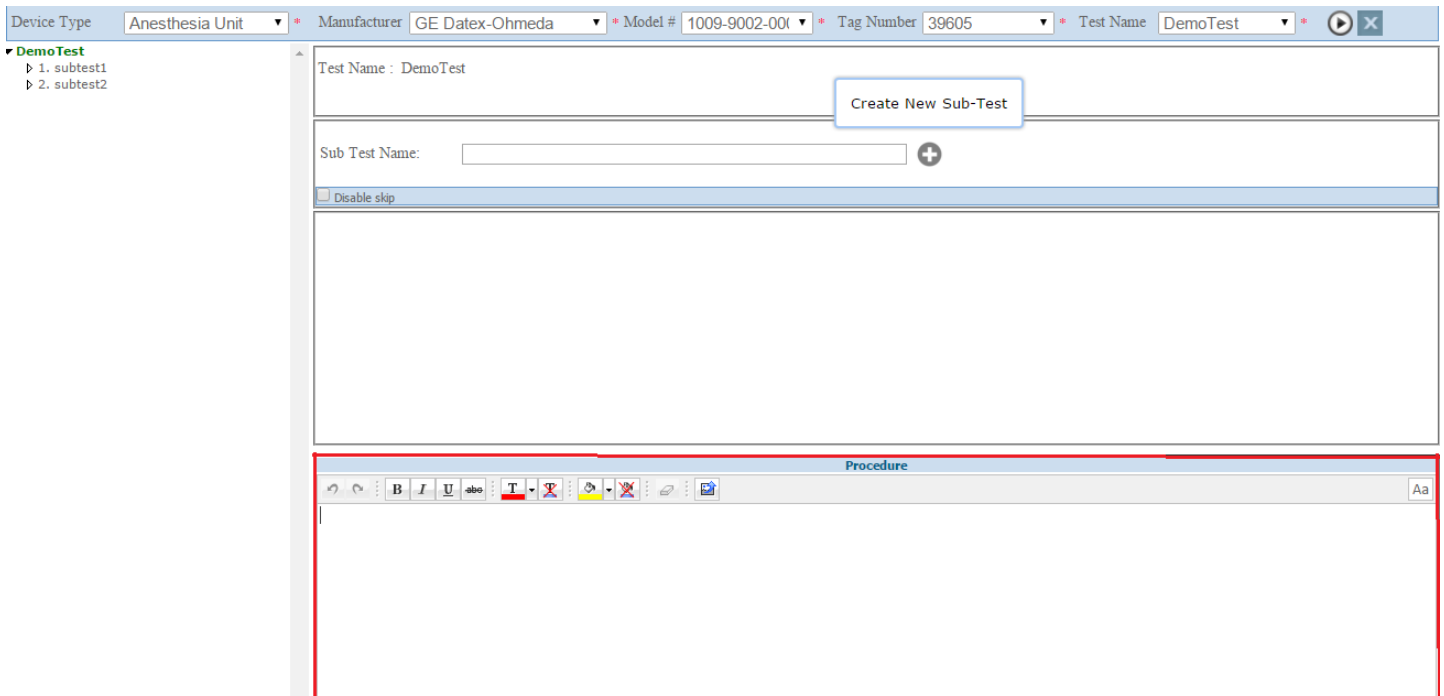
To add sub test under the test enter the sub test name in the textbox showing with add button (+) and user can disable the sub test skip action by checking the checkbox showing downside the sub test name after add the sub test name sub test will appear under test in the left side of the page as shown below.




user can add n number of sub test under the test as shown below



user can add procedure to the whole test or to the particular sub tests in the editor box as shown in the red color border and also insert images to the procedure by clicking on the image  in the editor box.



User can preview, update, delete, cancel, reorder and can add test item under the subtests by clicking on the subtest in the tree .

User can preview the sub test by clicking on the image , update, delete, cancel the sub test by click on respective buttons and reorder the sub test by click on the images   and can add n number of test items under the subtests by clicking on the add test item button.

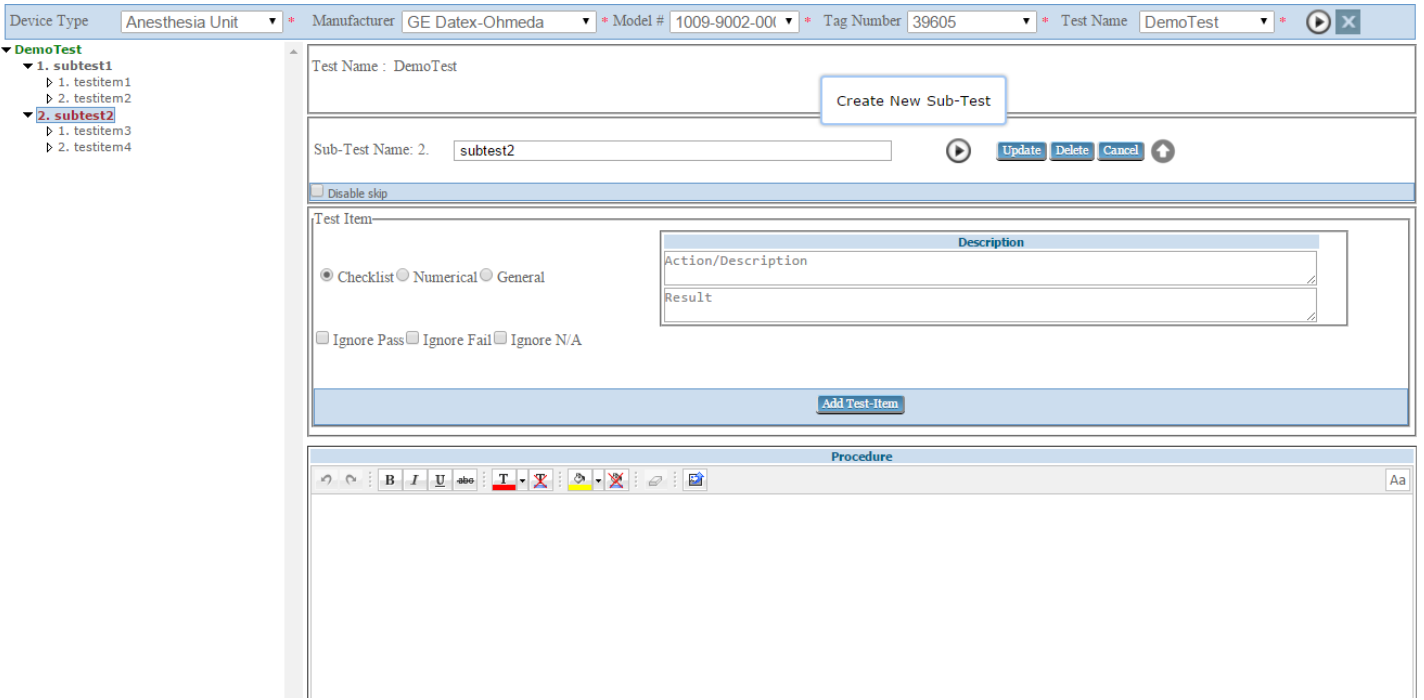
If user selecting the checklist radio button he can ignore the pass, fail, Not applicable by checking the checkboxes while adding the test item.

If user selecting the numerical radio button he can add high value, low value, unit while adding the test item.



If user selecting the general radio button he can add description to the test item as shown below.

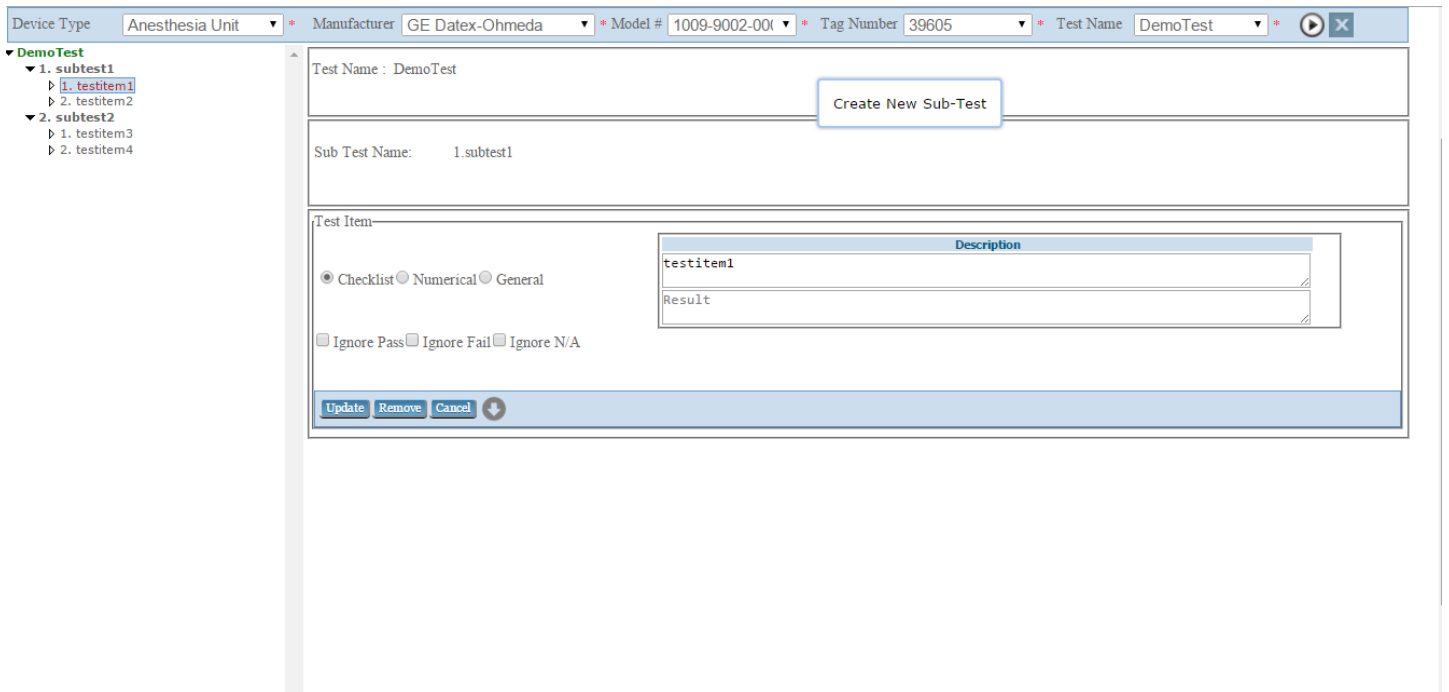


- Click this button to see the work order details. After clicking on this button a new page will open as the image below.



User can update, delete, cancel, reorder the test item by clicking on the test item in the tree.

User can update, delete, cancel the test items by click on respective buttons and reorder the test items by click on the images   as shown below.



C: PM Schedule

PM Schedule

PM Schedule

PM Schedule Information

Test Name	: None	PM Priority	: 4 Next Trip
Frequency of PM	: Period	Assigned To	: Crystal Smith
	: Interval	Grace Period	: Days Months
	Month(s)		
Time to Perform	:	Season for PM	: Beginning
Service Department	: Administration		: Ending
PM Schedule	: <input type="checkbox"/> Floating <input type="checkbox"/> Random		



No PM Schedule to Display

D: Parts

Parts

Click on this tab to see the information about the used parts and assigned parts. In this page you can see 2 checkboxes. Check one of them as in the image below.

Parts

Parts

No Records Found

Parts Assigned Parts Used

Check the **Parts used** checkbox as below to see the details about the used parts.

Parts

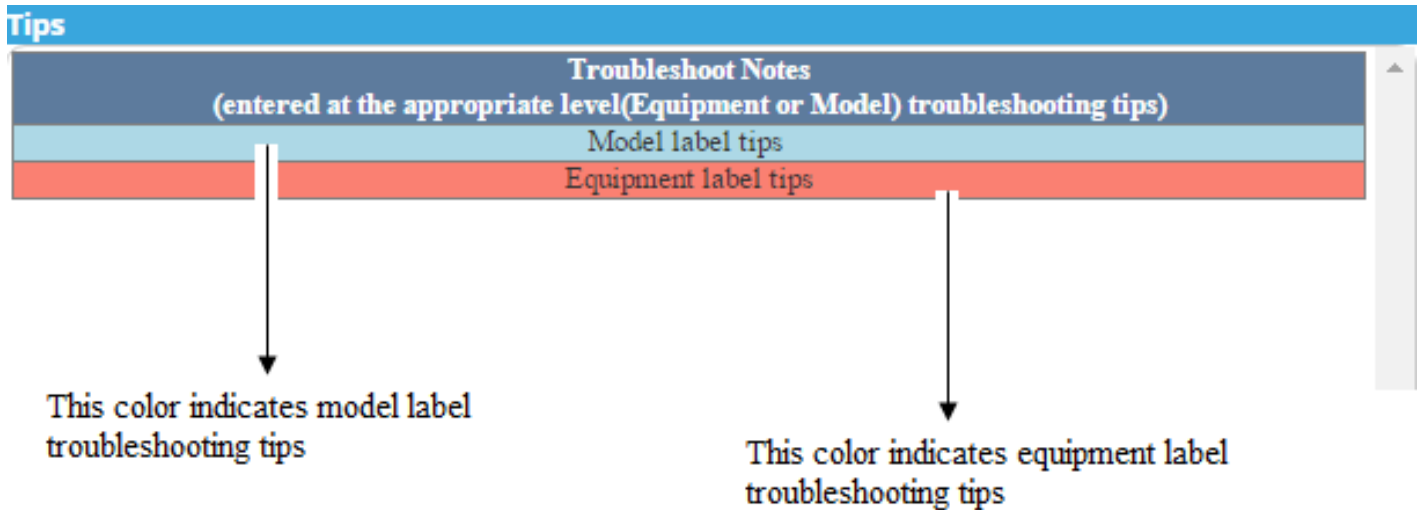
Wo_Number	Part Num	Part Desc	Quantity
115	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	2

Parts Assigned Parts Used

E: Tips

Tips

After clicking in this tab you will get the page as the image below, where you can see the troubleshooting tips.



F: Labor

Labor

After clicking on this sub tab you will get the page as the image below. In this section you can see the name of the employee who is assigned .On the top you can see **Work Type** .if you click in that dropdown list you can see three options .(**In House Service ,Contract Service, Non Contract Service**) .Here by default In House Service is selected. Select the employee name and the task.

Rate

You can select the rate type from here .There are three options in this dropdown list. (Regular, Overtime, Double Time) .

Billable

If you click on this, the charge for the task will be calculated and will appear in the text box.

Labor

Apply Labor Work Type : In House Service ▼

In House

Employee Carol Poo ▼ Task Cell Phone Re ▼

Notes
Cell Phone Repair

Hours 2

Date 12/04/2015

Time 03:35 PM

Rate Regular ▼

Charge 0.00

Billable

SAVE

Now click on this **SAVE** button and you can see the details as follows.

Labor

Apply Labor Work Type : **In House Service** ▼

In House



Employee **Carol Poo** ▼ Task



Notes

Hours Date Time

Rate **Regular** ▼ Charge

Billable **SAVE** saved successfully

	Date	Notes	Technician	Hour	Cost	Total Amt.
 	12/04/2015	Cell Phone Repair	Carol Pool	2.00	95.00	0.00

You can edit by clicking this  button and delete by clicking this  button.

Now keep the rate as regular and check the **Billable** . It will calculate the charge according to hours. Then the details will be saved as follows.

Labor

Apply Labor Work Type : **In House Service** ▼

In House

Employee **Carol Poo** ▼ Task

Notes

Hours Date Time

Rate **Regular** ▼ Charge

Billable **SAVE** saved successfully

Date	Notes	Technician	Hour	Cost	Total Amt.
12/04/2015	Cell Phone Repair	Carol Pool	2.00	95.00	190.00

Now choose the **overtime** option from the dropdown list and save the details .The details will be saved as follows.

Labor


Apply Labor Work Type : In House Service ▼

In House

Employee Carol Poo ▼ Task ▼

Notes

Hours 0.00

Date 12/04/2015 

Time 04:06 PM


Rate Regular ▼

Charge 0.00

Billable

SAVE

saved successfully

	Date	Notes	Technician	Hour	Cost	Total Amt.
 	12/04/2015	Cell Phone Repair	Carol Pool	2.00	95.00	0.00

Now change the rate type to overtime from the dropdown list and check the **Billable** .and save it .it will automatically calculate the charge according to rate .


Labor

Apply Labor Work Type : **In House Service** ▼

In House



Employee **Carol Poo** ▼ Task ▼

Notes

Hours Date  Time

Rate **Regular** ▼ Charge

Billable **SAVE** saved successfully

	Date	Notes	Technician	Hour	Cost	Total Amt.
 	12/04/2015	Cell Phone Repair	Carol Pool	2.00	95.00	285.00

Now select the **double time** option from the dropdown list and save the details. The details will be saved as follows.

Labor

Apply Labor Work Type : In House Service

In House

Employee Carol Poo Task

Notes

Hours 0.00

Date 12/04/2015

Time 04:09 PM


Rate Regular

Charge 0.00

Billable

SAVE

saved successfully

	Date	Notes	Technician	Hour	Cost	Total Amt.
 X	12/04/2015	Cell Phone Repair	Carol Pool	2.00	95.00	0.00

Now select the **double time** option from the dropdown list and check **Billable** .Then the details will be as follows.

Labor

Apply Labor Work Type : In House Service ▼

In House

Employee Carol Poo ▼ Task ▼

Notes

Hours

Date 12/04/2015


Time 03:55 PM

Rate Regular ▼

Charge 0.00

Billable

SAVE

	Date	Notes	Technician	Hour	Cost	Total Amt.
 	12/04/2015	Cell Phone Repair	Carol Pool	2.00	95.00	380.00

Now change the **Work Type** to **contract service** from this Work Type : Contract Service ▼ dropdown list.

You can select this option only then if the equipment is under contract. After selecting you will see the page as the image below-

Labor

Apply Labor Work Type : Contract Service ▼

Contract Service

Contract 9999 ▼

Date 12/04/2015

Task ▼

Notes

Cost Information

Rate M-F ▼

Labor Travel

FlatFee

Hour

Cost

Total

0.00

1.00

0.00

SAVE

Insert the task name, Check one of the options from **labor** and **travel**, insert the working hours and other details .After that click on this **SAVE** button.

Labor

Apply Labor Work Type : **Contract Service** ▼

Contract Service

Contract: 9999 ▼

Date: 12/04/2015

Task: Cell Phone Repai ▼

Notes: Cell Phone Repair

Cost Information

Rate: M-F ▼

Labor Travel

FlatFee

Hour	Cost	Total
2	1.00	2.00

SAVE

Now click this **SAVE** button and you can see the details as the image below.

Labor

Apply Labor Work Type : **Contract Service** ▼

Contract Service

Contract: 9999 ▼

Date: 12/04/2015

Task: ▼

Notes:

Cost Information

Rate: M-F ▼

Labor Travel

FlatFee

Hour	Cost	Total
0.00	1.00	0.00

SAVE

Date	Contract	Notes	Hour	Cost	Total Amt.	Costing Type
12/04/2015	9999	Cell Phone Repair	2.00	1.00	2.00	H

If you check the Flatfee and save, then the details will be as follows -

Labor

Apply Labor Work Type : **Contract Service** ▼

Contract Service

Contract: 9999 ▼

Date:

Task: ▼

Notes:

Cost Information



Rate: M-F ▼



Labor Travel

FlatFee

Hour	Cost	Total
0.00	1.00	0.00

SAVE

Date	Contract	Notes	Hour	Cost	Total Amt.	Costing Type
  12/04/2015	9999	Cell Phone Repair	2.00	1.00	1.00	F

Here you can edit by clicking this  button and delete by clicking this  button.

Labor

Apply Labor

Work Type : Contract Service

Contract Service

Contract 9999

Date 12/04/2015

Task

Notes

Cost Information

Rate M-F

Labor

Travel

FlatFee

Hour

Cost

Total

0.00

1.00

0.00

SAVE

Date	Contract	Notes	Hour	Cost	Total Amt.	Costing Type
12/04/2015	9999	Cell Phone Repair	2.00	1.00	1.00	F

Now select the **Non Contract Service** from

Work Type : Contract Service

After selecting the **Non Contract Service**, you will have the following options. Here you can select the vendor name, rate and other options.

Labor

Apply Labor Work Type : **Non Contract Service** ▼

Non Contract Service

Vendor

Date

Task

Notes

Cost Information

Rate

Labor Travel

FlatFee

Billable

Hour	Cost	Total
<input type="text" value="0.00"/>	<input type="text" value="1.00"/>	<input type="text" value="0.00"/>

SAVE

Fill the details as the image below –

Labor

Apply Labor Work Type : **Non Contract Service** ▼

Non Contract Service

Vendor

Date

Task

Notes

Cost Information

Rate

Labor Travel

FlatFee

Billable

Hour	Cost	Total
<input type="text" value="2"/>	<input type="text" value="1.00"/>	<input type="text" value="2.00"/>

SAVE


Now click on **SAVE** .Labor details are saved and they will appear in the page as the image below.

Labor

Apply Labor Work Type : **Non Contract Service** ▼

Non Contract Service

Vendor: **3M Health Care** ▼

Date: **12/04/2015** 

Task:

Notes:

Cost Information

Rate: **Standard** ▼

Labor Travel



FlatFee

Billable

Hour	Cost	Total
<input type="text" value="0.00"/>	<input type="text" value="1.00"/>	<input type="text" value="0.00"/>

SAVE

Non Contract Service details Saved

Date	Vendor	Notes	Hour	Cost	Total Amt.
  12/04/2015	3M Health Care	Cell Phone Repair	2.00	1.00	2.00

7: Materials

Materials

In this section you can save the details about the materials that you want to order. Choose the work type from the Work Type Dropdown list. There are three options.

1. In House Parts
2. Contract Parts
3. Non Contract Parts

Select one of them and then Select the **part** from the dropdown list, Select the **warehouse** from the

Warehouse **A Warehouse : 4** ▼ . Here you can see the warehouse name and in front of that you can see the quantity of the material.

Insert the parts that you want to order and the quantity of the parts and click on this **SAVE** button.

Materials

Apply Material Work Type : **In House Parts** ▼

In House Parts

Part **Anesthesia** ▼ [] ▼

Part Number []

Description []

Warehouse **A Warehouse : 4** ▼

Quantity [] Price/Item []

Extended [] Billable

SAVE **ADD NEW REQUEST**

After clicking you can see the page as the image below-

Materials

Apply Material Work Type : **In House Parts** ▼

In House Parts

Part **Anesthesia** ▼ [] ▼

Part Number []



Description []

Warehouse [] ▼

Quantity [] Price/Item []

Extended [] Billable

SAVE **ADD NEW REQUEST**

	Date	DESCRIPTION	Qty	Cost	Total Amt.
 	12/04/2015	(2) 12 Volt 33.0Ah Sealed Lead Acid	3	0.00	0.00

If you want to edit the details, click on this  button and delete by clicking this  . Button

If you choose the work type as **Contract Parts**, The page will open as the image below –

Materials

Apply Material Work Type : **Contract Parts** ▼

Contract Parts

Contract : 9999 ▼

Description

Quantity Price/Item

Extended Included in Contract

SAVE

If you choose the work type as **Non Contract Parts** ,the page will be as the image below.

Materials

Apply Material Work Type : **Non Contract Parts** ▼

Non Contract Parts

Description

Quantity Price/Item

Extended

SAVE

Insert the details and save it by clicking on the **SAVE** button.

You can add a new purchase request by clicking this [ADD NEW REQUEST](#) button. You can add a new purchase request from home page too.

8: Parts on order

Parts on order

Click on this tab to see the parts that you have ordered. After clicking on this tab, you can see the page as the image below.

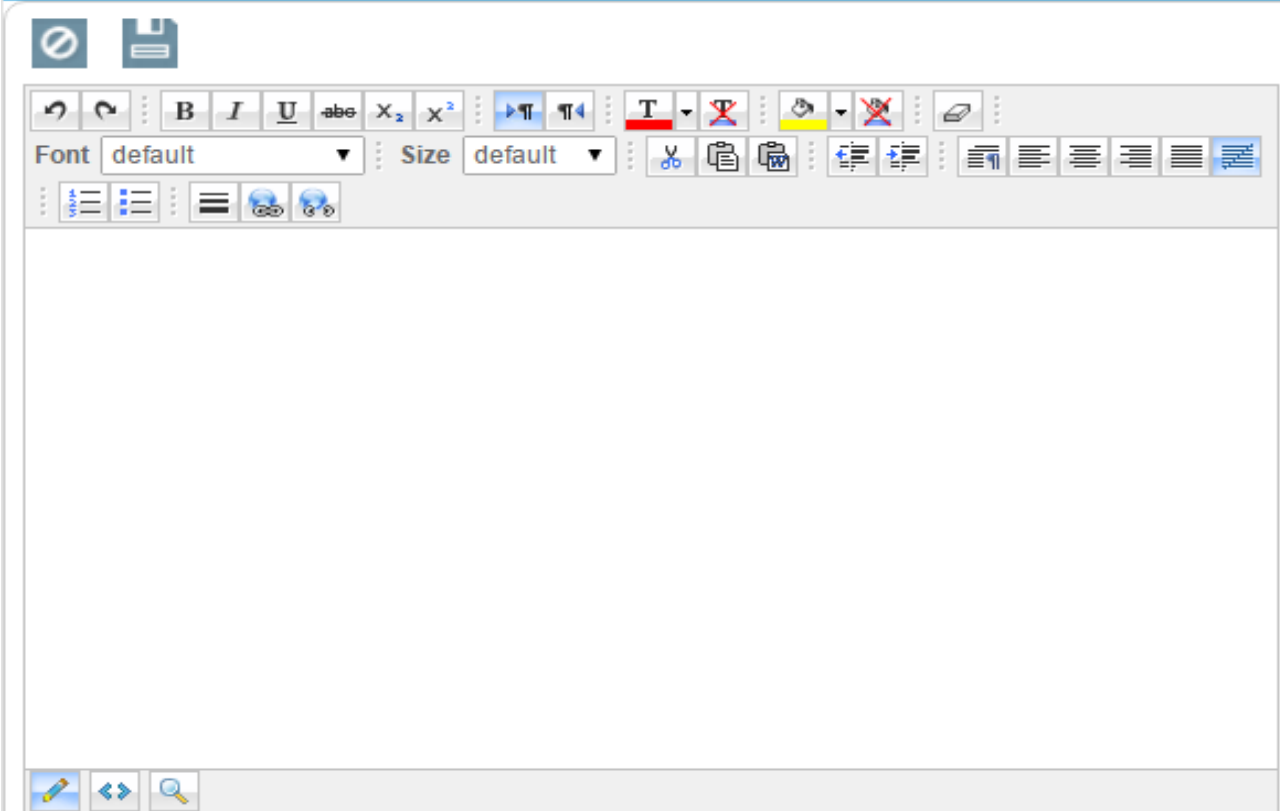
Status	Part Number	Description	Warehouse	Unit Cost	Unit Qty	Total Amount
OP	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	530	0.00	2	0.00

9: Notes



Notes

After clicking on this tab, you can see the page as the image below-

Notes



The image shows a notes editor interface. At the top left, there are two icons: a trash can (clear) and a floppy disk (save). Below these is a rich text editor toolbar with various icons for undo, redo, bold, italic, underline, text color, background color, text background color, font face, font size, bullet point, numbered list, indent, outdent, and print. The main area is a large, empty text box for writing notes. At the bottom left, there are three small icons: a pencil (edit), a double-headed arrow (undo/redo), and a magnifying glass (search).

Click on this  button save the notes and click on this  button to clear the note.



Work Order Description

Work Order : 115
 Request Date : 12/03/2015
 Request Time : 03:32 PM
 Wo Status : Open
 Due Date : 12/03/2015
 Due Time : 05:54 PM
 WO Type : Corrective Maintenance
 WO Result :
 WO Failure :
 Start Date : 12/03/2015 05:54 PM
 Completed Date :
 Requester Name : James
 Contact : 4423456789 Ext: 000
 Contact Email : james@wkc.com
 Customer PO # :
 Priority : 1 One Hour
 Assigned To : Carol Pool
 Issue : It is not working well

Equipment Description

Tag Number : 360837
 Manufacturer : Datascope Corp
 Model Number : 0998-00-0444-L61
 Model Name : Accutorr Plus
 Equipment Type : Monitor, Patient
 Serial Number : A749694-K6
 Coverage Status :
 Rate Schedule :
 CustomerName : Lakewood Health System
 Department Name : Outpatient Services
 Location :
 Responsible Cost Center : Outpatient Services
 Status : Active

Labor

SNO	Date	Notes	Emp/Contract/Vendor	Hour	Rate	Total Amt	Costing Type
1	12/04/2015	Cell Phone Repair	Carol Pool	2.00	95.00	0.00	H

Material

SNo.	Date	Prt	Qty	Cost	Total Amt
1	12/04/2015	110-0133	2	*	*

Parts On Order

SNo.	Status	Part Number	Description	Warehouse	Unit Cost	Unit Price	Total Amt
1	OP	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	530	0.00	2.00	0.00

Notes

SNo.	Notes	Created By
1	Hello...	admin - 12/07/2015 6:11:35 PM

Test

-----Data Unavailable-----



Click this button to print the work order report.



Click this button to download the pdf file of the work order report.



Work Order Description

Work Order : 117
 Request Date : 12/07/2015
 Request Time : 12:09 PM
 Wo Status : Open
 Due Date : 12/07/2015
 Due Time : 02:22 PM
 WO Type : Corrective Maintenance
 WO Result :
 WO Failure :
 Start Date : 12/07/2015 02:22 PM
 Completed Date :
 Requester Name : James
 Contact : 4423456789 Ext: 000
 Contact Email : james@wkc.com
 Customer PO # :
 Priority : 1 One Hour
 Assigned To : Chuck Brueske
 Issue : problem

Equipment Description

Tag Number : 360838
 Manufacturer : Datascope Corp
 Model Number : 0998-00-0444-L61
 Model Name : Accutorr Plus
 Equipment Type : Monitor, Patient
 Serial Number : A7145263J8
 Coverage Status :
 Rate Schedule :
 CustomerName : Lakewood Health System
 Department Name : Med Surg
 Location :
 Responsible Cost Center : Med Surg
 Status : Active

Labor





Click this button to send the work order report by e-mail. After clicking on this button you will get a new page as



the image below. Fill the form and send it by clicking this button.

Name	<input type="text"/>
From	<input type="text" value="admin"/> @gmail.com
Password	<input type="password" value="....."/>
To	<input type="text"/>
Subject	<input type="text"/>
Message	<input type="text"/>



Merlin Purchasing User Manual

Admin can login using their User Name & Password.

Merlin 360™
Enlightened Resource Management

About Us Services Products Terms Of Use Privacy Policy Contact Us

Login
Personal Username : admin
Password : *****
Login Need help Logging in?

WHICH BIOMED COMPANY SHOULD I CALL?... Merlin Takes You To The Next Level!

Featured Merlin Wizards

SIGN UP NOW

Speak to a Merlin Consultant Now

After logged in, u can see the page as the image below. Click on the Purchasing tab as shown in the image below.

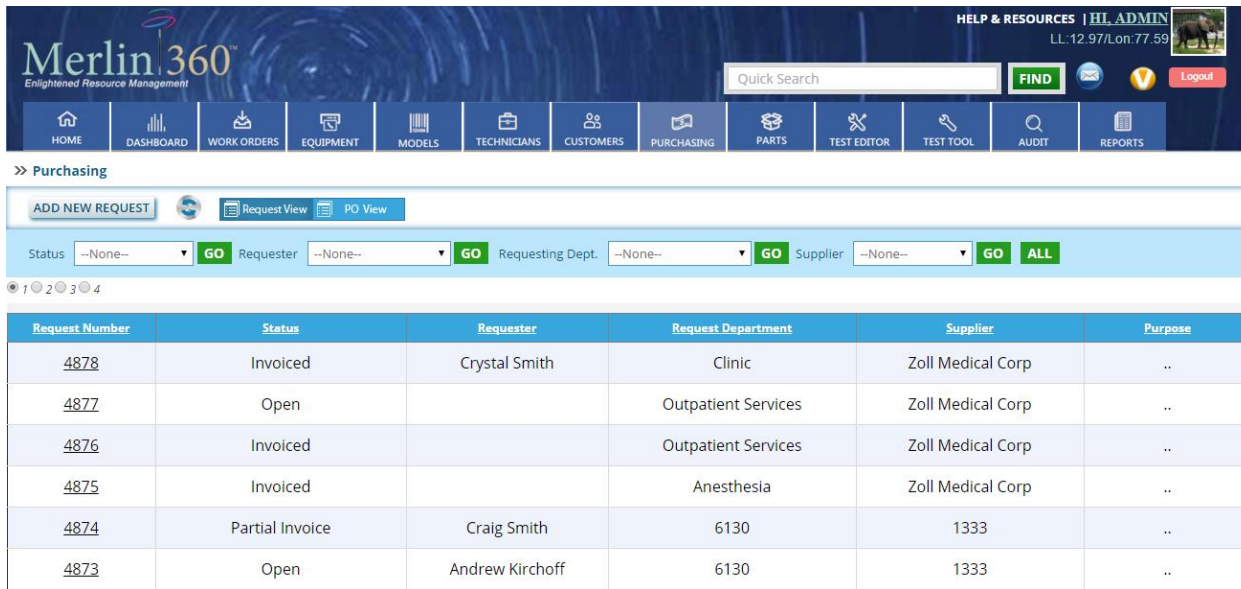
Merlin 360™
Enlightened Resource Management

HI_ADMIN
LL:12.97/Lon:77.59

Logout

DASHBOARD	WORK ORDERS	EQUIPMENT	MODELS
PURCHASING	PARTS	TECHNICIAN	CUSTOMERS
TEST EDITOR	TEST TOOL	AUDIT	REPORTS

After clicking on the Purchasing tab, you can see the purchasing listing page as shown below.



Merlin 360™
Enlightened Resource Management

HELP & RESOURCES | HL ADMIN
LL: 12.97/Lon: 77.59

Quick Search **FIND**

HOME DASHBOARD WORK ORDERS EQUIPMENT MODELS TECHNICIANS CUSTOMERS PURCHASING PARTS TEST EDITOR TEST TOOL AUDIT REPORTS

>> Purchasing

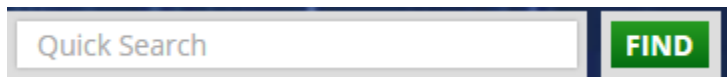
ADD NEW REQUEST Request View PO View

Status: --None-- **GO** Requester: --None-- **GO** Requesting Dept.: --None-- **GO** Supplier: --None-- **GO** **ALL**

1 2 3 4

Request Number	Status	Requester	Request Department	Supplier	Purpose
4878	Invoiced	Crystal Smith	Clinic	Zoll Medical Corp	..
4877	Open		Outpatient Services	Zoll Medical Corp	..
4876	Invoiced		Outpatient Services	Zoll Medical Corp	..
4875	Invoiced		Anesthesia	Zoll Medical Corp	..
4874	Partial Invoice	Craig Smith	6130	1333	..
4873	Open	Andrew Kirchoff	6130	1333	..

1: Quick Search



Quick Search **FIND**

You can Search the request number by Status, Requester, Request Department, Supplier and Purpose .Insert the key word in this **quick search box** and on click the **Find** button.

2: Reset



Click on this button to refresh or reset the page.

3: Sorting

You can sort every column in ascending or descending order by clicking on the name of the column. See the two images below.

1 2 3 4

Request Number ▲	Status	Requester	Request Department	Supplier	Purpose
4431	Open	RAJOH	2086	ALPHA	Replac..
4441	PO Created	JDEE	2031	1127	Office..
4442	Open	SAPAL		INLOGIC	RFID T..
4464	PO Created	TOMEM		1700	Replac..
4468	PO Created	SAPAL		1528	RHC Vi..
4475	PO Created	TIMOT	2031	1227	Tru-d ..
4476	PO Created	TOMEM		EBAY	LNCS D..
4479	PO Created	JDEE	2031	TOOFETC	Contro..
4480	Open	DASTE	10-5510	1744	Ship o..
4487	PO Created	SAPAL		1375	Fluke ..
4489	PO Created	TOMEM	2031	SURVEIL	HID 83..

1 2 3 4

Request Number ▲	Status	Requester	Request Department	Supplier	Purpose
4431	Open	RAJOH	2086	ALPHA	Replac..
4441	PO Created	JDEE	2031	1127	Office..
4442	Open	SAPAL		INLOGIC	RFID T..
4464	PO Created	TOMEM		1700	Replac..
4468	PO Created	SAPAL		1528	RHC Vi..
4475	PO Created	TIMOT	2031	1227	Tru-d ..
4476	PO Created	TOMEM		EBAY	LNCS D..
4479	PO Created	JDEE	2031	TOOFETC	Contro..
4480	Open	DASTE	10-5510	1744	Ship o..
4487	PO Created	SAPAL		1375	Fluke ..
4489	PO Created	TOMEM	2031	SURVEIL	HID 83..
4490	PO Created	TOMEM	2031	EBAY	Card r..




4: Add New Request

ADD NEW REQUEST

Click on this button to add a new request

To add a new request, click on the **ADD NEW REQUEST** button. After clicking on this image a new page will open as shown below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information	Request Line Item	Purchase Order	PO Line Item	Updates	Media
Request* : 4885 Ref. WO :  Customer Name : Requesting Dept : Requester : Date/Time : 12/02/2015 16:23:21  Status : Open Priority : Ground Date Needed : 12/02/2015  Purpose : Supplier Information Supplier* : Cust No : 0 Phone : Fax : Terms : Min. Order Amt : 0.00 Request Amount : 0.00					

On the right side of the page you can see the below image but you can't do any activity on them until you save the Request



You can see  image in your page. By clicking on this image you can search the work order .It will redirect you to a new a page as shown below.

Find Work Order

Work Order	<input type="text"/>	Date	<input type="text"/>	Tag Number	<input type="text"/>	Location	<input type="text"/>
WO Status	<input type="text"/>	From	<input type="text"/>	Priority	<input type="text"/>	Customer	<input type="text"/>
WO Type	<input type="text"/>	To	<input type="text"/>	Assigned To	<input type="text"/>	PO#	<input type="text"/>
WO Result	<input type="text"/>	Customer Name	<input type="text"/>	Issue	<input type="text"/>	Requestor	<input type="text"/>
WO Failure	<input type="text"/>			Equipment Type	<input type="text"/>	Name	<input type="text"/>
						Service	<input type="text"/>
						Department	<input type="text"/>

Use * as a wild card. **FIND WORKORDER**

You can search by inserting any of the given option. Click on the **FIND WORKORDER** button and you will get the result. See the image below.

Find Work Order

Work Order <input type="text" value="111"/>	Date <input type="text"/>	Tag Number <input type="text"/>	Location <input type="text"/>
WO Status <input type="text"/>	From <input type="text"/>	Priority <input type="text"/>	Customer PO# <input type="text"/>
WO Type <input type="text"/>	To <input type="text"/>	Assigned To <input type="text"/>	Requestor Name <input type="text"/>
WO Result <input type="text"/>	Customer Name <input type="text"/>	Issue <input type="text"/>	Service Department <input type="text"/>
WO Failure <input type="text"/>		Equipment Type <input type="text"/>	

Use * as a wild card. [FIND WORKORDER](#)

Searching for : WorkOrder # = 111

After clicking the [FIND WORKORDER](#) image, you will get the result as the image below.



Find Work Order



Work Order <input type="text"/>	Date <input type="text"/>	Tag Number <input type="text"/>	Location <input type="text"/>
WO Status <input type="text"/>	From <input type="text"/>	Priority <input type="text"/>	Customer PO# <input type="text"/>
WO Type <input type="text"/>	To <input type="text"/>	Assigned To <input type="text"/>	Requestor Name <input type="text"/>
WO Result <input type="text"/>	Customer Name <input type="text"/>	Issue <input type="text"/>	Service Department <input type="text"/>
WO Failure <input type="text"/>		Equipment Type <input type="text"/>	

Use * as a wild card. [FIND WORKORDER](#)

Search Results : WorkOrder # = 111

Wo_Status	Work Order	Customer Name	Tag Number	Technician	Request Date	Issue	WO Type	WO Priority
Open	111	Lakewood Health System	360807	858585	2015-10-17 05:47:25 AM	Need a ne	CM	3 Next Day

Now click on the  button to save the request and click on the  button to back to the previous page.

After clicking on the  button it will redirect you to a new page where you can update the Request Information by clicking the  button and you can work on the **Request Line System** section.

Request Information

Request* : 4885
 Ref. WO :
 Customer Name :
 Requesting Dept :
 Requester :
 Date/Time : 12/02/2015 16:23:21
 Status : Open
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :


Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00
 Request Details Added successfully

Request Line Item | Purchase Order | PO Line Item | Updates | Media

+ Request Line Item

Request Line Item

Click on this  button and a new page will appear as shown below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4879
 Ref. WO : 111
 Customer Name : Lakewood Health Syst
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 15:14:32
 Status : Open
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Abbott Labs
 Cust No : 0
 Phone :
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media

+ Request Line Item

Line Item : Material Labor
 Status : Open
 WorkOrder No. : 111
 WO Facility : Lakewood Health Syst
 Cost Center : Outpatient Services
 Cost Center Facility : Lakewood Health Syst
 Discount : 0
 Pricing Method : Net30
 Part Category* :
 Part Description* :
 Part Number* :
 Warehouse* :
 Supplier Part No. :
 Supplier Part Desc. :
 Unit Qty* :
 Unit Cost* : 0.00
 Extended Cost :
 UoM : ea.
 Estimate :

Request Line Item

You can choose the line item here **Line Item** : **Material** **Labor** and you can insert the quantity of material or labor .After filling the necessary information click on the  image and you will get the page as image below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4884
 Ref. WO : 114
 Customer Name : Lakewood Health Syst
 Requesting Dept : Clinic
 Requester :
 Date/Time : 12/02/2015 15:52:49
 Status : Open
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 00
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item Purchase Order PO Line Item Updates Media

+ Request Line Item **CREATE PURCHASE ORDER**

Line Item : Material Labor Part Category* :
 Status : Open Part Description* :
 WorkOrder No. : 114 Part Number* :
 WO Facility : Lakewood Health Syst Warehouse* :
 Cost Center : Clinic Supplier Part No. :
 Cost Center Facility : Lakewood Health Syst Supplier Part Desc. :
 Discount : 0 Unit Qty* :
 Pricing Method : Net30 Unit Cost* :
 Request Line Item Added successfully Extended Cost : 0.0000
 UoM : ea.
 Estimate :

Request Line Item												
Part Number	Description	Type	Work Order Num	Work Order Facility	Account	Supplier Part No.	U/M-Conv	Received	Unit Qty	Unit Cost	Total Cost	
110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	M	114	23	Clinic		ea.	0	2	0.00	0.00	

Click on the **CREATE PURCHASE ORDER** button to create purchase Order. After clicking on this button, a new page will open as shown below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4887
 Ref. WO : 111
 Customer Name : Lakewood Health Syst
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 16:31:54
 Status : Open
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Purchase Order



Purchase Information

PO : PO4696
 Date/Time : 12/02/2015 16:31:54
 Status : Ordered
 Buyer :
 Bill To : TLC Equipment
 Bill To Address : TLC Equipment
 2720 Hwy 10 NE
 Mounds View, MN 55112
 Phone : 651-407-9300
 Fax : 651-407-9301

Shipping : Ship to Billing Address
 Ship To : TLC Equipment
 Ship To Address : TLC Equipment
 2720 Hwy 10 NE
 Mounds View, MN 55112
 Phone : 651-407-9300
 Fax : 651-407-9301

Order Information

Order Date : 12/02/2015
 Received By :
 Confirm No :
 Order Placed Via : Phone
 Est Deliver Date : 12/02/2015
 NTE\$: 2000

Fill the information in the page in click on the  button .Your Purchase Order Is created. If you want to edit the purchase order you can edit and then click on the  button and your purchase order will be updated.

To see the Purchase Order you created, click the , a new page will open as the image below-



Printed 12/02/2015 16:59:31 PM



Purchase Order	
PO#	Issue Date
PO4696	12/2/2015 12:00:00 AM

Supplier Zoll Medical Corp Phone: 800-348-9011 Fax: 781-221-5679	Bill To Test Equipment 2720 Hwy 10 NE, 2720 Hwy 10 NE Mounds View, MN 55112 Phone: 651-407-9300 Fax: 651-407-9301	Ship To Test Equipment 2720 Hwy 10 NE, 2720 Hwy 10 NE Mounds View, MN 55112 Phone: 651-407-9300 Fax: 651-407-9301
Buyer	Ship Via	Ship Date Terms

Line	Part#	Description	Type	Warehouse	U/C	Received	Unit Qty	Unit Cost	Total Cost
1	240-0072	1/8 to 1/4 TV to wall jack cab	Material	A Warehouse	ea.	0	2	0.00	0.00

Grand Total 0.00

Now you can see all the 3 buttons are clickable.

PO Line Item

After clicking on this icon you will get the image as below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.


<div style="border-bottom: 1px solid gray; padding-bottom: 5px;"> <p><input checked="" type="checkbox"/> Request Information</p> <p>Request* : 4887 Ref. WO : 111 Customer Name : Lakewood Health System Requesting Dept : Outpatient Services Requester : Date/Time : 12/02/2015 16:31:54 Status : PO Created Priority : Ground Date Needed : 12/02/2015 Purpose :</p> </div> <div style="padding-top: 5px;"> <p>Supplier Information</p> <p>Supplier* : Zoll Medical Corp Cust No : 0 Phone : 800 348-9011 Fax : Terms : Min. Order Amt : 0.00 Request Amount : 0.00</p> </div>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Request Line Item</td> <td style="text-align: center;">Purchase Order</td> <td style="text-align: center; background-color: #e0f0ff;">PO Line Item</td> <td style="text-align: center;">Updates</td> <td style="text-align: center;">Media</td> </tr> <tr> <td colspan="5" style="text-align: center; background-color: #e0e0e0;">+ PO Line Item</td> </tr> <tr> <th colspan="12" style="text-align: center; background-color: #e0e0e0;">PO Line Item</th> </tr> <tr> <th>Part Number</th> <th>Description</th> <th>Type</th> <th>Work Order Num</th> <th>Work Order Facility</th> <th>Account</th> <th>Supplier Part No.</th> <th>U/M-Conv</th> <th>Received</th> <th>Unit Qty</th> <th>Unit Cost</th> <th>Total Cost</th> </tr> <tr> <td>150-0163</td> <td>12-Pin, 10 Electrode Cable, Grabber</td> <td>M</td> <td>111</td> <td>23</td> <td>Outpatient Services</td> <td></td> <td>ea.</td> <td>0</td> <td>2</td> <td>0.00</td> <td>0.00</td> </tr> </table>	Request Line Item	Purchase Order	PO Line Item	Updates	Media	+ PO Line Item					PO Line Item												Part Number	Description	Type	Work Order Num	Work Order Facility	Account	Supplier Part No.	U/M-Conv	Received	Unit Qty	Unit Cost	Total Cost	150-0163	12-Pin, 10 Electrode Cable, Grabber	M	111	23	Outpatient Services		ea.	0	2	0.00	0.00
Request Line Item	Purchase Order	PO Line Item	Updates	Media																																											
+ PO Line Item																																															
PO Line Item																																															
Part Number	Description	Type	Work Order Num	Work Order Facility	Account	Supplier Part No.	U/M-Conv	Received	Unit Qty	Unit Cost	Total Cost																																				
150-0163	12-Pin, 10 Electrode Cable, Grabber	M	111	23	Outpatient Services		ea.	0	2	0.00	0.00																																				

Click on the button. After clicking on this button, you will get a new page as the image below.

Updates

After clicking on this tab, you will get the page as the image below-

PURCHASING Fill Request Information first and Save before adding information to other Tabs.


 Request Information

Request* : 4889
Ref. WO : 111
Customer Name : Lakewood Health System
Requesting Dept : Outpatient Services
Requester :
Date/Time : 12/02/2015 17:49:58
Status : PO Created
Priority : Ground
Date Needed : 12/02/2015
Purpose :

Supplier Information


Supplier* : Zoll Medical Corp
Cust No : 0
Phone : 800 348-9011
Fax :
Terms :
Min. Order Amt : 0.00
Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | **Updates** | Media

Notes  PO: PO4698 PO Status: Received

Notes

No Record Found

Click on the  image to write a note. You will get the page as the below image after clicking on this image.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4887
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 16:31:54
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information


Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media

Notes + PO: PO4696 PO Status: Received

Font default Size default

Notes
 No Record Found

Write your note and save it by clicking on the  button .

If you select the shipping option from the dropdown list, you will get the page as the below image.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4889
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 17:49:58
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media

Shipping-Handling + PO: PO4698 PO Status: Received

Shipping & Handling
 No Shipping/Handling to Display

Click on the add  button to add shipping details. After clicking the image you will get the page as the image below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4887
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 16:31:54
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media


Shipping-Handling + PO: PO4696 PO Status: Received

Shipping & Handling

Ship Via : [] Freight : 0.00
 Ship Date : 12/02/2015 Freight Paid By : []
 Est. Delivery Date : 12/02/2015 FGT Charge To : 0
 Handling Fee : 0.00 Box Count : 0
 Insurance : 0.00 Weight : 0
 Tracking Number : [] Tax Code : 0
 Est Freight : 0.00 Tax Amount : 0.00

Shipping & Handling

No Shipping/Handling to Display

You can write the details and save it by clicking on the save  button.

After saving shipping and handling details, you can see the details in the list as shown below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4887
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 16:31:54
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media



Shipping-Handling + PO: PO4696 PO Status: Received

Shipping & Handling

Ship Via : [] Freight : 0.00
 Ship Date : 12/02/2015 Freight Paid By : []
 Est. Delivery Date : 12/02/2015 FGT Charge To : 0
 Handling Fee : 0.00 Box Count : 0
 Insurance : 0.00 Weight : 0
 Tracking Number : [] Tax Code : 0
 Est Freight : 0.00 Tax Amount : 0.00

Shipping & Handling

Shipping	Ship Via	Ship Date	Freight Cost	Tracking Number
1	Fed Ex	12/2/2015 12:00:00 AM	0.00	

Click on the edit  button to edit the details. You can change the details here .after clicking the button you will be able to edit the information. And save it by clicking the  button.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4887
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 16:31:54
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media

Shipping-Handling + PO: PO4696 PO Status: Received

Shipping & Handling

Ship Via : UPS Freight : 0.00
 Ship Date : 12/02/2015 Freight Paid By :
 Est. Delivery Date : 12/02/2015 FGT Charge To : 0
 Handling Fee : 0.00 Box Count : 0
 Insurance : 0.00 Weight : 0
 Tracking Number : Tax Code : 0
 Est Freight : 0.00 Tax Amount : 0.00

Shipping/Handling Updated successfully

Shipping & Handling				
Shipping	Ship Via	Ship Date	Freight Cost	Tracking Number
1	UPS	12/2/2015 12:00:00 AM	0.00	

If you select the receipt from the dropdown list you will get the page as the image below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4889
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 17:49:58
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :


Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media

Receipt + PO: PO4698 PO Status: Received

Receipt Line Item											
Part Number	Description	Type	Work Order Num	Work Order Facility	Account	Supplier Part No.	U/M-Conv	Received	Unit Qty	Unit Cost	Total Cost
110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	M	111	23	Outpatient Services		ea.	0	6	0.00	0.00

Click on the  image to create receipt .you will see the page as the image shown below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4889
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 17:49:58
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information



Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media

Receipt + PO: PO4698 PO Status: Received

Receive All
 Date/Time: 12/02/2015 17:49:58 Received By: []

Part Number	Description	Type	Work Order Num	Work Order Facility	Account	Supplier Part No.	U/M-Conv	Received	Unit Qty	Unit Cost	Total Cost
110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	M	111	23	Outpatient Services		ea.	0	6	0.00	0.00

You can change the PO status by selecting an option from the given dropdown list on the right side of the page and then save it by clicking on the  button. After clicking on the  button you will get the page as the image below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information



Request* : 4889
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 17:49:58
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media

Receipt + PO: PO4698 PO Status: Received

  Receipt

Part Number* : 110-0133
 Part Description* : (2) 12 Volt 33.0Ah Sealed Lead Acid
 Date/Time* : 4/15/2014 1:35:00 PM
 Warehouse* :
 Receipt By :
 Status : Received
 Add Qty.* : [] Received : 0 Ordered : 6

Part Number	Description	Type	Work Order Num	Work Order Facility	Account	Supplier Part No.	U/M-Conv	Received	Unit Qty	Unit Cost	Total Cost
110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	M	111	23	Outpatient Services		ea.	0	6	0.00	0.00

You can edit the information and update it by clicking on this  button. If you click on this  button .you will see the page as the image below.

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4889
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 17:49:58
 Status : PO Created
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00

Request Line Item | Purchase Order | PO Line Item | Updates | Media

Receipt + PO: PO4698 PO Status: Received

Receipt Line Item											
Part Number	Description	Type	Work Order Num	Work Order Facility	Account	Supplier Part No.	U/M-Conv	Received	Unit Qty	Unit Cost	Total Cost
110-0133	2) 12 Volt 33.0Ah Sealed Lead Acid	M	111	23	Outpatient Services		ea.	0	6	0.00	0.00

Select invoice from the dropdown list to create an invoice .after clicking on the page you will get a page as the image below –

PURCHASING Fill Request Information first and Save before adding information to other Tabs.

Request Information

Request* : 4887
 Ref. WO : 111
 Customer Name : Lakewood Health System
 Requesting Dept : Outpatient Services
 Requester :
 Date/Time : 12/02/2015 16:31:54
 Status : Received
 Priority : Ground
 Date Needed : 12/02/2015
 Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
 Cust No : 0
 Phone : 800 348-9011
 Fax :
 Terms :
 Min. Order Amt : 0.00
 Request Amount : 0.00


Request Line Item | Purchase Order | PO Line Item | Updates | Media

Invoice + PO: PO4696 PO Status: Received

Invoice Line Item											
Part Number	Description	Type	Work Order Num	Work Order Facility	Account	Supplier Part No.	U/M-Conv	Received	Unit Qty	Unit Cost	Total Cost
240-0072	1/8 to 1/4 TV to wall jack cab	M	111	23	Outpatient Services	212	ea.	2	2	0.00	0.00

Created Invoices

No Invoice Found

You can see 2 checkboxes in above image .check both of them and click on the add  button. After clicking on that button you will get the page as the image below.

Create Invoice

Invoice Number* : Credit Expected :

Invoice Type : 0 Invoice Date : 12/02/2015

Notes : Entry Date / Time : 12/02/2015 17:30:58

Invoice Reconciled / Approved By :

Date : 12/02/2015

Select Shipping Charge : Select **GET**

Freight 0.00 Handling 0.00 Tax 0.00 Total 0.00

Line	Part Number	Description	Inv. Qty.	Unit Cost	Extended
1	240-0072	1/8 to 1/4 TV to wall jack cab	2	0.00	0.00

Now write the invoice number and other details and click on the save  button to save the invoice.

Create Invoice

Invoice Number* : wer Credit Expected :

Invoice Type : 0 Invoice Date : 12/02/2015

Notes : Entry Date / Time : 12/02/2015 19:10:02

Invoice Reconciled / Approved By :


Date : 12/02/2015

Select Shipping Charge : Select **GET**

Freight 0.00 Handling 0.00 Tax 0.00 Total 0.00

Part No Description Inv Qty Cost Tax Extended

Line	Part Number	Description	Inv. Qty.	Unit Cost	Tax	Extended
1	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	0.00	0.00	0.00	0.0000

Click on this  button to edit the invoice .after clicking this button, you will get the page as the image below.

Create Invoice

Invoice Number* : wer Credit Expected :

Invoice Type : 0 Invoice Date : 12/02/2015

Notes : Entry Date / Time : 12/02/2015 19:10:02

Invoice Reconciled / Approved By :


Date : 12/02/2015

Select Shipping Charge : Select **GET**

Freight 0.00 Handling 0.00 Tax 0.00 Total 0.00

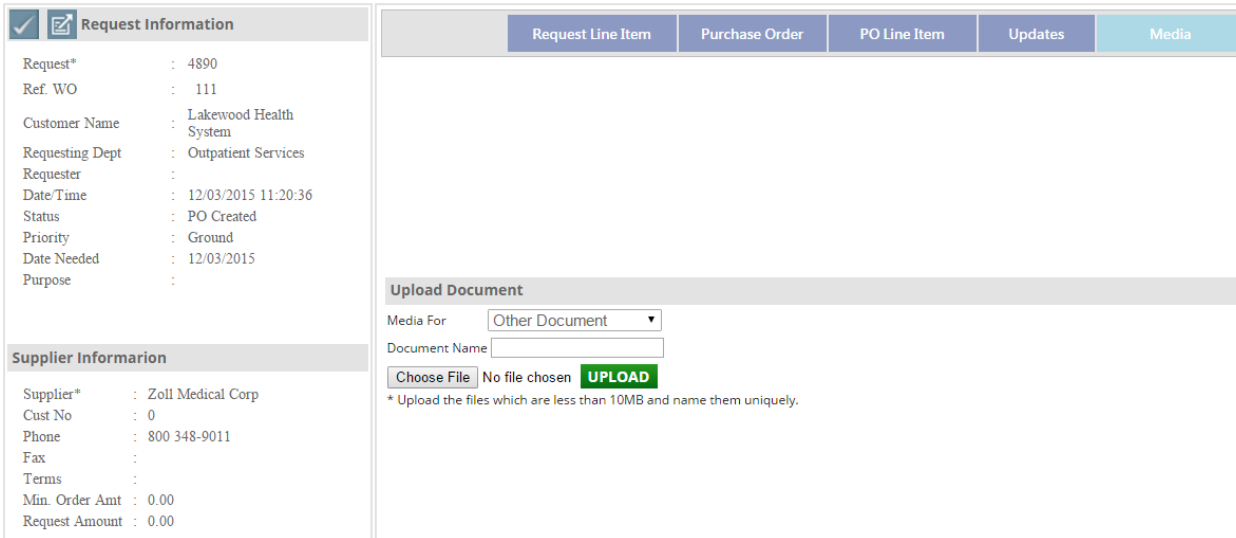
Part No Description Inv Qty Cost Tax Extended

Line	Part Number	Description	Inv. Qty.	Unit Cost	Tax	Extended
1	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	0.00	0.00	0.00	0.0000

Now change the information you want and click on the  image to update the invoice

Media

This section allow you to save documents .After clicking on thistab you will get the image as below-



Request Information

Request* : 4890
Ref. WO : 111
Customer Name : Lakewood Health System
Requesting Dept : Outpatient Services
Requester :
Date/Time : 12/03/2015 11:20:36
Status : PO Created
Priority : Ground
Date Needed : 12/03/2015
Purpose :

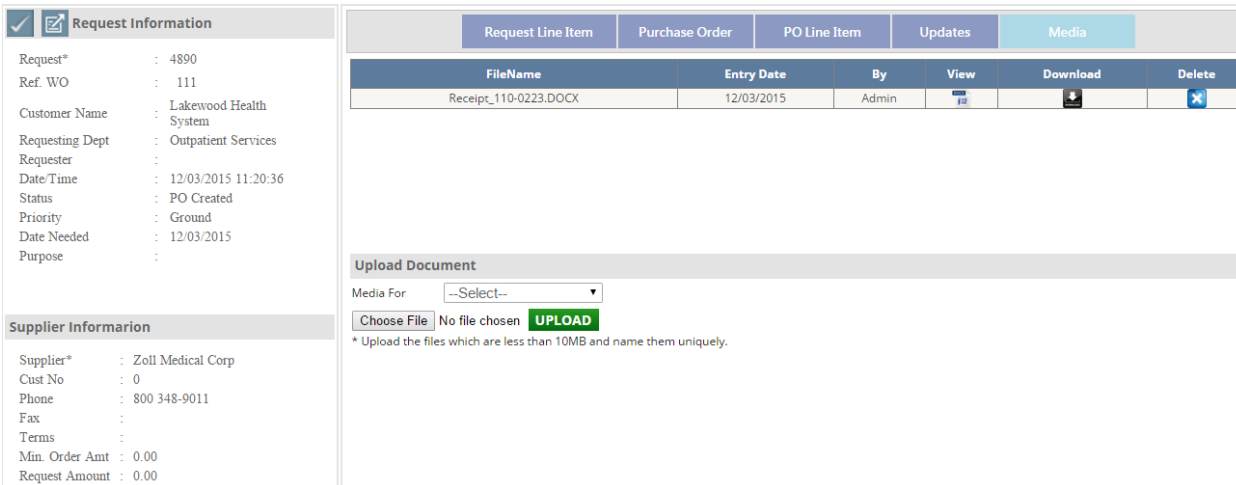
Supplier Information

Supplier* : Zoll Medical Corp
Cust No : 0
Phone : 800 348-9011
Fax :
Terms :
Min. Order Amt : 0.00
Request Amount : 0.00

Upload Document

Media For: Other Document
Document Name:
Choose File No file chosen **UPLOAD**
* Upload the files which are less than 10MB and name them uniquely.

Here you can choose one of the option from the dropdown list and then you can select a document by “Choose File” option and then upload by clicking on the upload **UPLOAD** button. After successfully inserting the image you can see the page as image below-






Request Information

Request* : 4890
Ref. WO : 111
Customer Name : Lakewood Health System
Requesting Dept : Outpatient Services
Requester :
Date/Time : 12/03/2015 11:20:36
Status : PO Created
Priority : Ground
Date Needed : 12/03/2015
Purpose :

Supplier Information

Supplier* : Zoll Medical Corp
Cust No : 0
Phone : 800 348-9011
Fax :
Terms :
Min. Order Amt : 0.00
Request Amount : 0.00

FileName	Entry Date	By	View	Download	Delete
Receipt_110-0223.DOCX	12/03/2015	Admin			

Upload Document

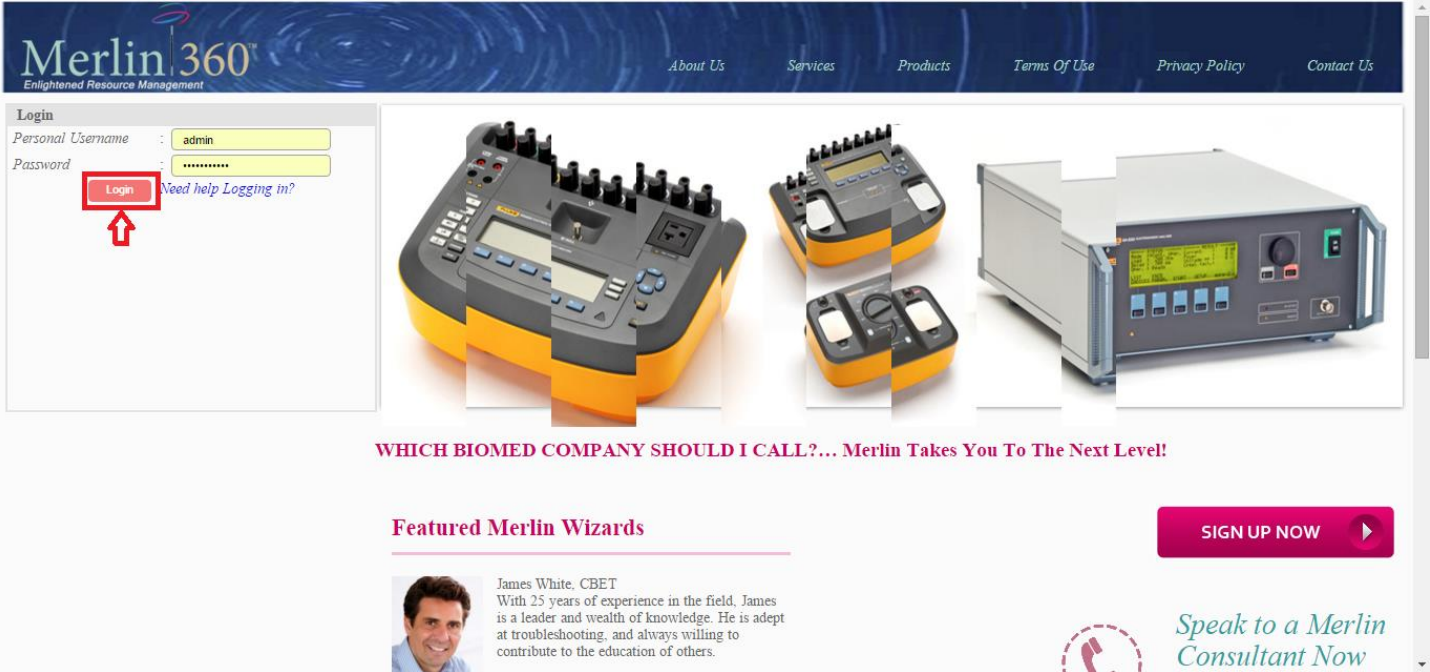
Media For: --Select--
Choose File No file chosen **UPLOAD**
* Upload the files which are less than 10MB and name them uniquely.

Here you can see the downloaded file by clicking on the , download by clicking this  button and delete by clicking this  button.

Equipment User Manual

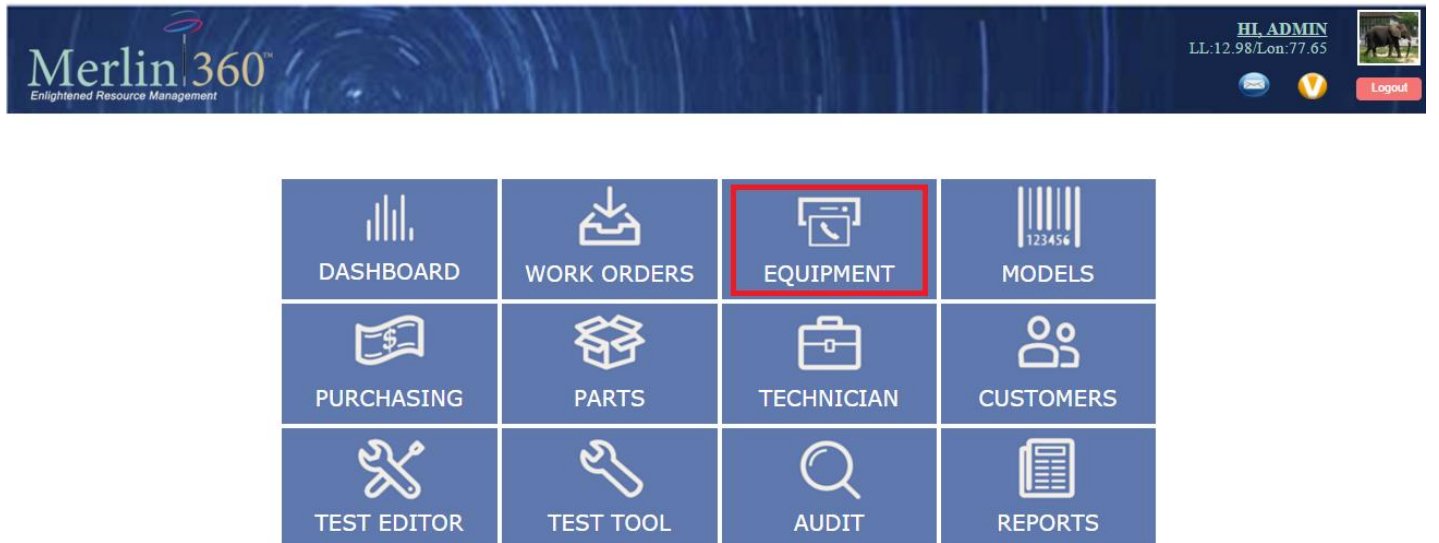
Admin Login Page:

Admin can login with their User Name & Password.



After logged in, you will be redirected to the home page .Click on the **Equipment** tab as shown in the image below

Admin Home Page:



After clicking on **Equipment** tab, you will get the page as the image below.

Equipment Listing Page:

Tag Number	Serial	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending # WOs
107771	BEGJ03601	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System	Anesthesia	Active	2
13272	123418	Modules,General,Icu	Ge Datex-Ohmeda	M-REC	RECORDER	Lakewood Health System	Anesthesia	Active	0
17521	01 2187	X-Ray Control Console	Philips Medical-Radiology	9890 000 62481	OPTIMUS 80	Lakewood Health System	Radiology	Active	0
17523	01 0691	X-Ray HV Generator	Philips Medical-Radiology	9890-000-02031	OPTIMUS 50	Lakewood Health System	Radiology	Active	0

Equipment Listing Page controls:

1: Quick search

You can search the **Equipment** only by **Tag number, Serial number, System id, Asset number, UDI number, RFID, Tips and Customer name** fields. Enter the related field value and click on **find** button.

2: generalized search:



Click on this button for **generalized search**.

3: Reset



Click on this button to reset the page.

4: Sorting

Tag Number	Serial	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending # WOs
------------	--------	-------------	--------------	---------	------------	---------------	-----------------	------------------	---------------

5: Equipment details

Tag Number	Serial	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending # WOs
107771	BEGJ03601	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System	Anesthesia	Active	2

6: Add New Equipment

ADD NEW

Equipment Listing Page Control Description

1: Quick Search

You can search the work order only by **Tag number, Serial number, System id, Asset number, UDI number, RFID, Tips** and **Customer name** fields. Enter the related field value and click on **find** button.

>> Equipment

List View Summary View ADD NEW

Tag Number = 102817058 Or Serial Number = 102817058 Or System Id = 102817058 Or Asset Number = 102817058 Or UDI Number = 102817058 Or RFID = 102817058 Or Tips = 102817058 Or Customer Name = 102817058 Total Equipment : 1
Showing : 1 to 1

Tag Number	Serial	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending #Wos
360772	102817058	Pulse Oximeter	Nonin Medical Inc	8500	PureSAT	Lakewood Health System	Clinic	Active	0

2: generalized search

Click on this button for **generalized search**.

>> Equipment

List View Summary View ADD NEW

Find Equipment

Tag Number <input type="text"/>	Equipment Status <input type="text"/>	Location <input type="text"/>	Tips <input type="text"/>
Manufacturer <input type="text"/>	Date <input type="text"/>	Risk Factor <input type="text"/>	Risk1 <input type="text"/>
Model Number <input type="text"/>	From <input type="text"/>	Rate Schedule <input type="text"/>	Risk2 <input type="text"/>
Model Name <input type="text"/>	To <input type="text"/>	Service Provider <input type="text"/>	Risk3 <input type="text"/>
Device Type <input type="text"/>	PO.Number # <input type="text"/>	Condition <input type="text"/>	Risk4 <input type="text"/>
Description <input type="text"/>	Customer Name <input type="text"/>	UDI Number <input type="text"/>	Risk5 <input type="text"/>
Serial Number <input type="text"/>	Department Name <input type="text"/>	RFID <input type="text"/>	

Use * as a wild card.

Select or insert the search option for the equipment and then click on the **Find Equipment** button as shown in the image below.

>> Equipment

Find Equipment

Tag Number <input type="text"/>	Equipment Status <input type="text"/>	Location <input type="text"/>	Tips <input type="text"/>
Manufacturer <input type="text"/>	Date <input type="text"/>	Risk Factor <input type="text"/>	Risk1 <input type="text"/>
Model Number <input type="text"/>	From <input type="text"/>	Rate Schedule <input type="text"/>	Risk2 <input type="text"/>
Model Name <input type="text"/>	To <input type="text"/>	Service Provider <input type="text"/>	Risk3 <input type="text"/>
Device Type <input type="text"/>	PO Number # <input type="text"/>	Condition <input type="text"/>	Risk4 <input type="text"/>
Description <input type="text"/>	Customer Name <input type="text" value="Lakewood Health Sy"/>	UDI Number <input type="text"/>	Risk5 <input type="text"/>
Serial Number <input type="text"/>	Department Name <input type="text"/>	RFID <input type="text"/>	

Use * as a wild card.

Searching for : Customer Name = Lakewood Health System

You can see the search result as the image below.

>> Equipment

Search Results : Customer Name = Lakewood Health System Total Equipment : 303
Showing : 1 to 50

DETAILS
 Tag Number : 107771
 ePHI
 Critical Alarm
 Critical System
12/01/2015
Active
Life
Risk

1 ● 2 ● 3 ● 4 ● 5 ● 6 ● 7

13272	123418	Modules,General,Icu	Ge Datex-Ohmeda	M-REC	RECORDER	Lakewood Health System	Anesthesia	Active	0
17521	01 2187	X-Ray Control Console	Philips Medical-Radiology	9890 000 62481	OPTIMUS 80	Lakewood Health System	Radiology	Active	0
17523	01 0691	X-Ray HV Generator	Philips Medical-Radiology	9890-000-02031	OPTIMUS 50	Lakewood Health System	Radiology	Active	0
178793	1111CE264	Arthroscopy Pump	Stryker Endoscopy Division	350-800-001	Flosteady	Lakewood Health System	OR	Active	0
178826	BDEA00645	Vaporizer	Ge Datex-Ohmeda	TEC 5	TEC5	Lakewood Health System	Anesthesia	Active	0
178828	BEGK03759	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System	Anesthesia	Active	0

3: Reset



Click on this button to reset the page.

4: Sorting

Tag Number ▲	Serial	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending #WOs
--------------	--------	-------------	--------------	---------	------------	---------------	-----------------	------------------	--------------

Ascending order:

Click on one of the link button column as the image below:

Tag Number	Serial ▲	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending #WOs
360792	00CGJ145	Hyfrecator		7-900-115	HYFRECTOR 2000	Lakewood Health System	Clinic	Active	1
17523	01 0691	X-Ray HV Generator	Philips Medical-Radiology	9890-000-02031	OPTIMUS 50	Lakewood Health System	Radiology	Active	0
17521	01 2187	X-Ray Control Console	Philips Medical-Radiology	9890 000 62481	OPTIMUS 80	Lakewood Health System	Radiology	Active	0
178974	0106050103571	Refrigerator, Lab	Danby Products	DCR412W	Diplomat	Lakewood Health System	Pharmacy	Active	0
178973	0107110100209	Refrigerator, Lab	Danby Products	DCR412W	Diplomat	Lakewood Health System	Pharmacy	Active	1
360767	06-08-6318	Centrifuge	Ortho-Clinical Diagnostic	5150-60	MTS	Lakewood Health System	Laboratory	Active	0
360791	06314493	Bladder Scanner	Verathon	0570-0090	BVI 3000	Lakewood Health System	Med Surg	Active	0
360790	07478768	Bladder Scanner	Verathon	0570-0090	BVI 3000	Lakewood Health System	Outpatient Services	Active	1
360766	0806700653	Control Box	Stryker Endoscopy Division	5400-50	Core	Lakewood Health System	OR	Active	0

Descending order:

Click on one of the link button column as the image below:

Tag Number	Serial ▼	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending #WOs
178989	NB6802	Microbiological Sys	Becton Dickinson Diag Div	B 9050	BACTEC	Lakewood Health System	Laboratory	Active	0
360835	G217AA1662	Bed,Birthing	Hill-Rom Co Inc Hillenbra	P3700	Affinity	Lakewood Health System	OB/Nursery	Active	0
178828	BEGK03759	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System	Anesthesia	Active	0
107771	BEGJ03601	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System	Anesthesia	Active	2
178826	BDEA00645	Vaporizer	Ge Datex-Ohmeda	TEC 5	TEC5	Lakewood Health System	Anesthesia	Active	0
360811	A749748-K6	Monitor, Patient	Datascope Corp	0998-00-0444-L61	Accutorr Plus	Lakewood Health System	Outpatient Services	Active	0
360814	A749735-K6	Monitor, Patient	Datascope Corp	0998-00-0444-L61	Accutorr Plus	Lakewood Health System	Outpatient Services	Active	0
360808	A749730-K6	Monitor, Patient	Datascope Corp	0998-00-0444-L61	Accutorr Plus	Lakewood Health System	Outpatient Services	Active	0
360805	A749721-K6	Monitor, Patient	Datascope Corp	0998-00-0444-L61	Accutorr Plus	Lakewood Health System	Outpatient Services	Active	0

5: Equipment details

Click on the **Tag number** to see the equipment details as in the image below.

Tag Number	Serial	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending #WOs
107771	BEGJ03601	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System	Anesthesia	Active	2
12345	567	Monitor,Computer	ACER	B273H	27in LCD Monitor	Lakewood Health System	Pharmacy	Active	0
13272	123418	Modules,General,Icu	Ge Datex-Ohmeda	M-REC	RECORDER	Lakewood Health System	Anesthesia	Active	0
17521	01 2187	X-Ray Control Console	Philips Medical-Radiology	9890 000 62481	OPTIMUS 80	Lakewood Health System	Radiology	Active	0
17523	01 0691	X-Ray HV Generator	Philips Medical-Radiology	9890-000-02031	OPTIMUS 50	Lakewood Health System	Radiology	Active	0
178793	1111CE264	Arthroscopy Pump	Stryker Endoscopy Division	350-800-001	Flosteady	Lakewood Health System	OR	Active	0
178826	BDEA00645	Vaporizer	Ge Datex-Ohmeda	TEC 5	TEC5	Lakewood Health System	Anesthesia	Active	0

>> Equipment >> Equipment Details

ePHI Critical Alarm Critical System 12/01/2015 Active Life Risk

WO List Purchasing Info Components Parts Tips Map Alert

PM Schedule Information Services Contracted Services Media Tests Audit Log Coverage

Equipment Information

Equipment Status * : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* : 1175-9101-000
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :
 Longitude :
 Service Provider :

Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center Name : Home Care & Hospice
 Contact Email :
 Contact Number. : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Wo.list

ADD NEW WORKORDER

WO Number	WO Status	WO Type	Due Date	Technician	Hours	Labour Cost	Parts Cost	Total
105	OP	CM	08/16/2015	OMNTECH			115.12	115.10
104	OP	PM	08/16/2015	1059	5.50	3.00	6.00	9.00

Edit button



Click on this button to edit the equipment details.

Cancel button



Click on this button if you don't want to edit anything in the Equipment.

Update button



Click this button to update the equipment details.

View button



Click this button to see the equipment report. You can see all the details in this page. After clicking on this page, you will get the page as the image below.

Merlin360 Equipment Report

Equipment Information

Tag Number	: 107771	Meter	:
Asset Number	:	Last Meter Date	:
Manufacturer	: GE Datas-Clmsda	Responsible Center	: Home Care & Hoopie
Model Number	: 1175-9101-000	Location	:
Model Name	: TEC 7 18CFURANZ	Customer Name	: Lakewood Health System
Type	: 1534	Department Name	: Anesthesia
Description	: Vaporizer	Contact Email	:
Serial Number	: BEG003601	Contact Number	: 4423456789 Ext: 000
UDI Number	:	Rate Schedule	:
KPID	:	GAR	:
Latitude	:	MTBF	:
Longitude	:		
Service Provider	:		
Equipment Status	: Active		
Installation Date	: 11/12/2014		
Retired Date	:		
Battery Date	:		

Workorder List

SNO	Wo_number	Wo_Status	Wo_Type	DueDate	Technician	Hours	Inhouse Cost	Parts Cost	Total
1	105	Open	Corrective Maintenance	08/16/2015			115.12	115.1	
2	104	Open	Preventive Maintenance	08/16/2015	5.50	3.0	6.00	9.0	

Pur Info

Vendor	: 3M Occupational Health	Purchase Information	
Ownership	: CDME	PO #	: p099
		Purchase Cost	: \$350,000.00

Components

- 178828 - Vaporizer
- 107771 - Vaporizer
- 17521 - X-Ray Control Console
- 178793 - Arthroscopy Pump

Parts

SNO	Wo Number	Part Num	Part Desc	Quantity
1	105	110-0057	12 Volt 0.8Ah SLA	2
2	104	110-0100	12 Volt 12.0Ah SLA	2
3	104	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	2
4	105	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	10
5	104	110-0146	(4) 12 Volt 33.0Ah Sealed Lead Acid	1
6	104	110-0223	(2) 12 Volt 5.5Ah Sealed Lead Acid	1
7	105	440-0109	34m SI Kit	1

Tips

Troubleshoot Notes
(entered at the appropriate level/Equipment or Model) troubleshooting (tip)



Click this button to print the equipment report.



Click this button to download the pdf file of the equipment report.



Save as Pdf.



Equipment Report

Equipment Information

Tag Number	:	107771	Meter	:	
Asset Number	:		Last Meter Date	:	
Manufacturer	:	GE Datex-Ohmeda	Responsible Center	:	Home Care & Hospice
Model Number	:	1175-9101-000	Location	:	
Model Name	:	TEC 7 ISOFLURANE	CustomerName	:	Lakewood Health System
Type	:	1324	Department Name	:	Anesthesia
Description	:	Vaporizer	Contact Email	:	
Serial Number	:	BEGJ03601	Contact Number	:	4423456789 Ext: 000
UDI Number	:		Rate Schedule	:	
RFID	:		CAR	:	
Latitude	:		MTBF	:	
Longitude	:				
Service Provider	:				
Equipment Status	:	Active			
InService Date	:	11/12/2014			
Retired Date	:				
Battery Date	:				

Workorder List

SNO	Wo_number	Wo_Status	Wo_Type	DueDate	Technician	Hours	labourCost	PartsCost	Total
1	105	Open	Corrective Maintenance	08/16/2015			115.12	115.1	
2	104	Open	Preventive Maintenance	08/16/2015	5.50	3.0	6.00	9.0	


[Pur.info](#)



Show all downloads...



Click this button to send the equipment report by e-mail. After clicking on this button you will get a new page as

the image below. Fill the form and send it by clicking this  button.

Name

From @gmail.com

Password

To

Subject

Message



Sub tabs

	WO List	Purchasing Info	Components	Parts	Tips	Map	Alert	
PM Schedule	Information Services	Contracted Services	Media	Tests	Audit Log	Coverage		

These are the sub tabs .you

can see the equipment related information by clicking the respective tab.



Click this button to edit the equipment details. After clicking on this button you can see the **Update** and **Cancel buttons** are enabling. Now you can edit the equipment details and save it.

PHI Critical Alarm Critical System 12/01/2015 Active Life Risk

WO List Purchasing Info Components Parts Tips Map Alert

PM Schedule Information Services Contracted Services Media Tests Audit Log Coverage

Equipment Information

Please Upload Image

Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* : 1175-9101-000
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :
 Longitude :
 Service Provider :

Equipment Status * : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center Name : Home Care & Hospice
 Contact Number : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Get LatLong

Wo.list

ADD NEW WORKORDER

WO Number	WO Status	WO Type	Due Date	Technician	Hours	Labour Cost	Parts Cost	Total
105	OP	CM	08/16/2015	OMNTECH			115.12	115.10
104	OP	PM	08/16/2015	1059	5.50	3.00	6.00	9.00

On the right side of the above image you can see the **WO List** section .That is the list of the work orders of the equipment. Red color in the tab, **WO List** shows that there are work orders related to this equipment. You can add a new work order by clicking this **ADD NEW WORKORDER** button.

A: Purchasing Info

Purchasing Info

After clicking on this tab, you will get the page as the image below.

>> Equipment >> Equipment Details

WO List **Purchasing Info** Components Parts Tips Map Alert

ePHI Critical Alarm Critical System 12/01/2015 Active Life Risk

PM Schedule Information Services Contracted Services Media Tests Audit Log Coverage


Equipment Information **Purchasing Info**

Please Upload Image

Equipment Status * : Active
In Service Date : 11/12/2014
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name : Lakewood Health System
Department Name : Anesthesia
Responsible Cost Center Name : Home Care & Hospice
Contact :
Email :
Contact Number. : 4423456789 Ext: 000
Rate Schedule :
CAR :
MTBF :

Tag Number : 107771
System Id :
Manufacturer* : GE Datex-Ohmeda
Model #* : 1175-9101-000
Model Name : TEC 7 ISOFLURANE
Device Type* : Vaporizer
Description : Vaporizer
Serial Number : BEGJ03601
UDI Number :
RFID :
Latitude :
Longitude :
Service Provider :
Get LatLong

Vendor : 3M Occupational Health
Ownership : CDMI
PO # : po99
Purchase Cost : 550000.00

In this section you can edit the purchasing information of the equipment and update by clicking the  button.

>> Equipment >> Equipment Details

WO List **Purchasing Info** Components Parts Tips Map Alert

ePHI Critical Alarm Critical System 12/01/2015 Active Life Risk

PM Schedule Information Services Contracted Services Media Tests Audit Log Coverage

Equipment Information **Purchasing Info**

Please Upload Image

Equipment Status * : Active
In Service Date : 11/12/2014
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name : Lakewood Health System
Department Name : Anesthesia
Responsible Cost Center Name : Home Care & Hospice
Contact :
Email :
Contact Number. : 4423456789 Ext: 000
Rate Schedule :
CAR :
MTBF :

Tag Number : 107771
System Id :
Manufacturer* : GE Datex-Ohmeda
Model #* : 1175-9101-000
Model Name : TEC 7 ISOFLURANE
Device Type* : Vaporizer
Description : Vaporizer
Serial Number : BEGJ03601
UDI Number :
RFID :
Latitude :
Longitude :
Service Provider :
Get LatLong

Vendor : 3M Occupational Health
Ownership : CDMI
PO # : po99
Purchase Cost : 550000.00

B: Components

Components

C: Parts

Parts

Click on this tab to see the information about the assigned parts and used parts. Click on the respective radio button to see the details.

The screenshot displays a software interface with a top navigation bar and a main content area. The navigation bar includes tabs for 'WO List', 'Purchasing Info', 'Components', 'Parts' (highlighted in red), 'Tips', 'Map', and 'Alert'. Below this are sub-tabs for 'PM Schedule', 'Information Services', 'Contracted Services', 'Media', 'Tests', 'Audit Log', and 'Coverage'. The main content area is divided into two sections: 'Equipment Information' (green header) and 'Parts' (blue header). The 'Equipment Information' section contains a form with various fields: 'Equipment Status *' (Active), 'In Service Date' (11/12/2014), 'Retired Date', 'Battery Date', 'Meter', 'Last Meter Date', 'Tag Number' (107771), 'System Id', 'Manufacturer*' (GE Datex-Ohmeda), 'Model #' (TEC 7 ISOFLURANE), 'Device Type*' (Vaporizer), 'Description' (Vaporizer), 'Serial Number' (BEGJ03601), 'UDI Number', 'RFID', 'Latitude', 'Longitude', 'Location', 'Customer Name' (Lakewood Health System), 'Department Name' (Anesthesia), 'Responsible Cost Center Name' (Home Care & Hospice), 'Contact Email', and 'Contact Number' (4423456789 Ext: 000). The 'Parts' section shows a table with the text 'No Records Found' and two radio buttons: 'Parts Assigned' (selected) and 'Parts Used'.

Select the respective radio button to see the information you want.

WO List Purchasing Info Components Parts Tips Map Alert

PM Schedule Information Services Contracted Services Media Tests Audit Log Coverage

Equipment Information Parts

Equipment Status * : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* :
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :
 Longitude :

Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center Name : Home Care & Hospice
 Contact :
 Email :
 Contact Number : 4423456789 Ext: 000

Wo Number	Part Num	Part Desc	Quantity
105	110-0057	12 Volt 0.8Ah SLA	1
104	110-0100	12 Volt 12.0Ah SLA	2
104	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	2
105	110-0133	(2) 12 Volt 33.0Ah Sealed Lead Acid	10
104	110-0146	(4) 12 Volt 33.0Ah Sealed Lead Acid	1
104	110-0223	(2) 12 Volt 5.5Ah Sealed Lead Acid	1
105	440-0109	3/4in. S1 Kit	1

Parts Assigned Parts Used

D: Tips

Tips

Click on this tab to see the troubleshooting tips on equipment level and model level.

WO List Purchasing Info Components Parts Tips Map Alert

PM Schedule Information Services Contracted Services Media Tests Audit Log Coverage

Equipment Information Tips

Equipment Status * : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* :
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :
 Longitude :

Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center Name : Home Care & Hospice
 Contact :
 Email :
 Contact Number : 4423456789 Ext: 000


Troubleshoot Notes
 (entered at the appropriate level(Equipment or Model) troubleshooting tips)

Delete Notes

tip 1
 tip 2

This color represents the equipment level tips
 This color represents the model level tips

Font default
 Size default

Write in the editor box and click on this  button to save the tip on equipment level as shown in the image below.

WO List | Purchasing Info | Components | Parts | **Tips** | Map | Alert

PM Schedule | Information Services | Contracted Services | Media | Tests | Audit Log | Coverage

Equipment Information

Please Upload Image

Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* : 1175-9101-000
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :

Equipment Status * : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center : Home Care & Hospice
 Contact :
 Email :
 Contact : 4423456789 Ext: 000

Tips

Troubleshoot Notes (entered at the appropriate level(Equipment or Model) troubleshooting tips)

tip 1
tip 2

tip 3

After saving the tip you can see the tip in the list.

WO List | Purchasing Info | Components | Parts | **Tips** | Map | Alert

PM Schedule | Information Services | Contracted Services | Media | Tests | Audit Log | Coverage

Equipment Information

Please Upload Image

Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* :
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :

Equipment Status * : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center : Home Care & Hospice
 Contact :
 Email :
 Contact : 4423456789 Ext: 000

Tips

Troubleshoot Notes (entered at the appropriate level(Equipment or Model) troubleshooting tips)

tip 1
tip 2
tip 3

inserted successfully

You can edit the tip by clicking on this button and delete by clicking on this button.

After clicking on this button, you can update the tip by clicking this button as shown in the image below.

WO List Purchasing Info Components Parts **Tips** Map Alert

PM Schedule Information Services Contracted Services Media Tests Audit Log Coverage

Equipment Information Tips

Equipment Status * : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* :
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :
 Longitude :
 Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center Name : Home Care & Hospice
 Contact :
 Contact Email :
 Contact : 4423456789 Ext: 000

Troubleshoot Notes
 (entered at the appropriate level(Equipment or Model) troubleshooting tips)

tip 1
tip 2
tip 3

Edit Notes
 Click on this button to update the tip
 Click here if you don't want to edit the tip
 Decrease Indent

tip 3

E:Map

Click on this tab to see the map navigation.

WO List Purchasing Info Components Parts Tips **Map** Alert

PM Schedule Information Services Contracted Services Media Tests Audit Log Coverage

Equipment Information Map

Equipment Status * : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* : 1175-9101-000
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :
 Longitude :
 Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center Name : Home Care & Hospice
 Contact :
 Contact Email :
 Contact : 4423456789 Ext: 000

Map

View larger map
 Sign in
 Benz Lake
 508th St
 Lakewood Health System: Benson Julie...
 Lakewood Health System
 Lakewood Health System: Debow Marc W
 Google
 ©2015 Google - Map data ©2015 Google | Terms of Use | Report a map error

F: Alert

Alert

ePHI Critical Alarm Critical System 12/01/2015 Active Life Risk

[WO List](#) [Purchasing Info](#) [Components](#) [Parts](#) [Tips](#) [Map](#) **Alert**

[PM Schedule](#) [Information Services](#) [Contracted Services](#) [Media](#) [Tests](#) [Audit Log](#) [Coverage](#)

Equipment Information

Please Upload Image

Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* : 1175-9101-000
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :
 Longitude :

Equipment Status* : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center Name : Home Care & Hospice
 Contact Email :
 Contact Number : 4423456789 Ext: 000

Alert

(HIPAA/EPHI)ML (RiskFactor)ET (Life)

Alerts

HIPAA / EPHI
 Creates/Outputs
 Stores
 Transmits
 Privacy
 Integrity
 Critical Alarm

Life Expectancy
 Condition :
 Equipment Classification : Alarms
 Depreciated Life : 1
 Useful Life : 1

System Components

Critical System

Medical Equipment Risk

Risk 1	Equipment Function	Therapeutic - Surgical	9
Risk 2	Clinical Application	Potential for Patient Inju	4
Risk 3	Maintenance Requirements	Quarterly PM Freque	4
Risk 4	Equip. Service Experience	MTBF is approximately	3
Risk 5	Environment	Non Patient Areas	5

Calculated Risk Points : 17
 Formula for Total Risk Factor=E.F+C.A+(M.R+E.S.E+E)/3

F: PM schedule

PM Schedule

Click on this tab to see the existing pm schedules and create a new schedule.

ePHI Critical Alarm Critical System 12/01/2015 Active Life Risk

[WO List](#) [Purchasing Info](#) [Components](#) [Parts](#) [Tips](#) [Map](#) [Alert](#)

PM Schedule [Information Services](#) [Contracted Services](#) [Media](#) [Tests](#) [Audit Log](#) [Coverage](#)

Equipment Information

Please Upload Image

Tag Number : 107771
 System Id :
 Manufacturer* : GE Datex-Ohmeda
 Model #* : 1175-9101-000
 Model Name : TEC 7 ISOFLURANE
 Device Type* : Vaporizer
 Description : Vaporizer
 Serial Number : BEGJ03601
 UDI Number :
 RFID :
 Latitude :
 Longitude :

Equipment Status* : Active
 In Service Date : 11/12/2014
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name : Lakewood Health System
 Department Name : Anesthesia
 Responsible Cost Center Name : Home Care & Hospice
 Contact Email :
 Contact Number : 4423456789 Ext: 000

PM Schedule

Equipment

SNo.	Test Name	Service Dept.	Assigned To	Frequency	Time	Grace	Priority	Season Begin	Season End
1		Customer	CHDOY	1	1.00	0	4	11/01/2015	11/30/2016

PM Schedule Information

Test Name : None PM Priority : 4 Next Trip
 Frequency of PM : Period 1 Interval Month(s)
 Time to Perform : Grace Period : Days Months
 Service Department : Season for PM : Beginning Ending
 PM Schedule : Floating Random

F: Coverage

Coverage

Click on this tab to see the coverage information about the equipment. After clicking on this tab, you can see a checkbox .by default it is unchecked .if it is unchecked it shows the coverage information on equipment level and if you check it, it will show the coverage information on model level.

The screenshot shows the 'Coverage' tab selected in the top navigation bar. The 'Equipment Information' section on the left contains fields for Tag Number (107771), Manufacturer (GE Datex-Ohmeda), Model #, Model Name (TEC 7 ISOFLURANE), and Device Type (Vaporizer). The 'Coverage' section on the right shows a red box around the 'Model' checkbox, which is currently unchecked. Below it, a 'Coverage Information' dialog box is open, showing details for a 'Warranty' type with a description of 'Bench Repair', a term of 2 days, and an expiration date of 12/24/2015.

After checking the checkbox, you can see the coverage information on model level as in the image below.

The screenshot shows the same interface as above, but with the 'Model' checkbox checked. A table of coverage information is now displayed in the 'Coverage' section, highlighted with a red border. The table has columns for Type, Description, Term, and End Date. Below the table, the 'Coverage Information' dialog box remains open, showing the same warranty details as in the previous screenshot.

Type	Description	Term	End Date
End of Support	Discontinued		08/24/2016

You can add coverage information of the equipment. To add coverage selects the **Type** and **Description** from the respective dropdown list and click on this **ADD** button as shown in the image below.



The screenshot shows the 'Equipment Information' and 'Coverage' sections of a software interface. The 'Coverage' section contains a table with the following data:

Type	Description	Term	End Date
End of Support	Discontinued		08/24/2016

Below the table is a 'Coverage Information' dialog box with the following fields:

- Type: Warranty
- Description: Parts
- Term Of Period: 5
- Day(s):
- Expires: 12/24/2015


An **ADD** button is highlighted in green, and a red arrow points to it with the text: "Click on this button to add coverage informaton".

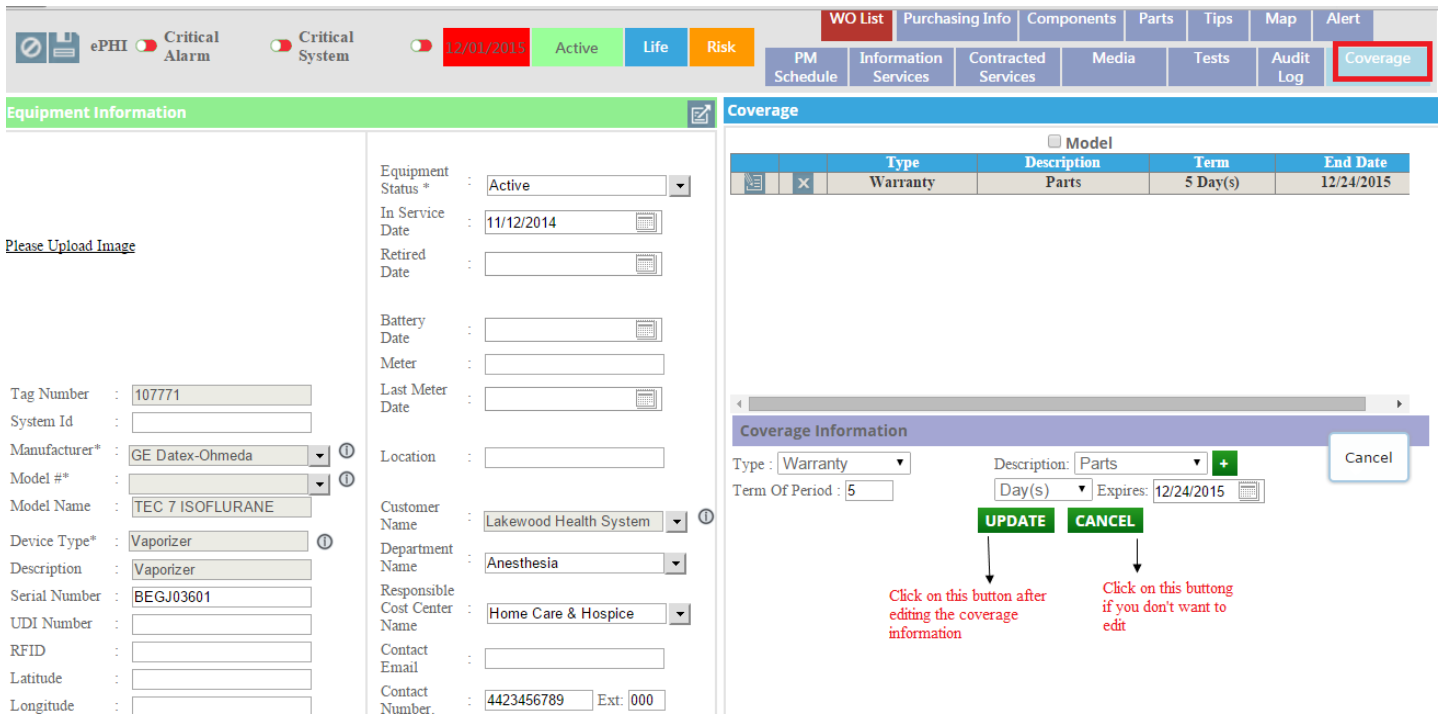
After adding the coverage .you can see the coverage information as in the image below. To edit the coverage information click on this  button and to delete the coverage information click on this  button.

The screenshot shows the 'Equipment Information' and 'Coverage' sections. The 'Coverage' section table now includes the newly added entry:

Type	Description	Term	End Date
Warranty	Parts	5 Day(s)	12/24/2015

The 'Coverage Information' dialog box is also visible, showing the same fields as in the previous screenshot, with the **ADD** button highlighted in green.

After clicking on this  button, you can edit the information.. Click on the **UPDATE** button to update the coverage information and click on the **CANCEL** button if you don't want to edit the information. See the image below.

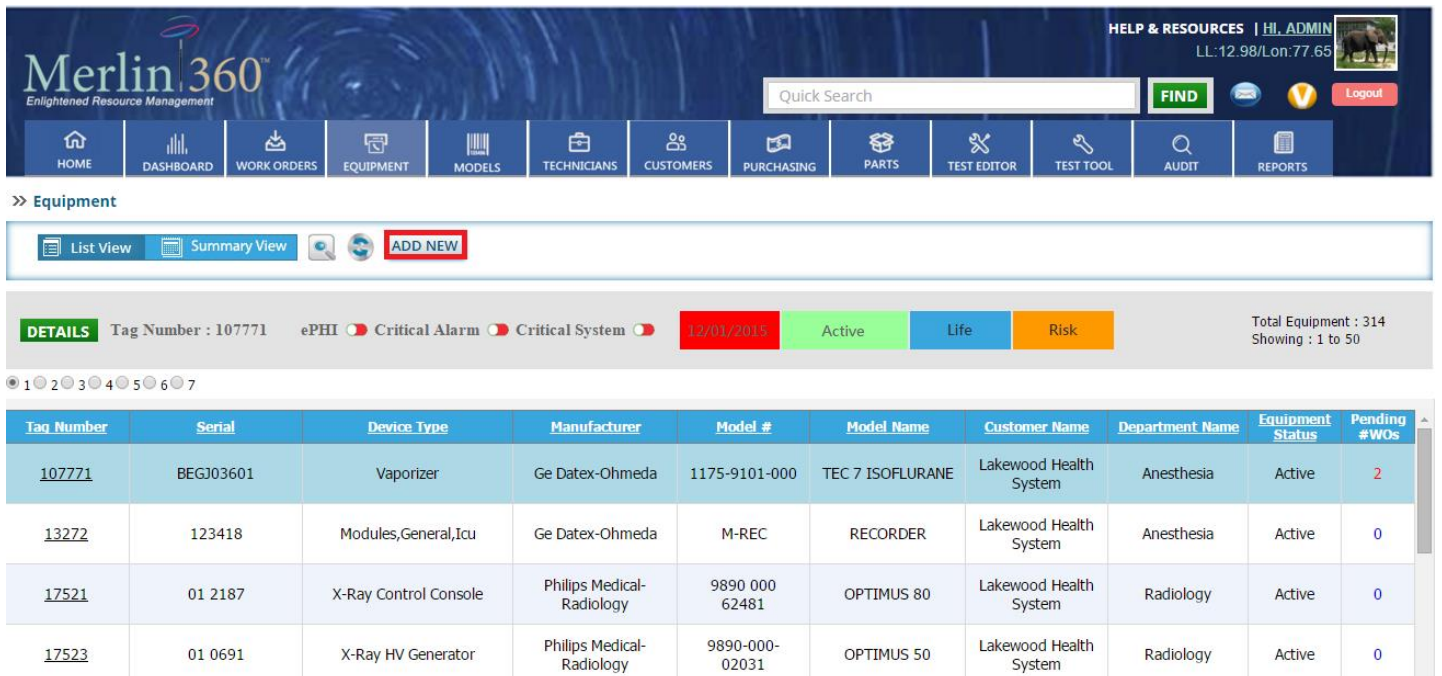


The screenshot shows the Merlin 360 interface. On the left, the 'Equipment Information' tab is active, displaying details for a GE Datex-Ohmeda TEC 7 ISOFLURANE vaporizer. On the right, the 'Coverage' tab is active, showing a table with one entry: Type: Warranty, Description: Parts, Term: 5 Day(s), End Date: 12/24/2015. A modal window titled 'Coverage Information' is open, allowing for editing. It contains fields for Type (Warranty), Description (Parts), Term Of Period (5), and Expires (12/24/2015). There are 'UPDATE' and 'CANCEL' buttons. Red text annotations point to these buttons: 'Click on this button after editing the coverage information' points to 'UPDATE', and 'Click on this button if you don't want to edit' points to 'CANCEL'.

6: Add New Equipment

ADD NEW

Click on this button to add new equipment as shown in the image below.



The screenshot shows the Merlin 360 interface. At the top, there is a navigation bar with 'Merlin 360' logo and 'Enlightened Resource Management'. Below it is a 'Quick Search' bar with a 'FIND' button. The main navigation bar includes icons for HOME, DASHBOARD, WORK ORDERS, EQUIPMENT, MODELS, TECHNICIANS, CUSTOMERS, PURCHASING, PARTS, TEST EDITOR, TEST TOOL, AUDIT, and REPORTS. The 'EQUIPMENT' icon is highlighted. Below the navigation bar, there is a section titled '>> Equipment'. In this section, there are buttons for 'List View', 'Summary View', and 'ADD NEW'. The 'ADD NEW' button is highlighted with a red box. Below this, there is a status bar showing 'DETAILS' for Tag Number: 107771, with various status indicators (ePHI, Critical Alarm, Critical System, 12/01/2015, Active, Life, Risk) and 'Total Equipment : 314 Showing : 1 to 50'. At the bottom, there is a table with columns: Tag Number, Serial, Device Type, Manufacturer, Model #, Model Name, Customer Name, Department Name, Equipment Status, and Pending #WOs. The table contains four rows of equipment data.

Tag Number	Serial	Device Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipment Status	Pending #WOs
107771	BEGJ03601	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System	Anesthesia	Active	2
13272	123418	Modules,General,Icu	Ge Datex-Ohmeda	M-REC	RECORDER	Lakewood Health System	Anesthesia	Active	0
17521	01 2187	X-Ray Control Console	Philips Medical-Radiology	9890 000 62481	OPTIMUS 80	Lakewood Health System	Radiology	Active	0
17523	01 0691	X-Ray HV Generator	Philips Medical-Radiology	9890-000-02031	OPTIMUS 50	Lakewood Health System	Radiology	Active	0

After clicking on this button, you will get the page as the image below.

BACK Add New Equipment Fill Equipment Information first and Save before adding information to other Tabs.

Click on this button to go back to the equipment listing page

Click on this button to save the equipment information

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information		Information Services	
Tag Number *	<input type="text"/>	UDI Number	<input type="text"/>
System Id	<input type="text"/>	RFID	<input type="text"/>
Manufacturer *	<input type="text"/>	Equipment status *	<input type="text" value="Active"/>
Model # *	<input type="text"/>	In Service Date	<input type="text" value="12/29/2015"/>
Model Name	<input type="text"/>	Retired Date	<input type="text"/>
Device Type	<input type="text"/>	Battery Date	<input type="text"/>
Serial Number	<input type="text"/>	Meter	<input type="text"/>
Latitude	<input type="text" value="12.9715987"/>	Last Meter Date	<input type="text"/>
Longitude	<input type="text" value="77.5945627"/>	Location	<input type="text"/>
		Customer Name *	<input type="text"/>
		Department Name	<input type="text"/>
RTLS IIP	<input type="text"/>	RFID IIP	<input type="text"/>
Device IIP	<input type="text"/>	Date of Last Update	<input type="text" value="12/29/2015"/>
Software Version	<input type="text"/>	Lan Vs Vlan	<input type="radio"/> LAN <input type="radio"/> VLAN
FDA Device	<input type="radio"/> Yes <input type="radio"/> No	Wireless Frequency	<input type="text"/>
Connected to Network	<input type="radio"/> Yes <input type="radio"/> No	Firmware	<input type="text"/>
Wireless	<input type="radio"/> Yes <input type="radio"/> No	Backup Schedule	<input type="text"/>
Operating Software	<input type="text"/>	Password Compliance	<input type="radio"/> Yes <input type="radio"/> No
Backup Method	<input type="text"/>	Encryption	<input type="radio"/> Yes <input type="radio"/> No
Remote Diagnostic Connection	<input type="radio"/> Yes <input type="radio"/> No		
Antivirus Software	<input type="text"/>		
IT Risk Assessment Score	<input type="text"/>		
Login Compliance	<input type="radio"/> Yes <input type="radio"/> No		
Auto Logoff	<input type="radio"/> Yes <input type="radio"/> No		

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Select the **Manufacturer** first and then select **Model** from the given dropdown lists .After that **Model Name** and **Device Type** dropdown lists will be bound automatically as shown in the image below

Manufacturer * :

Model # * :

Model Name :

Device Type :

Now select the **Equipment Status** from the dropdown list given below.

Equipment status * :

After that select the **Customer Name** the dropdownlist given below.

Customer Name * :

After selecting the **Customer Name**, **Contact**, **Email**, **Contact Number** and **Ext** of the customer will be bound automatically. Select the **Department Name** and **Responsible Cost Center** from the given dropdown lists as shown in the image below.

Customer Name * : Lakewood Health System ▼

Department Name : Pharmacy ▼

Responsible Cost Center : Pharmacy ▼

Contact Email : james@wk.com

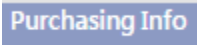
Contact Number. : 4423456789 Ext: 000



Fill the other details about the equipment and click on this  button to save .After saving you can fill the additional information by clicking these given tabs.


Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

A: Purchasing Info



After clicking on this tab, you will get the page as the image below.

BACK **Add New Equipment**

 Your Equipment TagNo 12345 has been created to facility.Lakewood Health System. You may continue updating additional tabs with Update. Finally click the check button when done.

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345

System Id : 789

Manufacturer * : ACER ▼

Model # * : B273H ▼

Model Name : 27in LCD Monitor ▼

Device Type : Monitor,Computer ▼

Serial Number : 567


Latitude : 12.9872663


Longitude : 77.65932819999999


UDI Number : AD123

RFID :


Equipment status * : Active ▼

In Service Date : 12/10/2015 

Retired Date : 

Battery Date : 

Meter :

Last Meter Date : 

Location :

Customer Name * : Lakewood Health System ▼

Department Name : Pharmacy ▼

Responsible Cost Center : Pharmacy ▼

Contact Email : james@wk.com

Purchasing Info

Purchase Information

Vendor :

Ownership :

PO # :

Purchase Cost :



Click on this button to go back to the previous page .



Click on this button if you have filled all the information



Click on this button to save the details.



Fill the purchasing information and click on this button to save the information.

BACK Add New Equipment

Your Equipment TagNo 12345 has been created to facility.Lakewood Health System. You may continue updating additional tabs with Update. Finally click the check button when done.

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor,Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number. : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Purchasing Info

Purchase Information

Vendor : Zoll Medical Corp
 Ownership : Hospital
 PO # : 98765
 Purchase Cost : 500

B: Components

Components

BACK Add New Equipment

Your Equipment TagNo 12345 has been created to facility.Lakewood Health System. You may continue updating additional tabs with Update. Finally click the check button when done.

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor,Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number. : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Components

Assigned This Equipment as a parent Of Component Id 12345 - Monitor,Computer

System Id

Assigned child Component To The Selected System

Component Id

Description Of Component

C: Parts

Parts

D: Tips

BACK Add New Equipment

Your Equipment TagNo.12345 has been created to facility.Lakewood Health System. You may continue updating additional tabs with Update. Finally click the check button when done.

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information


Please Upload Image

Tag Number * : 12345
System Id : 789
Manufacturer * : ACER
Model # * : B273H
Model Name : 27in LCD Monitor
Device Type : Monitor,Computer
Serial Number : 567
Latitude : 12.9872663
Longitude : 77.65932819999999

UDI Number : AD123
RFID :
Equipment status * : Active
In Service Date : 12/10/2015
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name * : Lakewood Health System
Department Name : Pharmacy
Responsible Cost Center : Pharmacy
Contact Email : james@wk.com
Contact Number. : 4423456789 Ext: 000
Rate :
Schedule :
CAR :
MFR :

Tips

No Records Found

You can write a troubleshooting tip in the editor box and save it by clicking this  button as shown in the image below.

BACK Add New Equipment

Your Equipment TagNo.12345 has been created to facility.Lakewood Health System. You may continue updating additional tabs with Update. Finally click the check button when done.

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information


Please Upload Image

Tag Number * : 12345
System Id : 789
Manufacturer * : ACER
Model # * : B273H
Model Name : 27in LCD Monitor
Device Type : Monitor,Computer
Serial Number : 567
Latitude : 12.9872663
Longitude : 77.65932819999999

UDI Number : AD123
RFID :
Equipment status * : Active
In Service Date : 12/10/2015
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name * : Lakewood Health System
Department Name : Pharmacy
Responsible Cost Center : Pharmacy
Contact Email : james@wk.com
Contact Number. : 4423456789 Ext: 000
Rate :
Schedule :
CAR :
MFR :

Tips

No Records Found

 This is tip 1

After saving the tip you can see the saved tip as in the image below.

BACK Add New Equipment

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number : 12345
 System Id : 789
 Manufacturer : ACER
 Model # : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor, Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.85932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department # :
 Department Name : Pharmacy
 Responsible Cost Center # :
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MITBF :

Tips

Troubleshoot Notes
 (Please enter at the Equipment level troubleshooting tips with relevant documents names(uploaded in document tab) as guidelines for others)
 This is tip 1

inserted successfully

Click on this  button to edit the tip

BACK Add New Equipment

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor, Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.85932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MITBF :


Tips

Troubleshoot Notes
 (Please enter at the Equipment level troubleshooting tips with relevant documents names(uploaded in document tab) as guidelines for others)
 This is tip 1

Click on this button to update the tip

Click on this button if you dont want to edit the tip

Tip updated.

After clicking on this  button, your tip will be saved as shown in the image below.

BACK Add New Equipment

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor, Computer
 Serial Number : 567
 Latitude : 12.9872863
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Tips

Troubleshoot Notes
 (Please enter at the Equipment level troubleshooting tips with relevant documents names(uploaded in document tab) as guidelines for others)
 Tip updated..

Updated Successfully

To delete the tip, click on this  button as shown in the image below.

BACK Add New Equipment

Purchasing Info	Components	Parts	Tips	Alert
Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor, Computer
 Serial Number : 567
 Latitude : 12.9872863
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Tips

Troubleshoot Notes
 (Please enter at the Equipment level troubleshooting tips with relevant documents names(uploaded in document tab) as guidelines for others)
 Tip updated..

Click on this button to delete the tip

Updated Successfully

E: Alert

Alert

[BACK](#) Add New Equipment

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchasing Info	Components	Parts	Tips	Alert
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor,Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Alert

(HIPAA/EPHI)ET (RiskFactor)ET (Life)ET

Alerts

HIPAA / EPHI

Creates/Outputs
 Stores
 Transmits
 Privacy
 Integrity
 Critical Alarm

System Components

Critical System

Life Expectancy

Condition :
 Equipment Classification : Compute
 Depreciated Life : 1
 Estimated Useful Life : 1

Medical Equipment Risk

Risk 1 Equipment Function : Analytical - Computer 3
 Risk 2 Clinical Application : No Significant Risk Id 1
 Risk 3 Maintenance Requirements : PM Not Required 1
 Risk 4 Equip. Service Experience : MTBF is less than 3 Y 5
 Risk 5 Environment : Anesthetizing Areas 5
 Calculated Risk Points : 7
 Formula for Total Risk Factor=E.F+C.A+(M.R+E.S.E+E)/3

E: Information Services

Information Services

[BACK](#) Add New Equipment

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchasing Info	Components	Parts	Tips	Alert
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor,Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Information Services

RTLS IIP :
 Device IIP :
 Software Version :
 FDA Device : Yes No
 Connected to Network : Yes No
 Wireless : Yes No
 Operating Software :
 Backup Method :
 Remote Diagnostic Connection : Yes No
 Antivirus Software :
 IT Risk Assessment Score :
 Login Compliance : Yes No
 Auto Logoff : Yes No

RFID IIP :
 Date of Last Update : 12/10/2015
 Lan Vs Vlan : LAN VLAN
 Wireless Frequency :
 Firmware :
 Backup Schedule :
 Password Compliance : Yes No
 Encryption : Yes No

Media

BACK Add New Equipment

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchasing Info	Components	Parts	Tips	Alert
		Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
System Id : 789
Manufacturer * : ACER
Model # * : B273H
Model Name : 27in LCD Monitor
Device Type : Monitor,Computer
Serial Number : 567
Latitude : 12.9872663
Longitude : 77.65932819999999

UDI Number : AD123
REFID :
Equipment status * : Active
In Service Date : 12/10/2015
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name * : Lakewood Health System
Department Name : Pharmacy
Responsible Cost Center : Pharmacy
Contact Email : james@wk.com
Contact Number : 4423456789 Ext: 000
Rate Schedule :
CAR :
MTBF :

Media

Media

Upload Media for: User Manual
Choose File No fil...hosen **UPLOAD**

- This colour indicates files that which are inheriting from the equipment level.
- This color indicates the files which are inheriting from the model level.
- This color indicates the files which are inheriting from the equipment type.

Select the file type from this **Upload Media for:** User Manual dropdown list and choose a file and click on this **UPLOAD** button as shown in the image below.

BACK Add New Equipment

Purchasing Info Components Parts Tips Alert
 Information Services **Media** PM Schedule Tests Coverage

Equipment Information

Please Upload Image

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor, Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number. : 4423456789 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Media

Media

Upload Media for: User Manual

Choose File Custo...docx **UPLOAD**

Click on this button to choose a file

Click on this button to upload the selected file

After uploading the file, you can see the file as in the image below.

BACK Add New Equipment

Purchasing Info Components Parts Tips Alert
 Information Services **Media** PM Schedule Tests Coverage

Equipment Information

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor, Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number. : 4423456789 Ext: 000
 Rate Schedule :
 CAR :

Media




FileName	Date	By	View	Download	Delete
12345_User Manual.docx	12/10/2015	Master			

Upload Media for: User Manual

Choose File No fil...hosen **UPLOAD**

You can see the uploaded file by clicking on this button, delete by clicking this button and download by clicking on this button. See the image below .

Media

Media					
FileName	Date	By	View	Download	Delete
12345_User Manual.docx	12/10/2015	Master			

Click on this button to see the file

Click on this button to download the file

Click on this button to delete the file



Upload Media for:

No fil...hosen

F: PM Schedule

PM Schedule

BACK Add New Equipment

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchasing Info	Components	Parts	Tips	Alert
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Tag Number * : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor,Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact Number : 4423456789
 Ext : 000
 Rate Schedule :
 CAR :
 MTBF :

PM Schedule

Equipment Type

Test Name : None PM Priority : 4 Next Trip
 Frequency of PM : Period 1 Interval Month(s) Assigned To :
 Time to Perform : Grace Period : Days Months
 Service Department : Season for PM : Beginning Ending
 PM Schedule : Floating Random

G: Coverage

Coverage

Click on this tab to see the coverage information about the equipment. After clicking on this tab, you can see a checkbox .by default it is unchecked .if it is unchecked it shows the coverage information on equipment level and if you check it, it will show the coverage information on model level.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchasing Info	Components	Parts	Tips	Alert
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Information Services	Media	PM Schedule	Tests	Coverage

Equipment Information

Tag Number : 12345
 System Id : 789
 Manufacturer * : ACER
 Model # * : B273H
 Model Name : 27in LCD Monitor
 Device Type : Monitor,Computer
 Serial Number : 567
 Latitude : 12.9872663
 Longitude : 77.65932819999999

UDI Number : AD123
 RFID :
 Equipment status * : Active
 In Service Date : 12/10/2015
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name * : Lakewood Health System
 Department Name : Pharmacy
 Responsible Cost Center : Pharmacy
 Contact Email : james@wk.com
 Contact : 4423456789

Coverage Information

Select Coverage to Edit Model

Type	Description
Warranty	Bench Repair

Coverage Information
 Type : End Of Suppor Description : Discontinued
 Term Of Period : Expires :

After checking the checkbox, you can see the coverage information on model level as in the image below.

Purchasing Info Components Parts Tips Alert
Information Services Media PM Schedule Tests Coverage

Done

Equipment Information

Tag Number : 12345
System Id : 789
Manufacturer : ACER
Model # : B273H
Model Name : 27in LCD Monitor
Device Type : Monitor, Computer
Serial Number : 567
Latitude : 12.9872663
Longitude : 77.65932819999999

UDI Number : AD123
RFID :
Equipment status * : Active
In Service Date : 12/10/2015
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name * : Lakewood Health System
Department Name : Pharmacy
Responsible Cost Center : Pharmacy
Contact Email : james@wk.com
Contact : 4423456789

Select Coverage to Edit

Model

no Coverage to Display

Coverage Information

Type : End Of Support Description: Discontinued
Term Of Period : Expires:
ADD

You can add coverage information of the equipment. To add coverage selects the **Type** and **Description** from the respective dropdown list and click on this **ADD** button as shown in the image below.

BACK Add New Equipment

Purchasing Info Components Parts Tips Alert
Information Services Media PM Schedule Tests Coverage

Equipment Information

Tag Number : 12345
System Id : 789
Manufacturer : ACER
Model # : B273H
Model Name : 27in LCD Monitor
Device Type : Monitor, Computer
Serial Number : 567
Latitude : 12.9872663
Longitude : 77.65932819999999

UDI Number : AD123
RFID :
Equipment status * : Active
In Service Date : 12/10/2015
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name * : Lakewood Health System
Department Name : Pharmacy
Responsible Cost Center : Pharmacy
Contact

Select Coverage to Edit

Model

no Coverage to Display

Coverage Information

Type : Warranty Description: Bench Repair
Term Of Period : 60 Day(s) Expires: 12/10/2015
ADD
Click on this button to add a coverage

After adding the coverage .you can see the coverage information as in the image below.

BACK Add New Equipment

Purchasing Info Components Parts Tips Alert
Information Services Media PM Schedule Tests Coverage

Equipment Information

Tag Number * : 12345
System Id : 789
Manufacturer * : ACER
Model # * : B273H
Model Name : 27in LCD Monitor
Device Type : Monitor, Computer
Serial Number : 567
Latitude : 12.9872663
Longitude : 77.65932819999999



UDI Number : AD123
RFID :
Equipment status * : Active
In Service Date : 12/10/2015
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name * : Lakewood Health System
Department Name : Pharmacy
Responsible Cost Center : Pharmacy
Contact Email : james@wk.com


Coverage Information

Select Coverage to Edit

Type	Description	
Warranty	Bench Repair	3
Warranty	Bench Repair	6

Coverage Information
Type : Warranty Description: Bench Repair
Term Of Period : 60 Day(s) Expires: 12/10/2015
ADD

To edit the coverage information click on this  button and to delete the coverage information click on this  button.

After clicking on this  button, you can edit the information. Click on the **UPDATE** button to update the coverage information and click on the **CANCEL** button if you don't want to edit the information. See the image below.

Information Services Media PM Schedule Tests Coverage

Equipment Information

Tag Number * : 12345
System Id : 789
Manufacturer * : ACER
Model # * : B273H
Model Name : 27in LCD Monitor
Device Type : Monitor, Computer
Serial Number : 567
Latitude : 12.9872663
Longitude : 77.65932819999999

UDI Number : AD123
RFID :
Equipment status * : Active
In Service Date : 12/10/2015
Retired Date :
Battery Date :
Meter :
Last Meter Date :
Location :
Customer Name * : Lakewood Health System
Department Name : Pharmacy
Responsible Cost Center : Pharmacy
Contact Email : james@wk.com
Contact Number. : 4423456789
Ext. : 000

Coverage Information

Select Coverage to Edit

Type	Description	
Warranty	Bench Repair	3
Warranty	Bench Repair	6

Coverage Information
Type : Warranty Description: Bench Repair
Term Of Period : 60 Day(s) Expires: 12/10/2015
UPDATE CANCEL

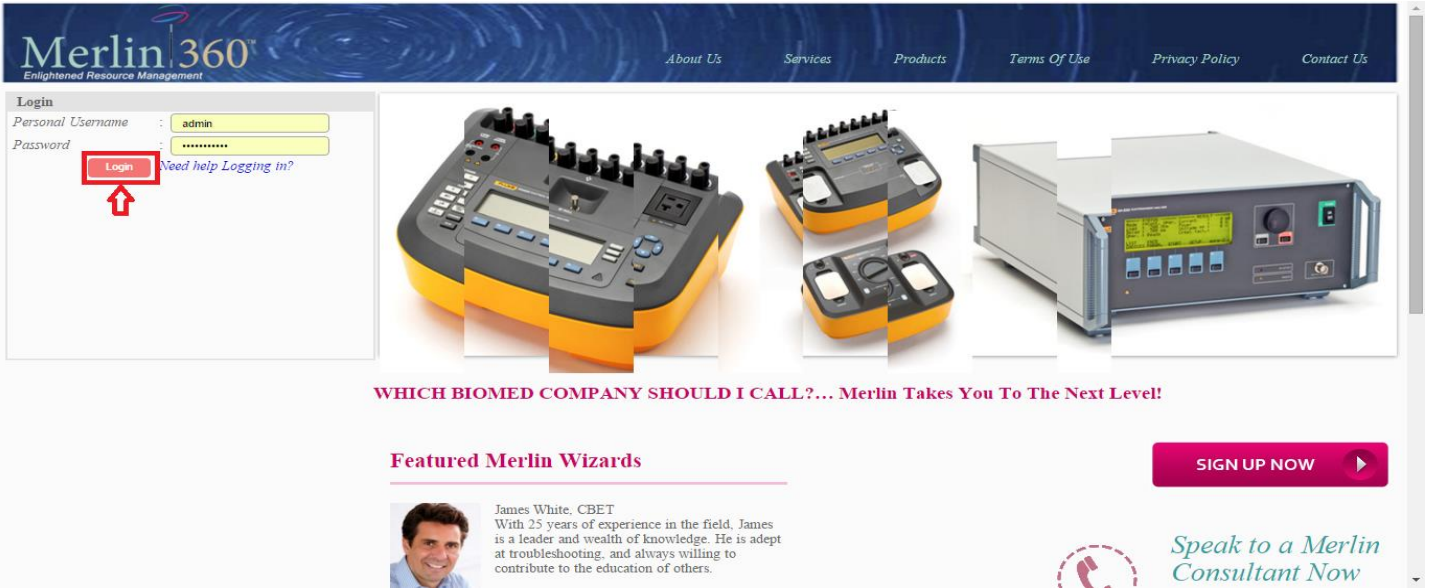
Click on this button to update the coverage

Click on this button if you dont want to edit the coverage

Models User Manual

Admin Login Page:

Admin can login with their User Name & Password.



After logged in you will be redirected to the home page as in the image below. After logged in, click on the **Models** tab.

Admin Home Page:



After clicking on Models tab, you will get the page as the image below.

Models Listing Page:

The screenshot shows the Merlin 360 interface. Callout 1 points to the 'Quick Search' field. Callout 2 points to the 'List View' button. Callout 3 points to the refresh icon. Callout 4 points to the 'Model Number' column header. Callout 5 points to the first row of the table.

Merlin 360
Enlightened Resource Management

HELP & RESOURCES | HL ADMIN
LL:12.98/Lon

Quick Search **FIND**

HOME DASHBOARD WORK ORDERS EQUIPMENT MODELS TECHNICIANS CUSTOMERS PURCHASING PARTS TEST EDITOR TEST TOOL AUDIT REPORTS

>> Model List View

List View

DETAILS Model Number: ZRX0015WW ePHI Critical Alarm 12/18/2015 Active Life Total Models Showing : 7381

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65

Model Number	Device Type	Model Name	Manufacturer
ZRX0015WW	Water System	Elix 15	Millipore Corporation
ZR000DMR	Mammography	SENOGRAPHE DMR	GE Medical System
ZoomScope	Colposcope		Wallach Surgical Services
ZLXS6V10Y	Water System	ELIX-10UV	Millipore Corporation

Merlin 360
Enlightened Resource Management

HELP & RESOURCES | HL ADMIN
LL:12.98/Lon:77.65

Quick Search **FIND** **Logout**

HOME DASHBOARD WORK ORDERS EQUIPMENT MODELS TECHNICIANS CUSTOMERS PURCHASING PARTS TEST EDITOR TEST TOOL AUDIT REPORTS

>> Model List View

List View

DETAILS Model Number: ZRX0015WW ePHI Critical Alarm 12/18/2015 Active Life Total Models : 7381 Showing : 1 to 100

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73

Model Number	Device Type	Model Name	Manufacturer
ZRX0015WW	Water System	Elix 15	Millipore Corporation
ZR000DMR	Mammography	SENOGRAPHE DMR	GE Medical System
ZoomScope	Colposcope		Wallach Surgical Services
ZLXS6V10Y	Water System	ELIX-10UV	Millipore Corporation
ZLXS60035	Water System	ELIX 35 CAPA 2	Millipore Corporation
ZF000DMR	Mammography	SENOGRAPHE DMR	GE Medical System

The marked area in the image below shows the alerts related to the model level.

Model Number	Device Type	Model Name	Manufacturer
ZRX0015WW	Water System	Elix 15	Millipore Corporation
ZR000DMR	Mammography	SENOGRAPHE DMR	GE Medical System


Models Listing Page controls:

1: Quick search

FIND

You can search the **Model** only by **Model number**, **Model name**, **Manufacturer**, and **Equipment type** fields. Enter the related field value and click on **Find** button.

2: generalized search:

 Click on this button for **generalized search**.

3: Reset

 Click on this button to reset the page.

4: Sorting

Model Number ▾	Device Type	Model Name	Manufacturer
----------------	-------------	------------	--------------

5: Model details

Model Number ▾	Device Type	Model Name	Manufacturer
VP 500D	Scd	VasoPress SupremeDVT	Compression Therapy Concepts

Models Listing Page Control Description

1: Quick Search

Insert the key word and click on **Find** button to see the result.

FIND

McMillan 300
Enlightened Resource Management

Quick Search **FIND** Logout

HOME DASHBOARD WORK ORDERS EQUIPMENT MODELS TECHNICIANS CUSTOMERS PURCHASING PARTS TEST EDITOR TEST TOOL AUDIT REPORTS

>> Models

List View

Model Number = view box Or Model Name = view box Or Manufacturer = view box Or Equipment Type = view box Total Models : 123
Showing : 1 to 100

DETAILS Model Number: VS201NF ePHI Critical Alarm No PM Active Life Risk

1 2

Model Number	Device Type	Model Name	Manufacturer
VS201NF	View Box	VS201NF	Maxant Div Of Eleco Inc
Unknown	View Box	N/A	Picker *See Philips(dev)
Unknown	View Box		Source One
TS401FSMXSISC	View Box		Maxant Div Of Eleco Inc
TS322FSMXSISC	View Box		Sony Electronics Med Div
TS303FSMXSISC-M	View Box		Maxant Div Of Eleco Inc
TS302DB	View Box		Maxant Div Of Eleco Inc

2: generalized search:



Click on this button for generalized search .After clicking on this button; you will get the search box as the image below.

>> Models

List View

Find Model

Model Number Model Name Device Type

Manufacturer Description

Use * as a wild card. **FIND MODEL** **CLOSE**

Insert a key word or select the search options from given dropdown lists and click on this **FIND MODEL** button. Click on this **CLOSE** button to close the generalized search box.

>> Models

List View

Find Model

Model Number Model Name Device Type



Manufacturer

Xomed Surgical Products Inc
 Zeiss
 Zevox International Therapeuti
 Ziehm Imaging
 Zimmer Inc Patient Care
 Zimmer MedizinSysteme
 Zoll Medical Corp
 Zonare Medical Systems, Inc

Use * as a wild card. **FIND MODEL** **CLOSE**

Search Results : Manufa Total Models : 23
Showing : 1 to 23

>> Models

List View  

Search Results : Manufacturer = Zoll Medical Corp

Nearest PM Date: (Not Due)
Green: Not Due
Yellow: Due
Red: Overdue

Risk Factor: 18/20 (High Risk)
Blue: Life Support
Orange: High Risk (15-20)
Yellow: Medium Risk (5-15)
Grey: No to Low Risk (0-5)

Total Models : 23
Showing : 1 to 23

DETAILS Model Number: X Series ePHI Critical Alarm No PM Active Life Risk

Model Number	Device Type	Model Name	Manufacturer
X_Series	Defibrillator	X Series	Zoll Medical Corp
PD-1400	Defibrillator		Zoll Medical Corp
PD-1200	Defibrillator	N/A	Zoll Medical Corp
PD 4420	Battery Charger	BATTERY SUPPORT SYS	Zoll Medical Corp
PD 4410	Batteries,Medical		Zoll Medical Corp
NONE	Defib Trainer	NONE	Zoll Medical Corp
M-Series CCT	Defibrillator	Critical CareTranspo	Zoll Medical Corp
M_SERIES	Defibrillator	M Series	Zoll Medical Corp
IPX1	Battery Charger	SurePower	Zoll Medical Corp
IP55	Defib,Aed		Zoll Medical Corp

3: Reset



Click on this button to reset the page.

4: Sorting

Model Number ▾	Device Type	Model Name	Manufacturer
--------------------------------	-------------	------------	--------------

Ascending order:

Click on any of the link button column as the image below:

Model Number ▾	Device Type	Model Name	Manufacturer
VP 500D	Scd	VasoPress SupremeDVT	Compression Therapy Concepts
VP6501	Cart, Or		
VP930B	Monitor,Computer	Monitor,Flat,19",VS1	Viewsonic
VPAP	Ventilaton,Noninvasive		Resmed
VS-100	Sigmoidoscope	N/A	Welch Allyn Inc
VS11369	Monitor,Computer	VG930m	Viewsonic
VS201NF	View Box	VS201NF	Maxant Div Of Eleco Inc
VSK1001	Unknown	Venoscope	Venoscope, LLC
VT PLUS	Test Equipment	GAS FLOW ANALYZER	Bio-Tek Instruments, Inc
VT PLUS HF	Test Equipment	VT PLUS HF Gas-Flow	Fluke Biomedical Corp.

Descending order:

Click on link button column as the image below:

Model Number	Device Type	Model Name	Manufacturer
ZRX0015WW	Water System	Elix 15	Millipore Corporation
ZR000DMR	Mammography	SENOGRAPHE DMR	GE Medical System
ZoomScope	Colposcope		Wallach Surgical Services
ZLXS6V10Y	Water System	ELIX-10UV	Millipore Corporation
ZLXS60035	Water System	ELIX 35 CAPA 2	Millipore Corporation
ZF000DMR	Mammography	SENOGRAPHE DMR	GE Medical System
Zephyr	Exercise Equipment,General		Stairmaster
ZEN-2090 PRO	C-Arm		Genoray
ze5170	Computer,Labtop	Pavilion Notebook PC	Hewlett Packard
ZBA-142211	Battery	Battery Pack	Transmotion Medical Inc

5: Model details

Click on the model number, as in the image below.

The screenshot shows the Merlin 360 web application interface. At the top, there is a navigation bar with the Merlin 360 logo and a search bar. Below the navigation bar, there is a menu with various icons for different sections. The 'Models' section is selected, and a table of models is displayed. The table has columns for Model Number, Device Type, Model Name, and Manufacturer. The 'ZoomScope' model number is highlighted with a red box.

Model Number	Device Type	Model Name	Manufacturer
ZRX0015WW	Water System	Elix 15	Millipore Corporation
ZR000DMR	Mammography	SENOGRAPHE DMR	GE Medical System
ZoomScope	Colposcope		Wallach Surgical Services
ZLXS6V10Y	Water System	ELIX-10UV	Millipore Corporation
ZLXS60035	Water System	ELIX 35 CAPA 2	Millipore Corporation
ZF000DMR	Mammography	SENOGRAPHE DMR	GE Medical System

After that you will be redirected to a new page where you can see the details of the model.

Merlin 360™
Enlightened Resource Management


HELP & RESOURCES | [HL ADMIN](#) | LL:12.98/Lon:77.65

Quick Search **FIND**

HOME DASHBOARD WORK ORDERS EQUIPMENT MODELS TECHNICIANS CUSTOMERS PURCHASING PARTS TEST EDITOR TEST TOOL AUDIT REPORTS

>> Models >> Model Details

ePHI Critical Alarm No PM Active Life Risk Information Services Media Tests PM Schedule Alert Parts Tips Coverage



Model Information

Model Number	: ZoomScope	Manufacturer Status	: <input checked="" type="checkbox"/> Active
Description	: Colposcope	Test Equipment	: <input type="checkbox"/>
Model Name	:	Salvage Date	: 11/10/2015
Manufacturer	: Wallach Surgical Services		
Device Type	: <u>Colposcope</u>		
List Price	: 0.00		
Salvage Value	: 0.00		
Replacement Cost	: 0.00		
Replacement Date	: 11/17/2015		

Edit button



Click on this button to edit the details of the model.

Cancel button



Click on this button if you don't want to edit the model details.

Update button




Click on this button to update the Information services.

Sub tabs

Information Services Media Tests PM Schedule Alert Parts Tips Coverage

A: Information Services

Information Services



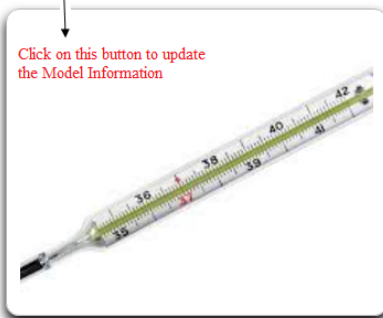
Model Information

Model Number	: ZoomScope	Manufacturer Status	: <input checked="" type="checkbox"/> Active
Description	: Colposcope	Test Equipment	: <input type="checkbox"/>
Model Name	:	Salvage Date	: 11/10/2015
Manufacturer	: Wallach Surgical Servic		
Device Type	: Colposcope		
List Price	: 0.00		
Salvage Value	: 0.00		
Replacement Cost	: 0.00		
Replacement Date	: 11/17/2015		



Here you can edit the **Model Information** and update it by clicking this button as shown in the image below.

Information Services



Click on this button to update the Model Information

Model Information


Model Number	: ZoomScope	Manufacturer Status	: <input checked="" type="checkbox"/> Active
Description	: Colposcope	Test Equipment	: <input type="checkbox"/>
Model Name	:	Salvage Date	: 11/10/2015
Manufacturer	: Wallach Surgical Servic		
Device Type	: Colposcope		
List Price	: 0.00		
Salvage Value	: 0.00		
Replacement Cost	: 0.00		
Replacement Date	: 11/17/2015		

B: Media

After clicking on this tab, you can see the list of media files. You can see the uploaded file by clicking on this button, delete by clicking this button and download by clicking on this button as shown in the image below.






ePHI Critical Alarm No PM Active Life Risk Information Services **Media** Tests PM Schedule Alert Parts Tips Coverage



Uploads

Media

FileName	Date	By	View	Download	Delete
ZoomScope.jpg	04/27/2015	admin			


Click on this button to see the file


Click on this button to download the file


Click on this button to delete the file

Upload Media for: --Select--

Choose File No file chosen **UPLOAD**

 - This colour indicates files that which are inheriting from the equipment level.

 -This color indicates the files which are inheriting from the model level.

 - This color indicates the files which are inheriting from the equipment type.

To upload a file, select the file type from the dropdown list, after that, click on the **Choose File** button and then click on the **Upload** button as shown in the image below.



Uploads

Media

FileName	Date	By	View	Download	Delete
ZoomScope.jpg	04/27/2015	admin			

Upload Media for: Select the type of file

No file chosen

Click on this button to select a file to upload Click on this button to upload the selected file

After uploading the file, you can see the file in the list as in the image below.



Uploads

Media

FileName	Date	By	View	Download	Delete
ZoomScope.jpg	04/27/2015	admin			
ZoomScope_abc.docx	12/11/2015	admin			


Image Uploaded Successfully!

Upload Media for: No file chosen

C: Tests

>> Models >> Model Details

Navigation bar: ePHI, Critical Alarm, No PM, Active, Life, Risk, Information Services, Media, **Tests**, PM Schedule, Alert, Parts, Tips, Coverage



Specific Tests with Merlin Tool
None

Generic Tests with Merlin Tool
Basic Cleaning
Basic Repair

Run Tests with Ansur ⓘ
File Not Exist

Upload Mtt Files
Choose File No file chosen **UPLOAD**

Download Links
1. Instructions to launch Ansur

Upload Test Results
Choose File No file chosen **UPLOAD**

Test Results

CREATE NEW TEST

RUN CREATE NEW TEST

A: Specific test with Merlin Tool

Specific Tests with Merlin Tool

None

CREATE NEW TEST

To create a new specific test, click on the **Create New Test** button.

Device Type: Colposcope * Manufacturer: Wallach Surgical Servic * Model #: ZoomScope * Tag Number: --NONE-- * Test Name: --NONE-- *

Test Name: +
Template doesn't exist

Sub Test Name:

Procedure

Aa

B: Generic test with Merlin Tool

To create a new Generic test, click on the **Create New Test** button. To run the test, Click on the **Run** button.

Generic Tests with Merlin Tool

Basic Cleaning
Basic Repair

RUN **CREATE NEW TEST**

C: Run test with Ansur

Here you can upload the mtt files and test result files.

Run Tests with Ansur ⓘ

File Not Exist

Upload Mtt Files

Choose File No file chosen **UPLOAD**

Download Links

1. [Instructions to launch Ansur](#)

Upload Test Results

Choose File No file chosen **UPLOAD**

Test Results

D: PM Schedule

Click on this tab to see the existing PM schedules and to create a new Pm schedule On model level.

>> Models >> Model Details


ePHI Critical Alarm No PM Active Life Risk Information Services Media Tests **PM Schedule** Alert Parts Tips Coverage

Equipment Type

PM Schedule List
No PM Schedule to Display

PM Schedule Information

Test Name : None PM Priority : 4 Next Trip
Frequency of PM : Period 1 Interval Month(s) Assigned To :
Time to Perform : Grace Period : Days Months
Service Department : Season for PM : Beginning Ending
PM Schedule : Floating Random



In the above picture, you can see a checkbox that is checked .If it is checked, it will show the equipment level PM schedules. If you uncheck it, you can see the model level PM schedules as in the image below.

ePHI Critical Alarm 01/17/2016 Active Life Risk Information Services Media Tests **PM Schedule** Alert Parts Tips Coverage


Equipment Type

PM Schedule List

Test Name	Manufacturer	Model	Tag Number	Service Dept.	Frequency	Time	Grace	Priority	Season Begin	Season End		
	Wallach Surgical Services	ZoomScope	All	Misc Clinical	1	0.00	0	4	12/17/2015	02/27/2016		X

PM Schedule Information


Test Name : None PM Priority : 4 Next Trip
Frequency of PM : Period 1 Interval Month(s) Assigned To :
Time to Perform : Grace Period : Days Months
Service Department : Season for PM : Beginning Ending
PM Schedule : Floating Random



E: Alert

>> Models >> Model Details

ePHI Critical Alarm No PM Active Life Risk Information Services Media Tests PM Schedule Alert Parts Tips Coverage



(HIPAA/EPHI)ET (RiskFactor)ET (Life)ET

Alerts

HIPAA / EPHI	Life Expectancy
<input type="checkbox"/> Creates/Outputs	Equipment Classification : None
<input type="checkbox"/> Stores	Depreciated Life : 0
<input type="checkbox"/> Transmits	Useful Life : 0
<input type="checkbox"/> Privacy	
<input type="checkbox"/> Integrity	
<input type="checkbox"/> Critical Alarm	

Medical Equipment Risk

Risk 1	Equipment Function	Miscellaneous - Patient Related	2
Risk 2	Clinical Application	Equipment Damage	2
Risk 3	Maintenance Requirements	Semi Annual PM Frequency	3
Risk 4	Equip. Service Experience	MTBF is less than 3 Months	5
Risk 5	Environment	Anesthetizing Areas	5


Calculated Risk Points : 8
Formula for Total Risk Factor= $E.F+C.A+(M.R+E.S.E+E)/3$

F: Parts


G: Tips

>> Models >> Model Details

ePHI Critical Alarm No PM Active Life Risk Information Services Media Tests PM Schedule Alert Parts Tips Coverage



No Records Found



Rich text editor toolbar with options for Bold, Italic, Underline, Text Color, Background Color, Font, Size, Bulleted List, Numbered List, Indent, Outdent, Undo, Redo, and Print.

Write the tip in the editor box and click on this  button to save the tip as shown in the image below.

>> Models >> Model Details

ePHI Critical Alarm No PM Active Life Risk Information Services Media Tests PM Schedule Alert Parts **Tips** Coverage

After saving the tip ,you can see the tip in the list as the image below.


>> Models >> Model Details

ePHI Critical Alarm No PM Active Life Risk Information Services Media Tests PM Schedule Alert Parts **Tips** Coverage

Click on this button to edit the tip and click on this button to delete the tip.

After clicking on this button, you will get the page as the image below. Here you can edit the tip and update it by clicking this button as shown in the image below.

Navigation bar: ePHI, Critical Alarm, No PM, Active, Life, Risk, Information Services, Media, Tests, PM Schedule, Alert, Parts, **Tips**, Coverage



Click on this button to update the tip

Click on this button to delete the tip

Click on this button if you don't want to edit the tip


Troubleshoot Notes
(Please enter at the Model level troubleshooting tips with relevant documents names(uploaded in document tab) as guidelines for others)
this is tip 1

Rich text editor toolbar: Bold, Italic, Underline, Text color, Background color, Font, Size, Bulleted list, Numbered list, Indent, Outdent, Undo, Redo, Link, Unlink, Print, Refresh, Full screen, Help

this is tip updated tip

After saving the tip, you can see the tip in the list as in the image below.

Navigation bar: ePHI, Critical Alarm, No PM, Active, Life, Risk, Information Services, Media, Tests, PM Schedule, Alert, Parts, **Tips**, Coverage



Update

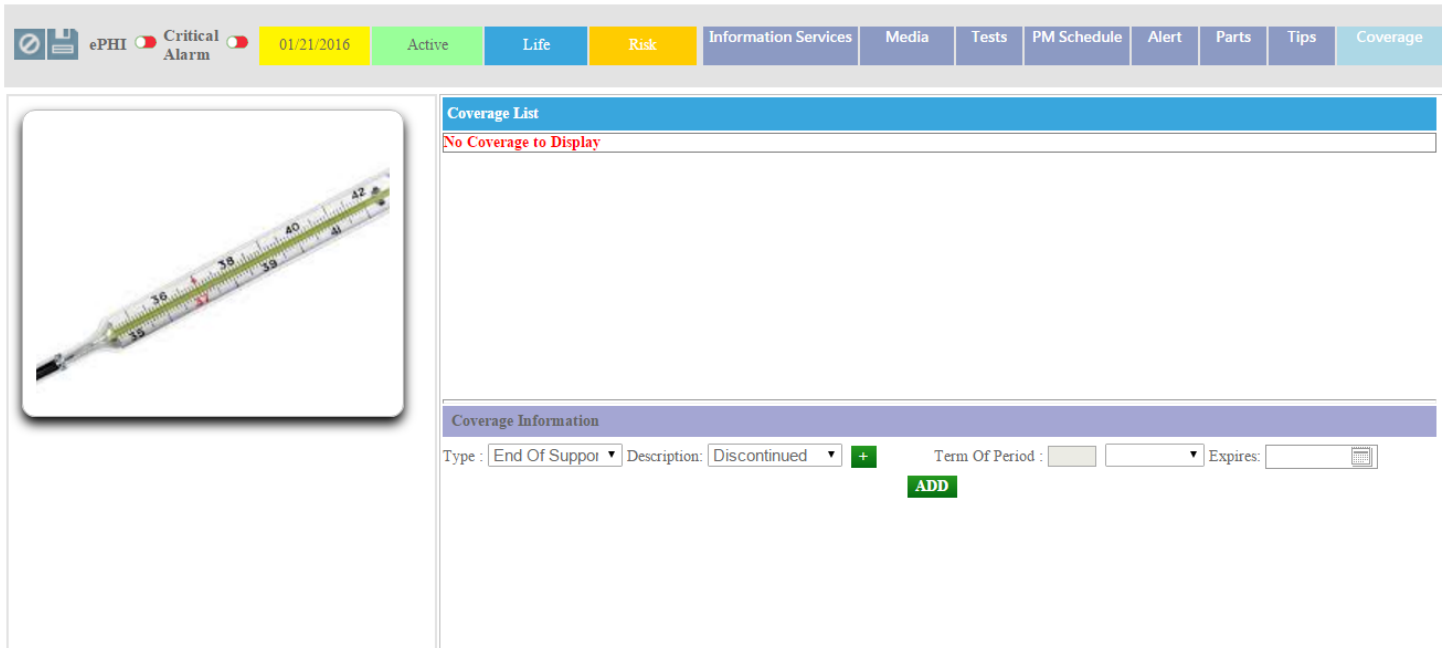
Updated successfully

Troubleshoot Notes
(Please enter at the Model level troubleshooting tips with relevant documents names(uploaded in document tab) as guidelines for others)
this is tip updated tip

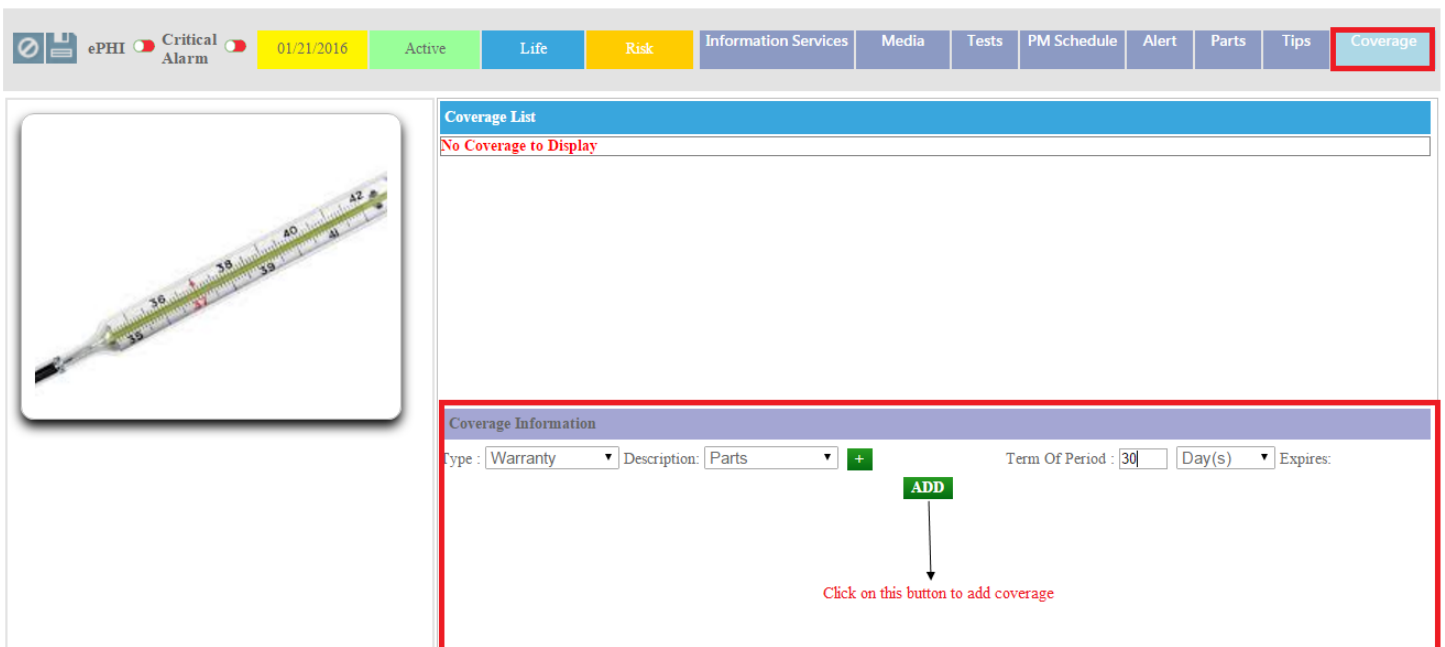
Rich text editor toolbar: Bold, Italic, Underline, Text color, Background color, Font, Size, Bulleted list, Numbered list, Indent, Outdent, Undo, Redo, Link, Unlink, Print, Refresh, Full screen, Help



F: Coverage


Click on this tab to see the coverage information and to add coverage information.



As you can see in the above image, currently there is no coverage information. To add coverage information, select **Type** and **Description** from the given dropdown lists. Insert the term of period and click on the **ADD** button as shown in the image below.



After adding the coverage, you can see the coverage in the list. Click on this  button to edit the coverage and click on this  button to delete the tip as shown in the image below.



Navigation: ePHI Critical Alarm 01/21/2016 Active Life Risk Information Services Media Tests PM Schedule Alert Parts Tips Coverage

Coverage List

Type	Description	Term	End Date
Warranty	Parts	30 Day(s)	


Click on this button to edit the coverage (points to edit icon)


Click on this button to delete the coverage (points to delete icon)

Coverage Information

Type : Warranty Description: Parts + Term Of Period : 30 Day(s) Expires:

ADD

After clicking on this  button, you will have the following page



Navigation: ePHI Critical Alarm 01/21/2016 Active Life Risk Information Services Media Tests PM Schedule Alert Parts Tips Coverage

Coverage List

Type	Description	Term	End Date
Warranty	Parts	30 Day(s)	

Coverage Information

Type : Warranty Description: Parts + Term Of Period : 30 Day(s) Expires:

UPDATE CANCEL

Click on this button to update the coverage (points to UPDATE)

Click on this button if you don't want to edit the coverage (points to CANCEL)

Parts User Manual

Admin Login Page:

Admin can login with their User Name & Password.

Merlin 360™
Enlightened Resource Management

About Us Services Products Terms Of Use Privacy Policy Contact Us

Login
Personal Username : admin
Password : *****
Login Need help Logging in?

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James White, CBET
With 25 years of experience in the field, James is a leader and wealth of knowledge. He is adept at troubleshooting, and always willing to contribute to the education of others.

Speak to a Merlin Consultant Now

After logged in you will be redirected to the home page as in the image below. Click on the **Parts** tab.

Admin Home Page:

Merlin 360™
Enlightened Resource Management

HL ADMIN
LL:12.98/Lon:77.65
Logout

DASHBOARD	WORK ORDERS	EQUIPMENT	MODELS
PURCHASING	PARTS	TECHNICIAN	CUSTOMERS
TEST EDITOR	TEST TOOL	AUDIT	REPORTS

After clicking on the Parts tab, you can see the page as the image below.

The screenshot shows the Merlin 360 interface. At the top, there's a navigation bar with tabs for HOME, DASHBOARD, WORK ORDERS, EQUIPMENT, MODELS, TECHNICIANS, CUSTOMERS, PURCHASING, PARTS, TEST EDITOR, TEST TOOL, AUDIT, and REPORTS. The PARTS tab is active. Below the navigation bar, there's a search bar with the text "Quick Search" and a "FIND" button. To the right of the search bar, there's a "Logout" button and a user profile picture. Below the search bar, there's a "Parts" section with "Summary View" and "List View" buttons, and an "ADD NEW PART" button. The page shows "Showing 1 To 50 Of 5344" parts. Below this, there's a search filter bar with dropdown menus for "Supplier: --All--", "Parts Type: --Select--", "Device Type: --Select--", and "Warehouse: --Select--", each with a "GO" button. Below the filter bar, there's a grid of part thumbnails. The first thumbnail is selected, showing a red switch cover. To the right of the thumbnail, there's a "DETAILS" button. Below the thumbnail, there's a table with the following data:

1.00-0938546	Part Category : Anesthesia	Supplier List	Warehouse	Administration	Transaction Log	Media
	Part Number : 00-0938546		Warehouse	on Hand	Committed	Available
	Description : Switch Cover,Red		Amery Warehouse	0	0	0
	OEM Number :		Essentia Health	0	0	0
			Cuyuna Warehouse	0	0	0
			Prairie Ridge Warehouse	0	0	0
			Johnson Warehouse	0	0	0

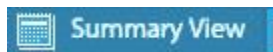
Work Order Listing Page controls:

1: Quick search

A search bar with the text "Quick Search" and a "FIND" button.

You can search the part only by **Part category**, **Part number** and **OEM number** fields. Insert the key word in this **quick search box** and click the **Find** button.

2: Summary View



Click on this button to see the summary of the parts.

3: List View



Click on this button to see the list of the parts.

4: generalized search:



Click on this button for **generalized search**.

5: Reset



Click on this button to reset the page.

6: Filtering by particular drop down:

Supplier : --All-- Parts Type : --Select-- Device Type : --Select-- Warehouse : --Select--

7: Add New Part

Click on this button to add a new part.

8: Summary List sub tabs

Click on these sub tabs to see the relative information about the parts.

9: Details

Click on this button to see the details of the relative parts and to edit the details of the part.

Controls Description

1: Quick search

You can search the part only by **Part category**, **Part number** and **OEM number** fields. Insert the key word in this **quick search box** and click the **Find** button.

Enter the related field value and click on **find** button

After clicking on the Find button you can see the result as the image below.

>> Parts

List View Summary View ADD NEW PART Showing 1 To 50 Of 5344

Supplier: --All-- GO Parts Type: --Select-- GO Equipment Type: --Select-- GO Warehouse: --Select-- GO

Part Number	Description	Category	OEM Number
00-0938546	Switch Cover,Red	Anesthesia	
00-0938556	Toggle Switch		
00-1951031	Pneumatic Reciever		
00-886375-01	Assembly,Cpu,Celeron,Oec 9800		
00-901076-04	Crt Monitor, C-Arm, Lh, Ge Oe		
0001218	Os Dnf #54411		
0002927	Bulb, 25W, 120V		
000794	Rivot Screws		
0012-00-1521-01	Tool,Transmitter Programming		
0016973	Bulb,Wa 09800,Wa 88021 Endosc		
001955-U	Cable, Spo2, Pic 50, Welch Al		

4: generalized search:



Click on this button for **generalized search**. After clicking on this button you can see the page as the image below.

>> Parts Summary View **List View** ADD NEW PART Showing 1 To 50 Of 5344

Locate Parts

TLC Part # <input type="text"/>	Manufacturer <input type="text"/>	Tag Number <input type="text"/>	Warehouse <input type="text"/>
OEM Part # <input type="text"/>	Supplier <input type="text"/>	Requester <input type="text"/>	Customer PO# <input type="text"/>
Supplier Part # <input type="text"/>	Model Number <input type="text"/>	Request # <input type="text"/>	Cost Center <input type="text"/>
Part Type <input type="text"/>	Model Name <input type="text"/>	Customer Name <input type="text"/>	Buyer <input type="text"/>
Description <input type="text"/>		Device Type <input type="text"/>	

Use * as wild card **FIND PART** **CLOSE**

Insert the related fields and click on the **Find** button to find the part and click on the **Close** button to close the generalized search.

>> Parts

Summary View List View ADD NEW PART Showing 1 To 50 Of 5344

Locate Parts

TLC Part # Manufacturer Tag Number Warehouse
OEM Part # Supplier Requester Customer
Supplier Part # Model Number Request # PO#
Part Type Model Name Customer Name Cost
Description Device Type Buyer

Use * as wild card **FIND PART** **CLOSE**


Searching for : Description = Rivot Screws

>> Parts

Summary View List View ADD NEW PART Showing 1 To 1 Of 1

Search Results : Description = Rivot Screws

1.000794



Part Category :
Part Number : 000794
Description : Rivot Screws
OEM Number :

DETAILS

Supplier List	Warehouse	Administration	Transaction Log	Media
	Warehouse	on Hand	Committed	Available
	Amery Warehouse	0	0	0
	Essentia Health	0	0	0
	Cuyuna Warehouse	0	0	0
	Prairie Ridge Warehouse	0	0	0
	Johnson Warehouse	0	0	0

5: Reset



Click on this button to reset the page.

6: Filtering by particular drop down:

Choose one of the options from a dropdown list and Click on **Go** button.

Supplier : **GO** Parts Type : **GO** Device Type : **GO** Warehouse : **GO**

>> Parts

Summary View List View ADD NEW PART Showing 1 To 41 Of 41

Supplier: Zoll Medical Corp GO Parts Type: --Select-- GO Device Type: --Select-- GO Warehouse: --Select-- GO

1.0163-0074

Part Category :
Part Number : 0163-0074
Description : Zoll, (Defib. Pd-1200),Screw,
OEM Number :

[Please Upload Image](#)

[DETAILS](#)

Supplier List	Warehouse	Administration	Transaction Log	Media
	Warehouse	on Hand	Committed	Available
	Amery Warehouse	0	0	0
	Essentia Health	0	0	0
	Cuyuna Warehouse	0	0	0
	Prairie Ridge Warehouse	0	0	0
	Johnson Warehouse	0	0	0

2.110-0134

Part Category : Battery
Part Number : 110-0134
Description : 12V 4.0Ah NiMH Superpac
OEM Number : 001647-U

[Please Upload Image](#)

[DETAILS](#)

Supplier List	Warehouse	Administration	Transaction Log	Media
	Warehouse	on Hand	Committed	Available
	Amery Warehouse	0	0	0
	Essentia Health	0	0	0
	Cuyuna Warehouse	0	0	0
	Prairie Ridge Warehouse	0	0	0
	Johnson Warehouse	0	0	0

7: Add New Part

[ADD NEW PART](#)

Click on this button to add a new part. After clicking on this button, you will be redirected to a new page where you can add a new part.

Add New Part

Fill Part Information first and Save before adding information to other Tabs.

Supplier List Warehouse Administration Transaction Log Media

Part Information

Category :


Part Number :

Description :

OEM Number :

After inserting the details, part number will be automatically created. Save it first to fill the other information about part as Supplier List, Warehouse, Administration, Transaction Log and Media.


Add New Part

 **Fill Part Information first and Save before adding information to other Tabs.**

Supplier List Warehouse Administration Transaction Log Media


Part Information

Category : Battery
 Part Number : 110-241
 Description : 10 Volt 2.5 Ah SLA
 OEM Number : 100



After clicking on this  button you can add the other information as **Supplier List, Warehouse, Administration, Transaction Log** and **Media**.

A: Supplier List

Supplier List

 Click on this button after filling the details.

Add New Part

  Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List Warehouse Administration Transaction Log Media

Part Information

Please Upload Image

Category : Battery
 Part Number : 110-241
 Description : 10 Volt 2.5 Ah SLA
 OEM Number : 100



Supplier :
 Part Number : 110-241
 Preference :
 Description :
 Qty Per Unit :
 UoM :
 Minimum Order Qty. :

Delivery Lead Time : Day(s)
 Return Address :
 Notes :
 Return Part Description :
 Days to Return :
 Credit :
 Exchangable Part :

There are no Supplier in this part.

Fill the information about the supplier and click on the  button as shown in the image below, to save the details.

Add New Part

  Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List Warehouse Administration Transaction Log Media

Part Information

Please Upload Image



Category : Battery
 Part Number : 110-241
 Description : 10 Volt 2.5 Ah SLA
 OEM Number : 100

Supplier : Zoll Medical Corp
 Part Number : 110-241
 Preference :
 Description :
 Qty Per Unit :
 UoM :
 Minimum Order Qty. : 2

Delivery Lead Time : 2 Day(s)
 Return Address :
 Notes :
 Return Part Description :
 Days to Return :
 Credit :
 Exchangable Part :

There are no Supplier in this part.

Add New Part

  Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List Warehouse Administration Transaction Log Media



Part Information

[Please Upload Image](#)

Category : Battery
Part Number : 110-241
Description : 10 Volt 2.5 Ah SLA
OEM Number : 100



Details Saved Successfully

Supplier :
Part Number : 110-241
Preference :
Description :
Qty Per Unit :
UoM :
Minimum Order Qty. :
Delivery Lead Time : Day(s)
Return Address :
Notes :
Return Part Description :
Days to Return :
Credit :
Exchangable Part :

Pref	Supplier	Last Purchased	Price		
1	Zoll Medical Corp				

You can edit the supplier information by clicking this  and delete it by clicking this  button as shown in the image below

Add New Part

  Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.



Supplier List Warehouse Administration Transaction Log Media

Part Information

[Please Upload Image](#)

Category : Battery
Part Number : 110-241
Description : 10 Volt 2.5 Ah SLA
OEM Number : 100

Supplier :
Part Number : 110-241
Preference :
Description :
Qty Per Unit :
UoM :
Minimum Order Qty. :
Delivery Lead Time : Day(s)
Return Address :
Notes :
Return Part Description :
Days to Return :
Credit :
Exchangable Part :

Pref	Supplier	Last Purchased	Price		
1	Zoll Medical Corp				

Click this button to edit the supplier details


Click this button to delete the supplier details

B: Warehouse

Warehouse

After clicking on this tab, you can insert the necessary information about warehouses

Add New Part

 Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List **Warehouse** Administration Transaction Log Media

Part Information

Please Upload Image

Category : Battery
Part Number : 110-241
Description : 10 Volt 2.5 Ah SLA
OEM Number : 100

Warehouse : A Warehouse
Active :
On Order : 0
On Hand : 0
Committed : 0
Available : 0
Reorder Level : 0
Reorder Qty. : 0
Mark-up % : 35
Issue Price : 0.00000

Cost Per Part : 0.00000
Location 1 :
Location 2 :
Location 3 :
Location 4 :
Location 5 :
Distribution Qty. :


Cost

There are no cost for this part.

Quantity :
Current :
Adjusted :

Insert the necessary information and click on this  button to save the details as the image below.

Add New Part

 Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List Warehouse Administration Transaction Log Media

Part Information

Please Upload Image

Category : Battery
Part Number : 110-241
Description : 10 Volt 2.5 Ah SLA
OEM Number : 100

Warehouse : A Warehouse
Active :
On Order : 0
On Hand : 0
Committed : 0
Available : 0
Reorder Level : 0
Reorder Qty. : 0
Mark-up % : 35
Issue Price : 0.00

Cost Per Part : 0.00
Location 1 : suite 35
Location 2 : suite 45
Location 3 :
Location 4 :
Location 5 :
Distribution Qty. :

Cost

There are no cost for this part.

Quantity :
Current :
Adjusted :

C: Administration

Administration

Add New Part



Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List

Warehouse

Administration

Transaction Log

Media

Part Information

[Please Upload Image](#)

Category :

Part Number :

Description :

OEM Number :

Part Kit

Committable

Expense When Received

Facility :

Account :

Alternate Item :

Part Number :

Part Description :

Quantity :

Parts Assigned to Part Kit

Add New Part



Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List

Warehouse

Administration

Transaction Log

Media

Part Information

[Please Upload Image](#)

Category :

Part Number :

Description :

OEM Number :

Part Kit

Committable

Expense When Received

Facility :

Account :

Alternate Item :

D: Transaction Log

Transaction Log

Add New Part

✓ Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List Warehouse Administration **Transaction Log** Media

Part Information

Please Upload Image

Category : Battery
Part Number : 110-241
Description : 10 Volt 2.5 Ah SLA
OEM Number : 100

E: Media

Media

After clicking on this tab, you will get the page as the image below. Here you can upload images and videos related to the part. Choose a file and click on this **UPLOAD** button.

Add New Part

✓ Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List Warehouse Administration Transaction Log **Media**

Part Information

Please Upload Image

Category : Battery
Part Number : 110-241
Description : 10 Volt 2.5 Ah SLA
OEM Number : 100

Please Upload Files

Upload Media for : Images

Choose File No file chosen **UPLOAD**


After uploading you can see the image in the part Information section. You can delete this image by clicking this button.

Add New Part

✓ Your Part number 110-241 has been created. You may continue updating additional tabs with Update. Finally click the check button when done.

Supplier List Warehouse Administration Transaction Log **Media**

Part Information



Category : Battery
Part Number : 110-241
Description : 10 Volt 2.5 Ah SLA
OEM Number : 100

FileName	Date	By	View	Download	Delete
Images	Dec 8 2015 4:24PM	ADMIN			

Upload Media for : Images

Choose File No file chosen **UPLOAD**

8: Summary List sub tabs

1.00-0938546



Part Category : Anesthesia
 Part Number : 00-0938546
 Description : Switch Cover,Red
 OEM Number :

DETAILS

Supplier List	Warehouse	Administration	Transaction Log	Media
	Warehouse	on Hand	Committed	Available
	Amery Warehouse	0	0	0
	Essentia Health	0	0	0
	Cuyuna Warehouse	0	0	0
	Prairie Ridge Warehouse	0	0	0
	Johnson Warehouse	0	0	0

A: Supplier List

Supplier List

After clicking on this tab you will be redirected to a new page where you can see the list of suppliers.

Part Number	Supplier Name	Preference	Description	Exchangable Part	UoM	Minimum Order Qty	Delivery Lead Time	Return Address	Notes	Return Part Description	Days to Return	Credit
00-0938546	Emsar Inc	1		N	EA	0	0				0	

B: Warehouse

Warehouse

After clicking on this tab, a new page will open where you can see the list of warehouses.

Part Number	Warehouse Name	Active	On Order	On Hand	Committed	Available	ReOrder Level	ReOrder Qty	Mark up Percentage	Issue Price	Cost Per Part	Location 1	Location 2	Loc
00-0938546	A Warehouse	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	Amery Warehouse	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	CDoyle Warehouse	Y	0	0	0	0	0	0	0	0.00000	0.00000			
00-0938546	CSmith Warehouse	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	Cuyuna Warehouse	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	DCrissman	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	DSteffen	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	Essentia Health	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	FirstLight Health System	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	IT Warehouse	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	JDickman	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	Johnson Warehouse	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	Life Link III Warehouse	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	MBrinda	Y	0	0	0	0	0	0	35	0.00000	0.00000			
00-0938546	Mercy Warehouse	Y	0	0	0	0	0	0	35	0.00000	0.00000			

C: Administration

Administration

After clicking on this tab ,a new page will open where you can see the list of administration.

Assigned Part No	Part Description	QUANTITY
00-0938556	Toggle Switch	1

D: Transaction Log

Transaction Log

After clicking on this tab ,a new page will open where you can see the list of transactions.

E: Media

Media

After clicking on this tab you can see the list of media related files of the parts.

FileName	Date	By	View	Download
Images	Feb 25 2015 10:08PM	ADMIN		


Part Details Page

9: Details

DETAILS

Click on this button to see the details the relative details and about the parts and to edit the parts details.

1.00-0938546




Part Category : Anesthesia
Part Number : 00-0938546
Description : Switch Cover,Red
OEM Number :

DETAILS

Supplier List	Warehouse	Administration	Transaction Log	Media
	Warehouse	on Hand	Committed	Available
	Amery Warehouse	0	0	0
	Essentia Health	0	0	0
	Cuyuna Warehouse	0	0	0
	Prairie Ridge Warehouse	0	0	0
	Johnson Warehouse	0	0	0

After clicking on this button you can see the five tabs such as **Supplier List, Warehouse, Administration, Transaction**

Log and Media .Click on the relative tab to see the information. Click on this  button to edit the details .

>> Parts >> Part Details

ADD NEW PART

00-0938546

Supplier List Warehouse Administration Transaction Log Media



Part Number : 00-0938546
 Category : Anesthesia
 Description : Switch Cover,Red
 OEM Number :

Pref	Supplier	Last Purchased	Price
1	Emsar Inc		

>> Parts >> Part Details

ADD NEW PART

00-0938546

Supplier List Warehouse Administration Transaction Log Media



Part Number : 00-0938546
 Category : Anesthesia
 Description : Switch Cover,Red
 OEM Number :

Warehouse : A Warehouse
 Active :
 On Order : 0
 On Hand : 0
 Committed : 0
 Available : 0
 Reorder Level : 0
 Reorder Qty. : 0
 Mark-up % : 35
 Issue Price : 0.00

Cost Per Part : 0.00
 Location 1 :
 Location 2 :
 Location 3 :
 Location 4 :
 Location 5 :
 Distribution Qty. :

Cost
 There are no cost for this part.
 Quantity :
 Current :
 Adjusted :

>> Parts >> Part Details

ADD NEW PART

00-0938546

Supplier List Warehouse Administration Transaction Log Media



Part Number : 00-0938546
 Category : Anesthesia
 Description : Switch Cover,Red
 OEM Number :

- Part Kit
- Committable
- Expense When Received

Facility :
 Account :
 Alternate Item :

Part Number :
 Part Description :
 Quantity :

Parts Assigned to Part Kit

Assigned Part No	Part Description	QUANTITY
00-0938556	Toggle Switch	1

ADD NEW PART

00-0938546



Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier List Warehouse Administration Transaction Log **Media**

FileName	Date	By	View	Download	Delete
Images	Feb 25 2015 10:08PM	ADMIN			



- Click on this button to edit the part details. After clicking on this button, you will see the page as the image below.

ADD NEW PART

00-0938546



Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier List Warehouse Administration Transaction Log **Media**

Supplier : Delivery Lead Time : Day(s)

Part Number : 00-0938546 Return Address :

Preference : Notes :

Description : Return Part Description :

Qty Per Unit : Days to Return :

UoM : Credit :

Minimum Order Qty. : Exchangable Part :

There are no Supplier in this part.



You can Edit the category, description and CEM number and update it by clicking this button as in the image below.

ADD NEW PART

00-0938546



Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier List Warehouse Administration Transaction Log **Media**

Supplier : Delivery Lead Time : Day(s)

Part Number : 00-0938546 Return Address :

Preference : Notes :

Description : Return Part Description :

Qty Per Unit : Days to Return :

UoM : Credit :


Minimum Order Qty. : Exchangable Part :

There are no Supplier in this part.

On the right side of the page there are sub tabs such as **Supplier List, Warehouse, Administration, Transaction Log and Media**. Click on the relative tab to edit the information.

A: Supplier List


Supplier List

In this section insert the details and click on this  button to save the details.

>> Parts >> Part Details

ADD NEW PART

00-0938546




Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier : Zoll Medical Corp
Part Number : 00-0938546
Preference :
Description : Zoll
Qty Per Unit :
UoM :
Minimum Order Qty. : 2

Delivery Lead Time : 4 Day(s)
Return Address :
Notes :
Return Part Description :
Days to Return :
Credit :
Exchangable Part :

There are no Supplier in this part.


After saving the details, you can see the page as the image below where you can edit the details by clicking this

 button and delete by clicking this  button.

>> Parts >> Part Details

ADD NEW PART

00-0938546





Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier :
Part Number : 00-0938546
Preference :
Description :
Qty Per Unit :
UoM :
Minimum Order Qty. :

Delivery Lead Time : Day(s)
Return Address :
Notes :
Return Part Description :
Days to Return :
Credit :
Exchangable Part :

Details Saved Successfully

Pref	Supplier	Last Purchased	Price		
1	Zoll Medical Corp				

B: Warehouse

Warehouse

>> Parts >> Part Details

ADD NEW PART

00-0938546



Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier List Warehouse Administration Transaction Log Media

Warehouse : A Warehouse
Active :
On Order : 0
On Hand : 0
Committed : 0
Available : 0
Reorder Level : 0
Reorder Qty. : 0
Mark-up % : 35
Issue Price : 0.00

Cost Per Part : 0.00
Location 1 :
Location 2 :
Location 3 :
Location 4 :
Location 5 :
Distribution Qty. :

Cost

There are no cost for this part.

Quantity :
Current :
Adjusted :

Edit the information you want and click on this  button to save the details as in the image below.

>> Parts >> Part Details

ADD NEW PART

00-0938546



Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier List Warehouse Administration Transaction Log Media

Warehouse : A Warehouse
Active :
On Order : 0
On Hand : 0
Committed : 0
Available : 0
Reorder Level : 0
Reorder Qty. : 0
Mark-up % : 35
Issue Price : 0.00

Cost Per Part : 0.00
Location 1 : Suite35
Location 2 : suite 70
Location 3 :
Location 4 :
Location 5 :
Distribution Qty. : 1


Cost

There are no cost for this part.

Quantity :
Current :
Adjusted :

ADD NEW PART

00-0938546



Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier List Warehouse Administration Transaction Log Media

Details Updated Successfully

Warehouse : A Warehouse
Active :
On Order : 0
On Hand : 0
Committed : 0
Available : 0
Reorder Level : 0
Reorder Qty. : 0
Mark-up % : 35
Issue Price : 0.00

Cost Per Part : 0.00
Location 1 : Suite35
Location 2 : suite 70
Location 3 :
Location 4 :
Location 5 :
Distribution Qty. :

Cost

There are no cost for this part.

Quantity :
Current :
Adjusted :


C: Administration

Administration

>> Parts >> Part Details

ADD NEW PART

00-0938546



Part Number : 00-0938546
Category : Anesthesia
Description : Switch Cover,Red
OEM Number :

Supplier List Warehouse Administration Transaction Log Media

Part Kit
 Committable
 Expense When Received

Facility :
Account :
Alternate Item :

Part Number :
Part Description :
Quantity :

Parts Assigned to Part Kit

Assigned Part No	Part Description	QUANTITY	
00-0938556	Toggle Switch	1	<input type="button" value="x"/>

D: Transaction Log

Transaction Log

E: Media


Media

After clicking on this tab, you will get the page as the image below. Here you can upload new images and videos related to the part. Select a file and upload it by clicking the **UPLOAD** button.

>> Parts >> Part Details

ADD NEW PART

00-0938546



Part Number : 00-0938546
 Category : Anesthesia
 Description : Switch Cover,Red
 OEM Number :

Supplier List Warehouse Administration Transaction Log **Media**

FileName	Date	By	View	Download	Delete
Images	Feb 25 2015 10:08PM	ADMIN			

Upload Media for : Images


Choose File No file chosen **UPLOAD**

Here you can upload new images and videos related to the part. Select a file and upload it by clicking the **UPLOAD** button.

>> Parts >> Part Details

ADD NEW PART

00-0938546



Part Number : 00-0938546
 Category : Anesthesia
 Description : Switch Cover,Red
 OEM Number :

Supplier List Warehouse Administration Transaction Log **Media**

FileName	Date	By	View	Download	Delete
Images	Feb 25 2015 10:08PM	ADMIN			

Upload Media for : Images

Choose File No file chosen **UPLOAD**

Click here to choose a file

Click on this button to upload the selected file

Click on this button to see the file

Click on this button to download the file


Click on this button to delete the file

Choose a file from your computer and click on the **UPLOAD** button .After clicking on this button you can see the page as the image below.

>> Parts >> Part Details

ADD NEW PART

00-0938546



Part Number : 00-0938546
 Category : Anesthesia
 Description : Switch Cover,Red
 OEM Number :

Supplier List Warehouse Administration Transaction Log **Media**

FileName	Date	By	View	Download	Delete
Images	Feb 25 2015 10:08PM	ADMIN			
Images	Dec 8 2015 6:13PM	ADMIN			

Upload Media for : Images

Choose File No file chosen **UPLOAD**

Test Editor User Manual

Admin Login Page:












Admin can login with their User Name & Password.



After logged in you will be redirected to the home page as in the image below.

Admin Home Page:



 DASHBOARD	 WORK ORDERS	 EQUIPMENT	 MODELS
 PURCHASING	 PARTS	 TECHNICIAN	 CUSTOMERS
 TEST EDITOR	 TEST TOOL	 AUDIT	 REPORTS

Click on **Test Editor** tab. After clicking on the tab, **Test Editor** Page will open where you can add new tests and to edit, update, delete the existing tests.


There are 5 dropdown lists such as:

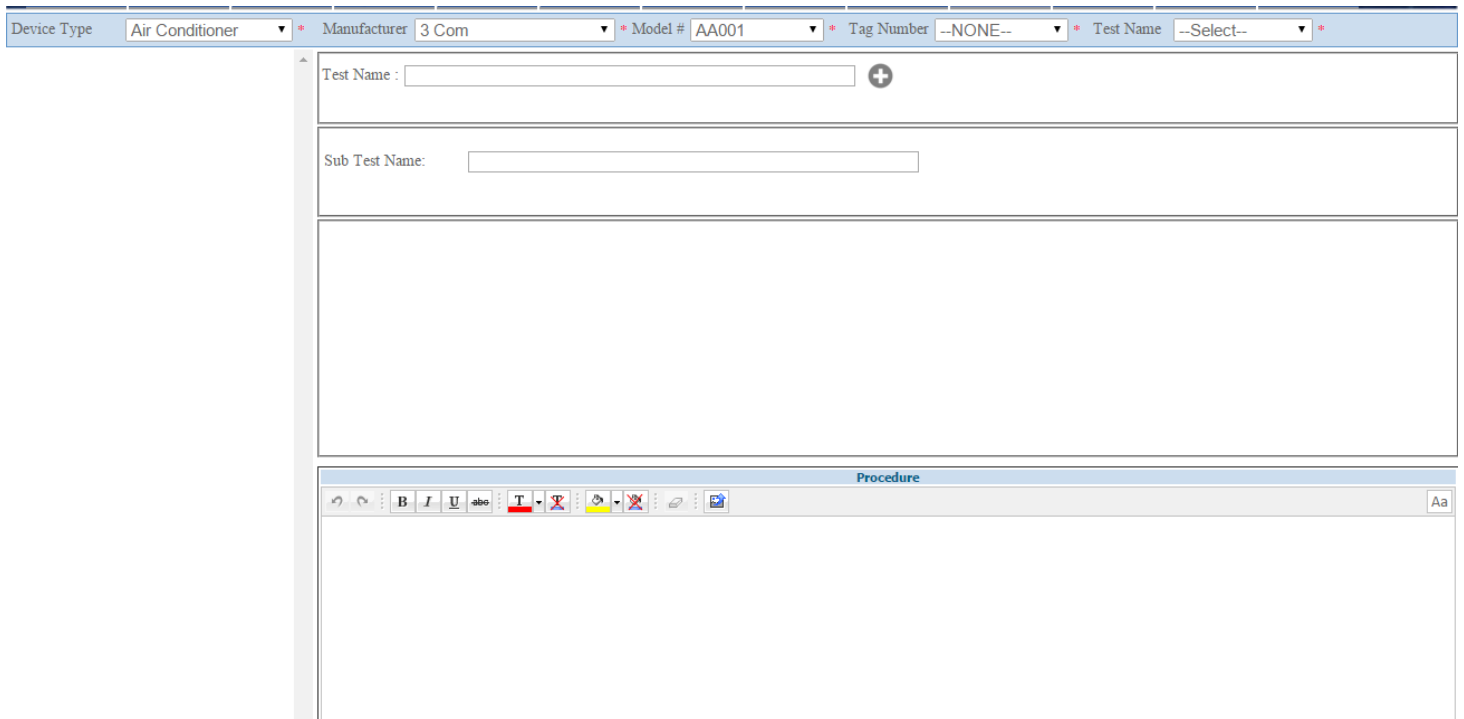
- Device Type
- Manufacturer
- Model
- Tag Number
- Test Name

User must select Equipment Type to create tests.

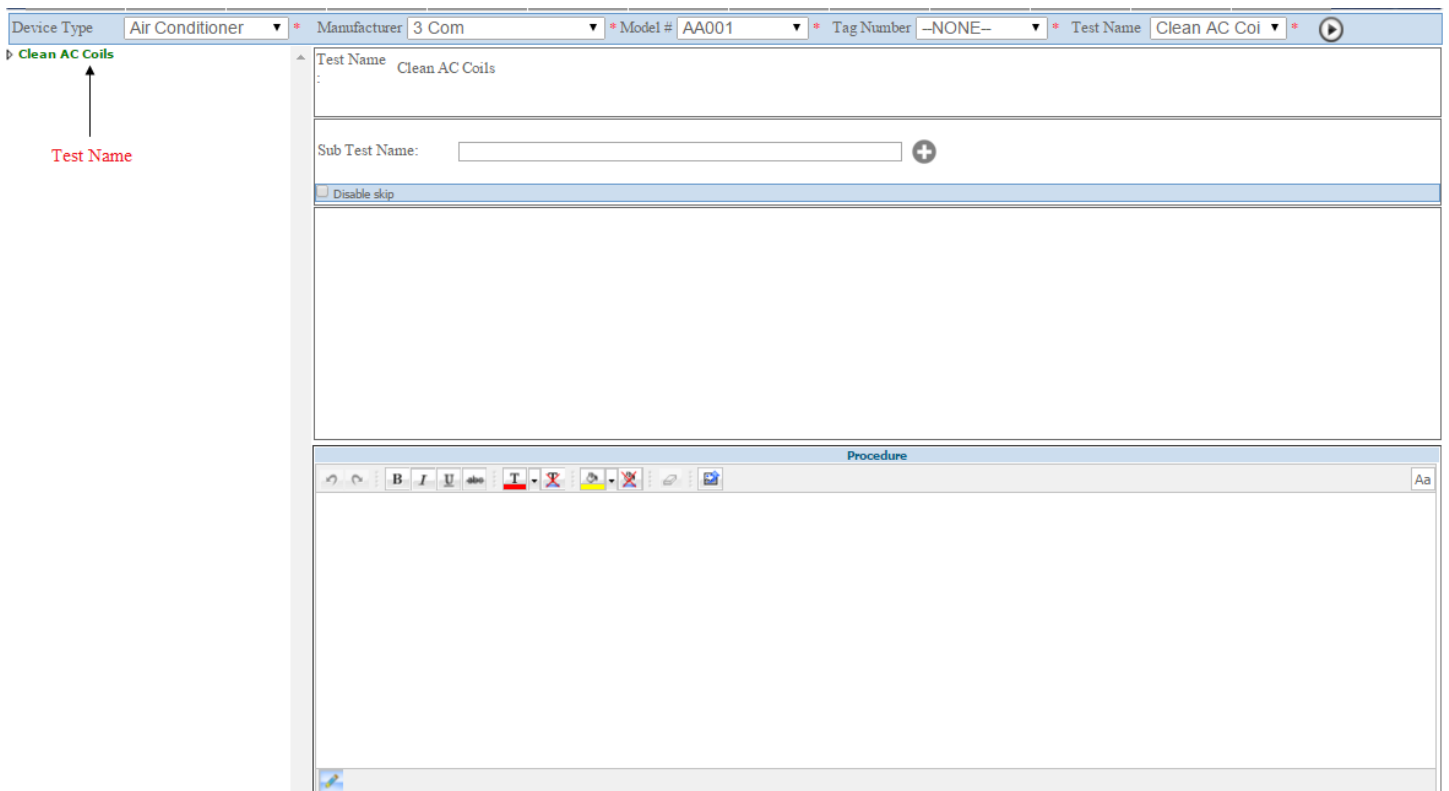
User can create tests based on Equipment Type, Equipment Type and Tag, Equipment Type and Manufacturer, Equipment Type and Manufacturer and Tag, Equipment Type and Manufacturer and Model, Equipment Type and Manufacturer and Model and Tag.

The screenshot shows the Merlin 360 Test Editor interface. The top navigation bar includes the Merlin 360 logo and the text 'Enlightened Resource Management'. On the right side of the navigation bar, there is a user profile 'HL ADMIN' with a 'Logout' button. Below the navigation bar is a toolbar with icons for Home, Dashboard, Work Orders, Equipment, Models, Technicians, Customers, Purchasing, Parts, Test Editor, Test Tool, Audit, and Reports. The main form area contains five dropdown menus: Device Type (set to '--Select--'), Manufacturer (set to '--NONE--'), Model # (set to '--NONE--'), Tag Number (set to '--NONE--'), and Test Name (set to '--NONE--'). Below these are two text input fields: 'Test Name:' and 'Sub Test Name:'. At the bottom of the form is a 'Procedure' editor with a rich text toolbar and a large text area.

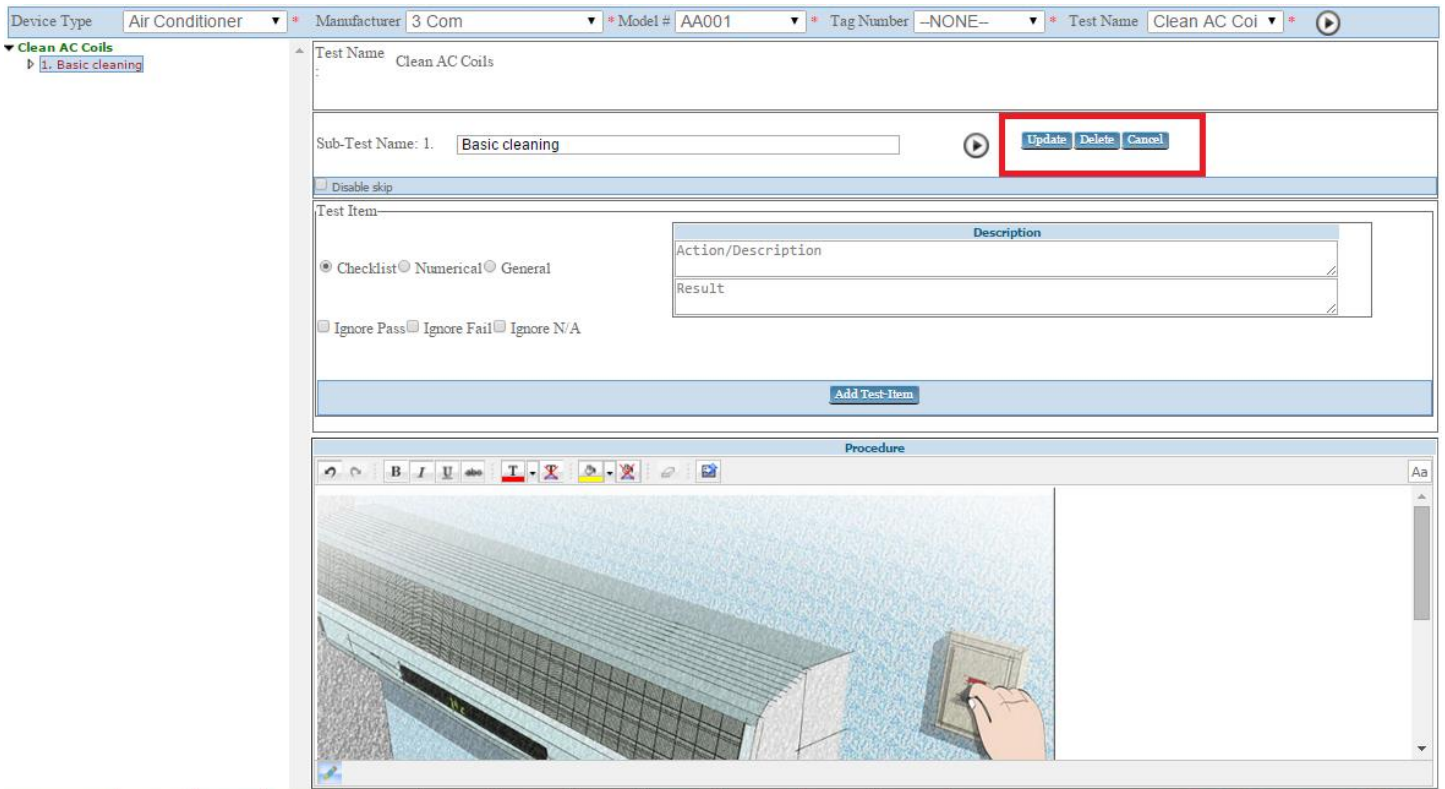
Select the dropdown lists as shown below and enter the test name in the textbox and click on the add  button.




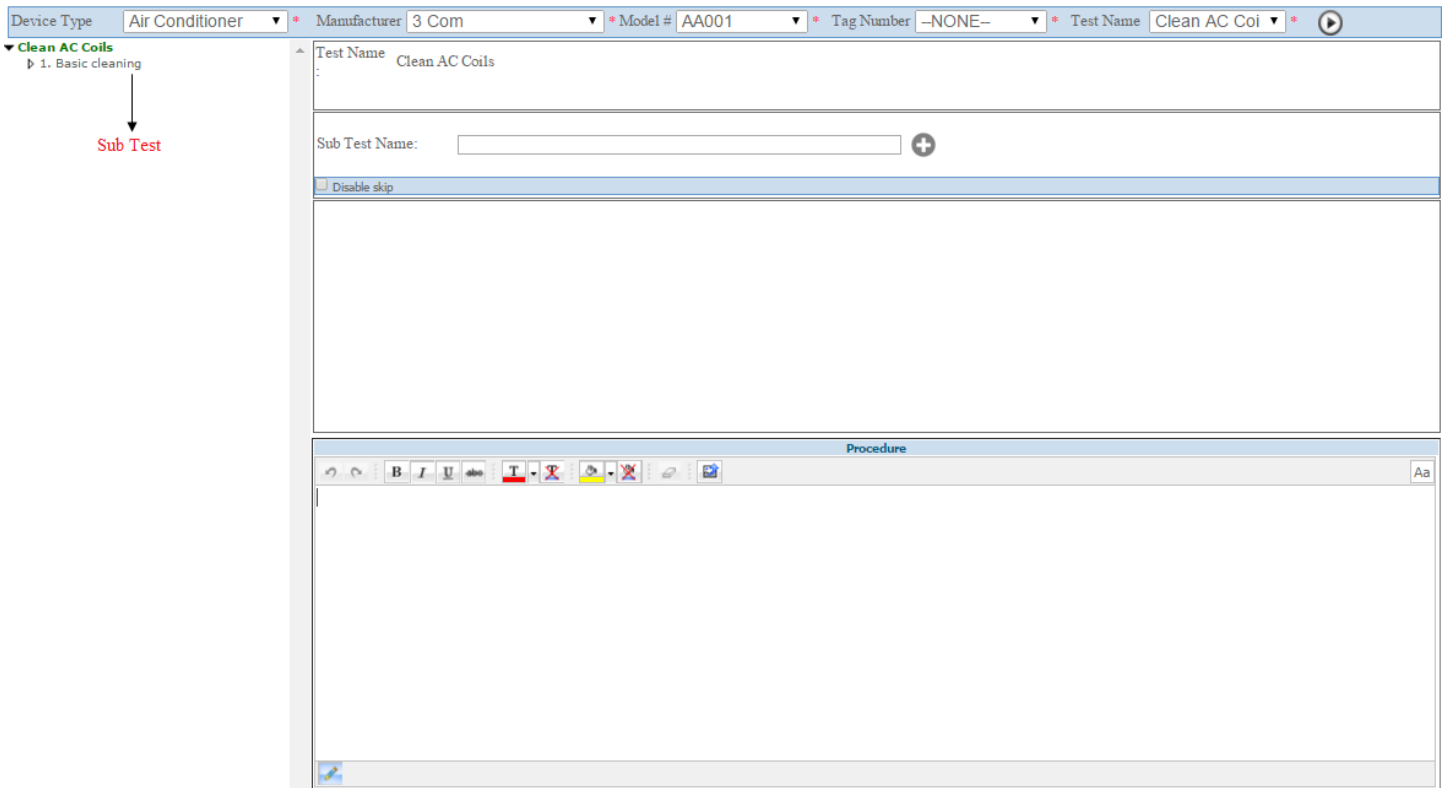
.After adding the test name, the test name will appear in the left side of the browser as shown below After add the test name will appear in the left side of the browser as shown below.




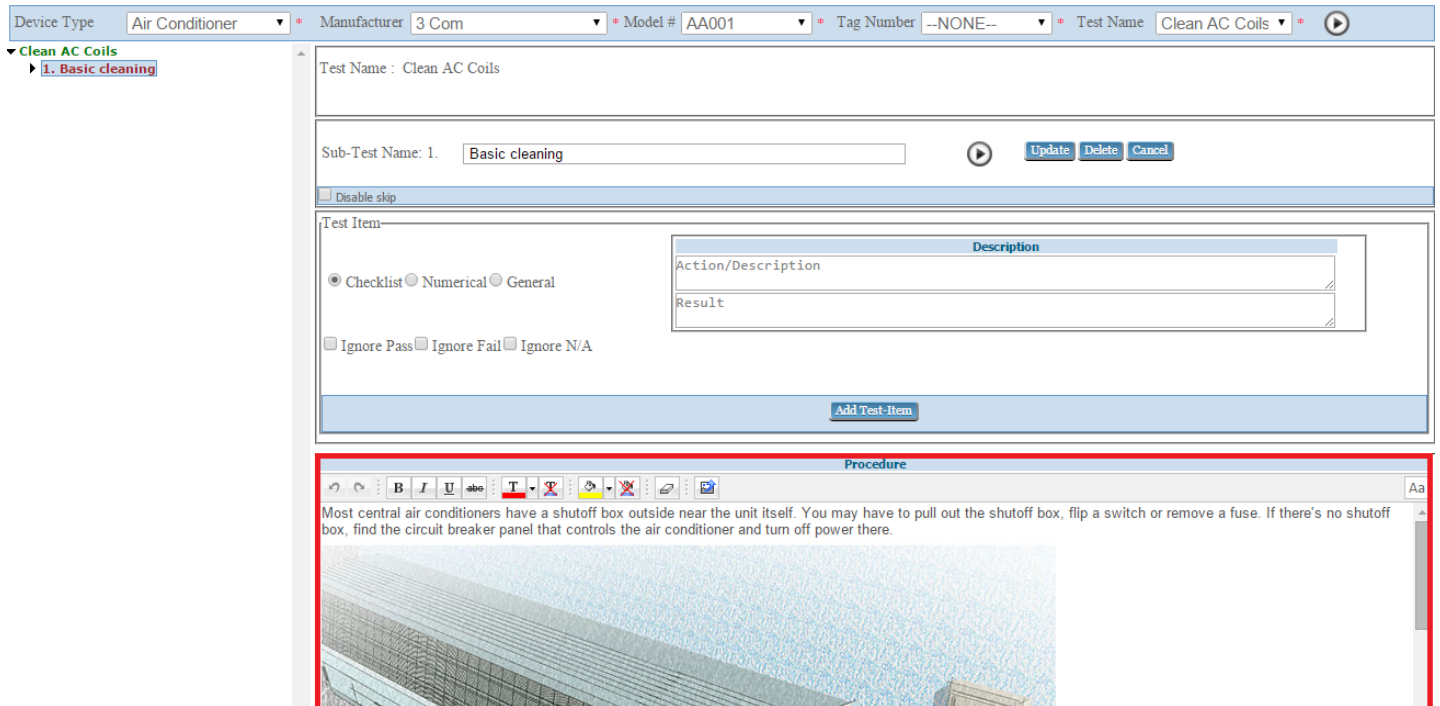
User can preview the whole test ,update ,delete, cancel the test by clicking on the test in the tree as shown below.



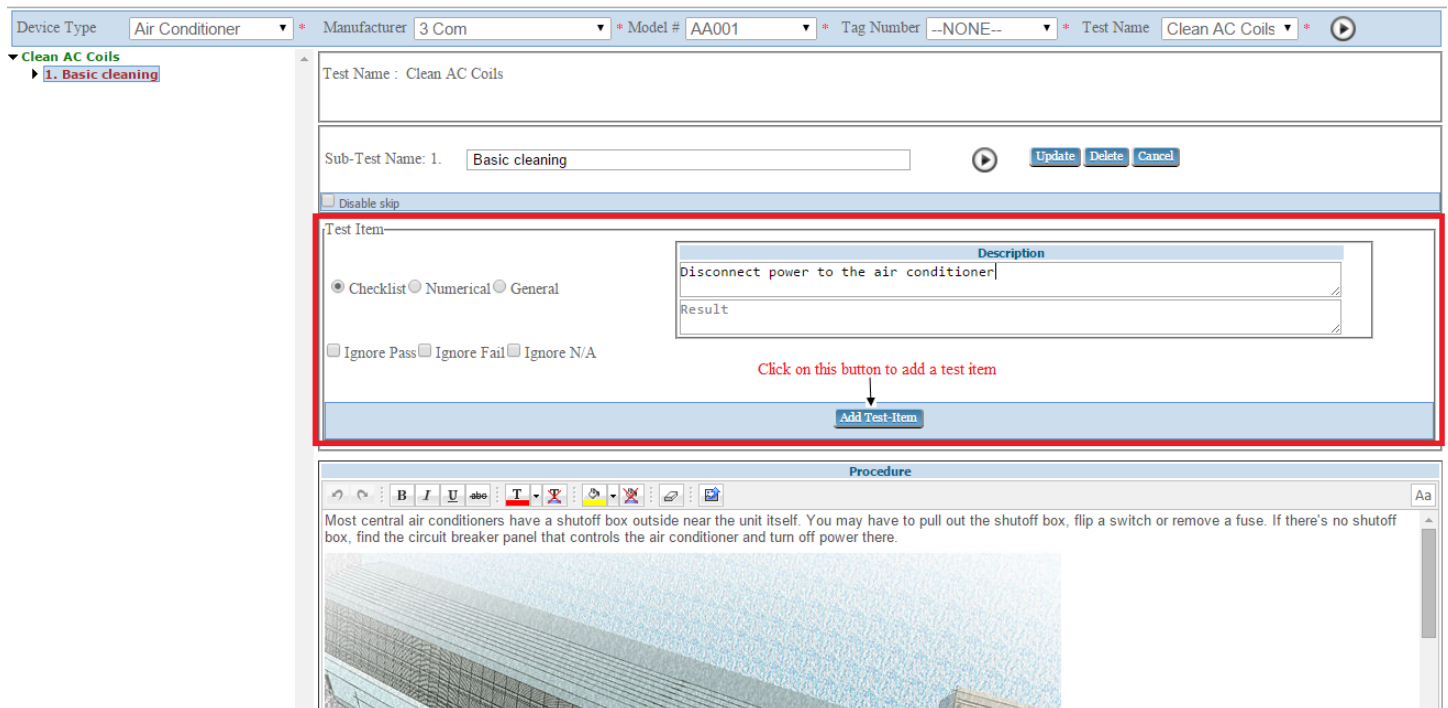
To add sub test under the test enter the sub test name in the textbox showing with add button  and user can disable the sub test skip action by checking the checkbox showing downside the sub test name after add the sub test name sub test will appear under test in the left side of the page as shown below.



user can add procedure to the whole test or to the particular sub tests in the editor box as shown in the red color border and also insert images to the procedure by clicking on the image  in the editor box and save them by clicking the **Update** button.



To add Test item click on the sub test that you have created and write the description ,and click on the **Add Test Item** button can add the test item as the image below.



Now you can see the test item on the tree.To edit and delte the test item,click on the test item and then you can see the page as the image below,where you can edit or delete the test item.

Device Type: Air Conditioner * Manufacturer: 3 Com * Model #: AA001 * Tag Number: --NONE-- * Test Name: Clean AC Coi * ▶

▼ Clean AC Coils
 ▼ 1. Basic cleaning
 ▶ 1. Disconnect power to ...

Test Name: Clean AC Coils

Sub Test Name: 1. Basic cleaning

Test Item:

Checklist Numerical General

Ignore Pass Ignore Fail Ignore N/A

Description
Disconnect power to the air conditioner.
Result

Update Remove Cancel

To create another test item click on the sub test which you have created and you can create test items .

Device Type: Air Conditioner * Manufacturer: 3 Com * Model #: AA001 * Tag Number: --NONE-- * Test Name: Clean AC Coi * ▶

▼ Clean AC Coils
 ▼ 1. Basic cleaning
 ▶ 1. Disconnect power to ...

Test Name: Clean AC Coils

Sub-Test Name: 1. ▶ Update Delete Cancel

Disable skip

Test Item:

Checklist Numerical General

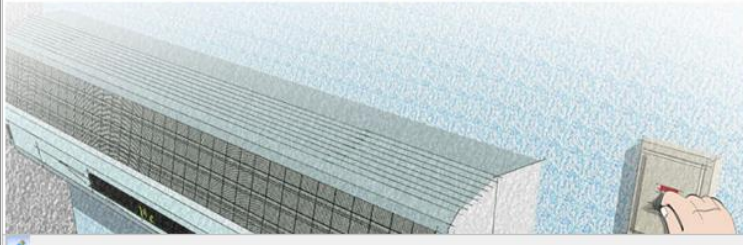
Ignore Pass Ignore Fail Ignore N/A

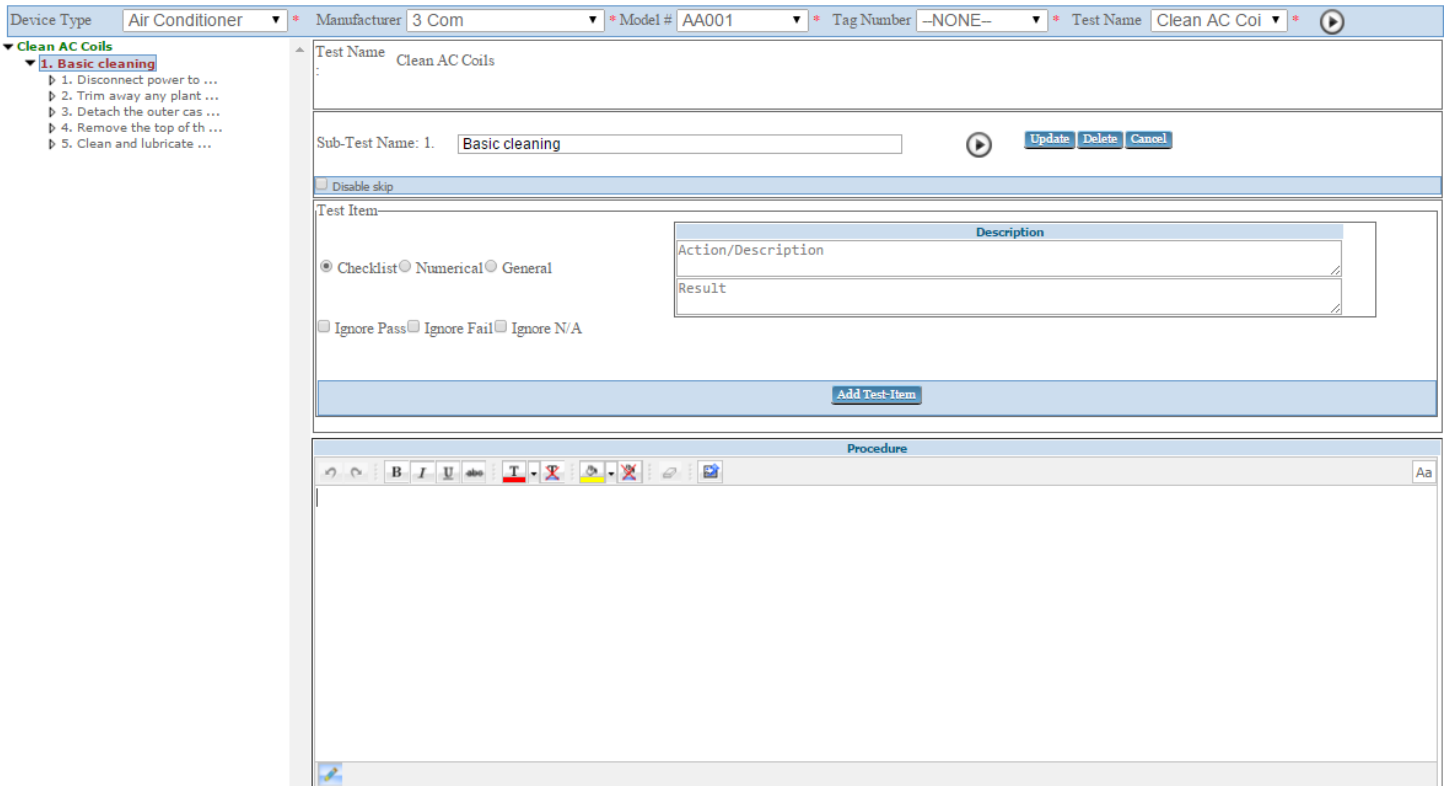
Description
Trim away any plant
Result

Add Test-Item

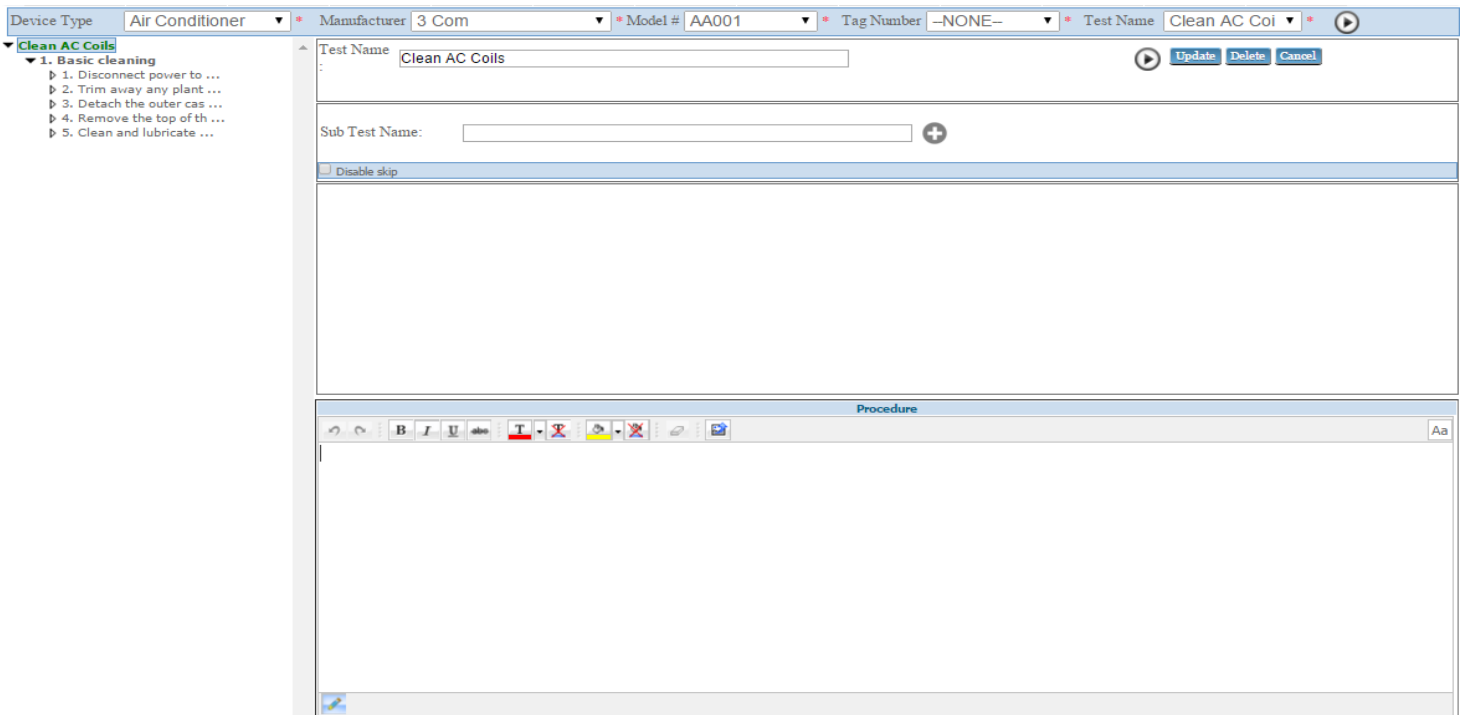
Procedure


Most central air conditioners have a shutoff box outside near the unit itself. You may have to pull out the shutoff box, flip a switch or remove a fuse. If there's no shutoff box, find the circuit breaker panel that controls the air conditioner and turn off power there.





To add a new sub test click on the test name



Now write the sub test name and click on this  button .After tht you can see the sub test in the tree as in the image below.

Device Type: Air Conditioner * Manufacturer: 3 Com * Model #: AA001 * Tag Number: --NONE-- * Test Name: Clean AC Coils

Clean AC Coils

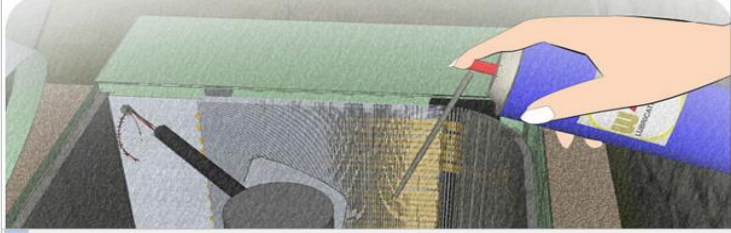
- 1. Basic cleaning
 - 1. Disconnect power to ...
 - 2. Trim away any plant ...
 - 3. Detach the outer cas ...
 - 4. Remove the top of th ...
 - 5. Clean and lubricate ...

Test Name: Clean AC Coils [Update] [Delete] [Cancel]

Sub Test Name: +

Disable skip

Procedure



Device Type: Air Conditioner * Manufacturer: 3 Com * Model #: AA001 * Tag Number: --NONE-- * Test Name: Clean AC Coils

Clean AC Coils

- 1. Basic cleaning
 - 1. Disconnect power to ...
 - 2. Trim away any plant ...
 - 3. Detach the outer cas ...
 - 4. Remove the top of th ...
 - 5. Clean and lubricate ...
- 2. advance cleaning

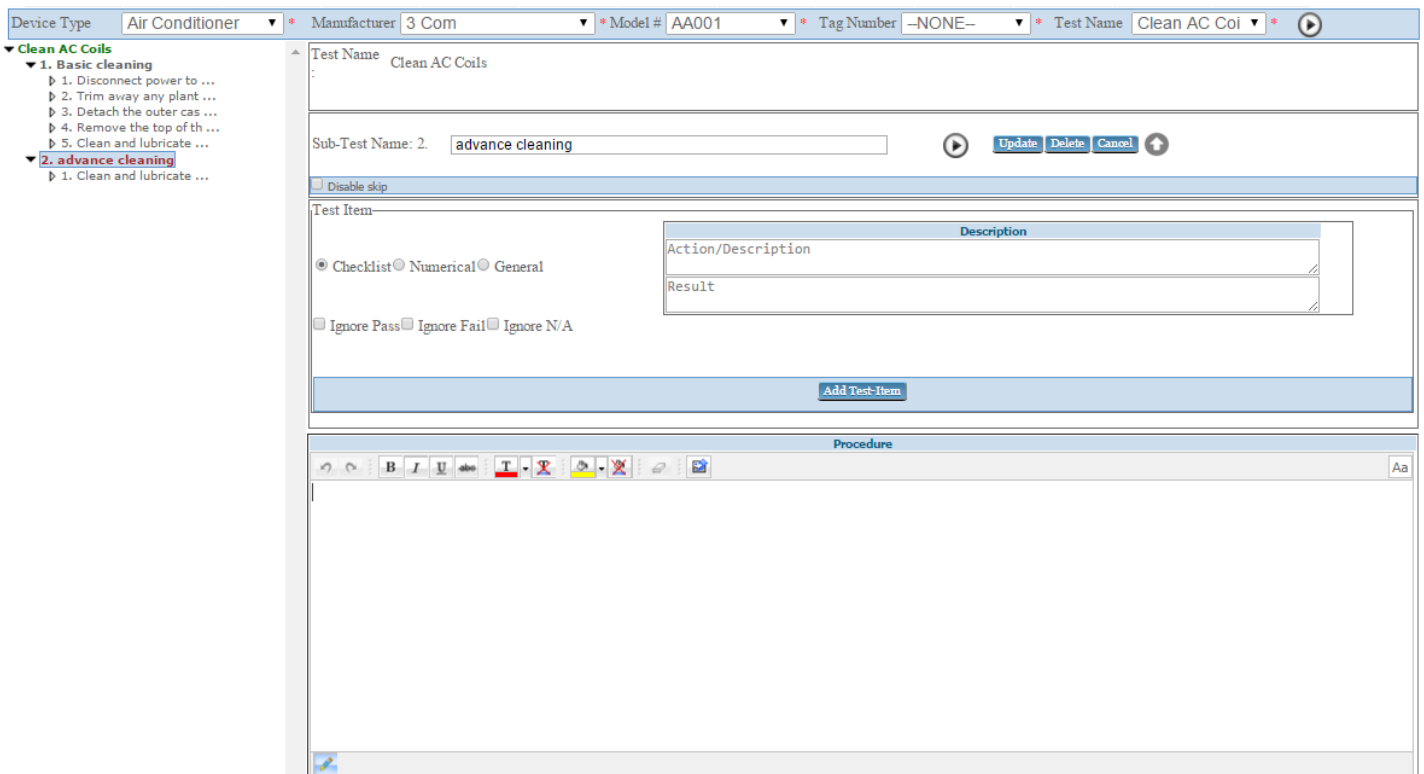
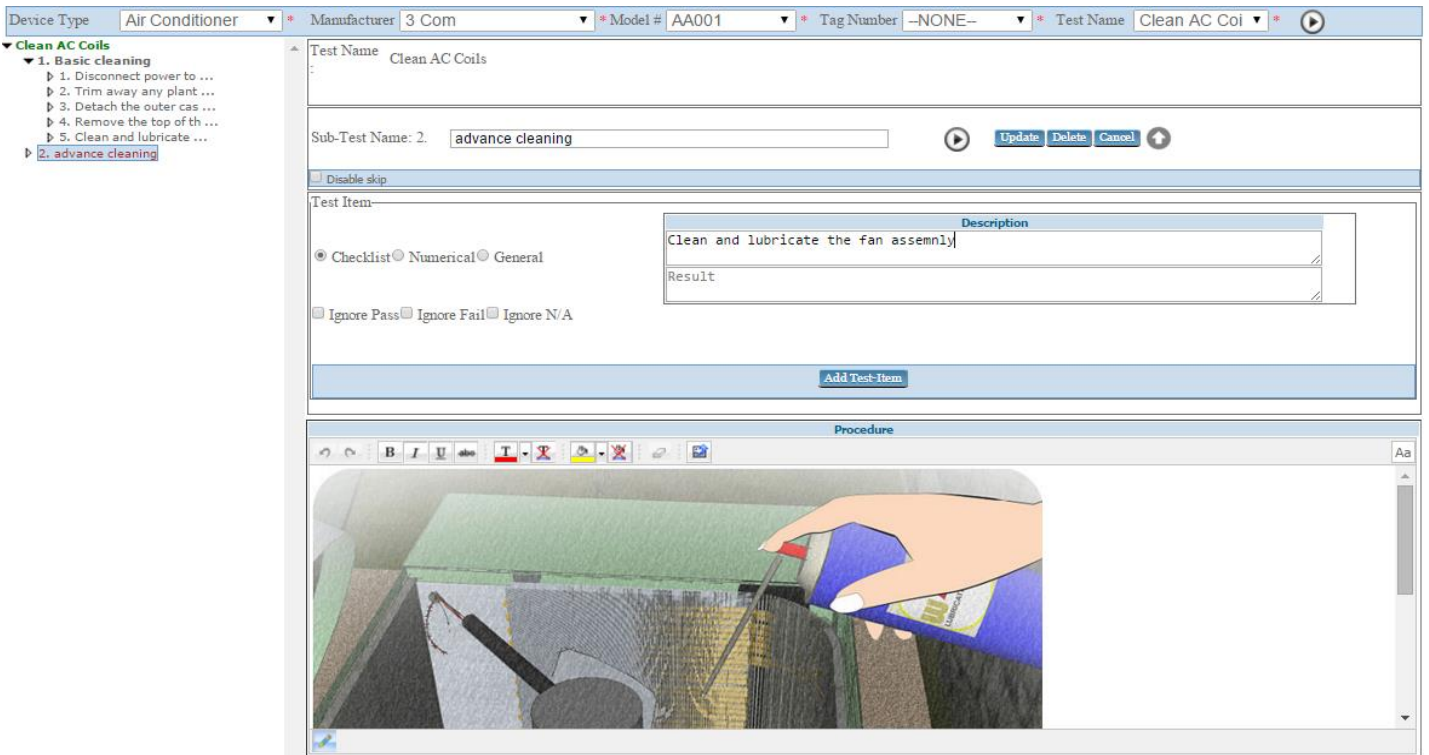
Test Name: Clean AC Coils

Sub Test Name: +

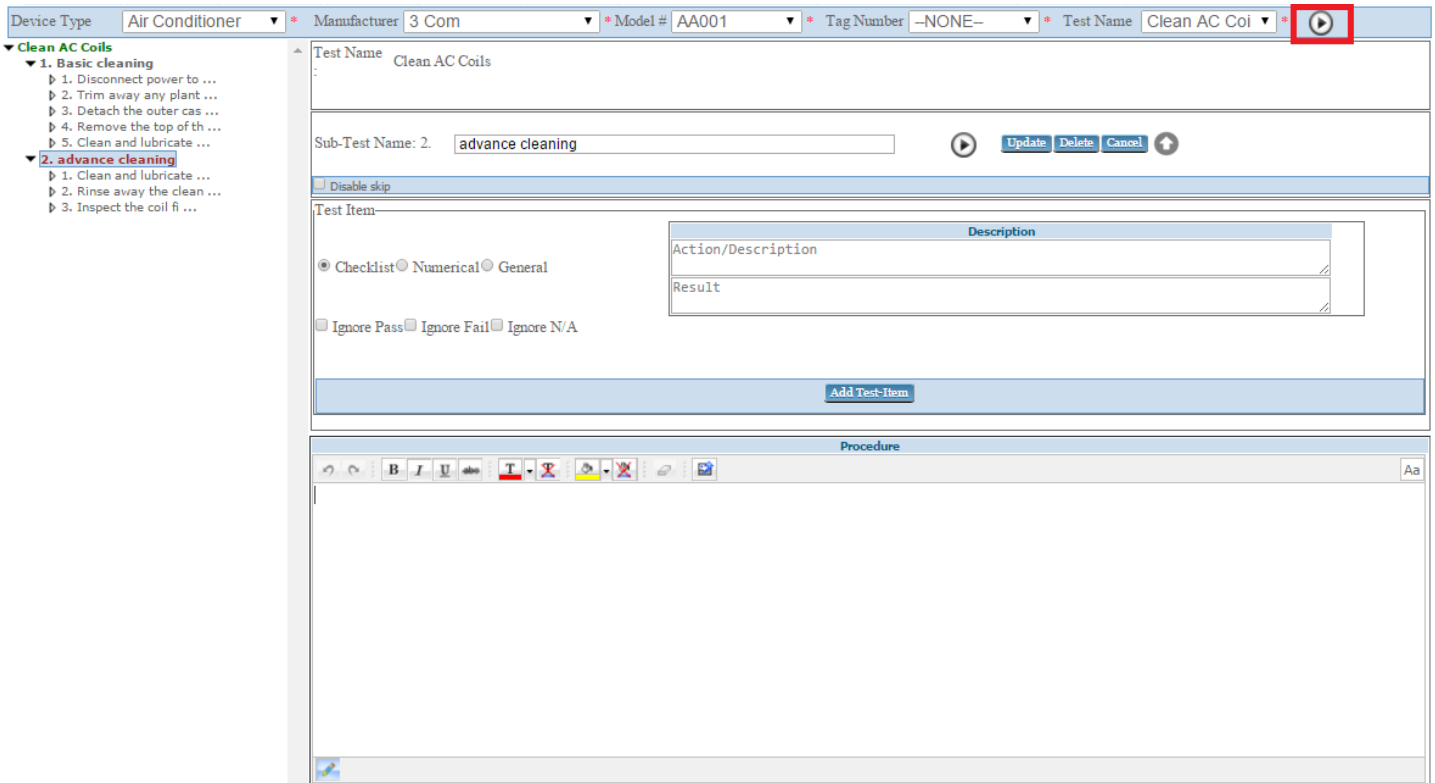
Disable skip

Procedure

Now add test items by clicking on the sub test which you have created.




After adding the test, sub tests, test items, user can run the test by clicking on the image on the top of the page (marked in the red border) as shown below.





Here test ,all sub tests will display in the left side of the page and test items will display in the right side of the page with formats like checklist or numerical or general.


Note:

- 1) Checklist: - 3 checkboxes will display among one can check
- 2) Numerical: - numerical textbox (only numbers can enter) with high value, low value, unit will display
- 3) General: - only textbox will display.


 :- click on it to pass the current sub test.

 :- click on it to skip the current sub test.

 :- click on it to edit the test.

 :- click on it to clear the current sub test(to clear need to be click on the sub test in the tree)

Procedure and images for subtest will display in the down side of the page.

After clicking on the image 

CLEAN AC COILS

- Basic cleaning
- advance cleaning

Description	Pass	Fail	NA
Description : Disconnect power to the air conditioner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Trim away any plant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Detach the outer case or access panels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Remove the top of the air conditioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Clean and lubricate the fan assembly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pass Null Skipped

Tot Test: 2 Completed:0 Remaining:2

Most central air conditioners have a shutoff box outside near the unit itself. You may have to pull out the shutoff box, flip a switch or remove a fuse. If there's no shutoff box, find the circuit breaker panel that controls the air conditioner and turn off power there.

Start the test and click on checkboxes according to the result as shown below and click on this button.

CLEAN AC COILS

- Basic cleaning
- advance cleaning

Description	Pass	Fail	NA
Description : Disconnect power to the air conditioner.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Trim away any plant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Detach the outer case or access panels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Description : Remove the top of the air conditioner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Description : Clean and lubricate the fan assembly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pass Null Skipped

Tot Test: 2 Completed:0 Remaining:2

Most central air conditioners have a shutoff box outside near the unit itself. You may have to pull out the shutoff box, flip a switch or remove a fuse. If there's no shutoff box, find the circuit breaker panel that controls the air conditioner and turn off power there.

Click on this button to submit the test result. It will move you to next subtest as shown below. Start the test and click on checkboxes according to the result and click on this button.

CLEAN AC COILS


- Basic cleaning
- advance cleaning

Description : Clean and lubricate the fan assembly	Pass	Fail	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Rinse away the cleaner from the coils	Pass	Fail	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Inspect the coil fins for any damage	Pass	Fail	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


Submit

Pass Null Skipped

Tot Test: 2 Completed: 1 Remaining: 1



Navigation icons:

Click on this  button to submit the result of this subtest. After that a new page will open where you can see the test report

Merlin 360 Diagnostic Tool

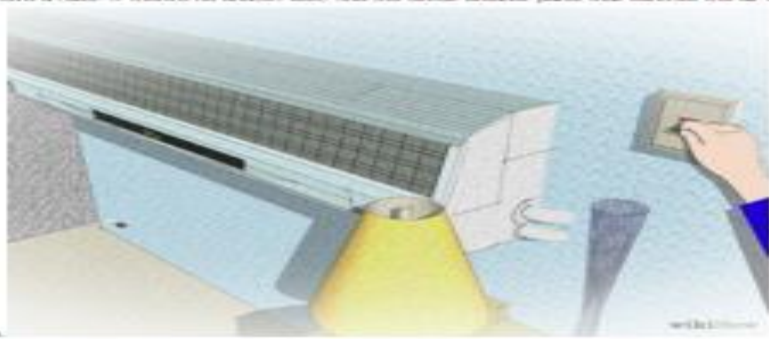
Save Report
Close

Test Stats			
Total Test #	0	Skipped #	0
Selected Test #	0	Test Date	12/14/2015 12:05:50 PM
Actions Done #	0	Test Duration	00:02:45

Date: _____ Signature: _____

Test# 1: Basic cleaning
Clean AC Coils

Procedure:
Most control air conditioners have a shut-off box inside rear the unit itself. You may have to pull out the shut-off box. Flip a switch or remove a fuse. If there's no shut-off box, find the circuit breaker panel that controls the air conditioner and turn off power there.

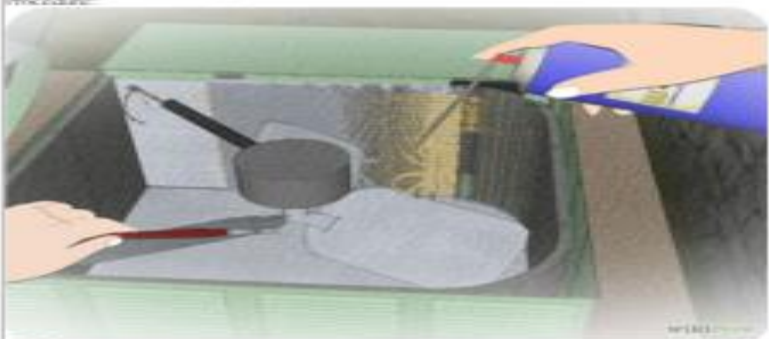


Test-Steps

Test-Step	Step	Result	Test-Type
1. Description: Disconnect power to the air conditioner.	Pass	Pass	Checklist
2. Description: Tilt away any panel.	Pass	Pass	Checklist
3. Description: Detach the water coil or access panels.	Fail	Fail	Checklist
4. Description: Remove the top of the air conditioner.	Fail	Fail	Checklist
5. Description: Clean and lubricate the fan assembly.	Pass	Pass	Checklist

Test# 2: Advance cleaning

Procedure:
Clean and lubricate the fan assembly.
Remove any the cleaner from the coils.
Inspect the coil fins for any damage.



Test-Steps

Test-Step	Step	Result	Test-Type
1. Description: Clean and lubricate the fan assembly.	Pass	Pass	Checklist
2. Description: Remove any the cleaner from the coils.	Pass	Pass	Checklist
3. Description: Inspect the coil fins for any damage.	Pass	Pass	Checklist

Click on the **Save Report** button to save result in the form of pdf.

Click on the **Close** button, it will redirect to the test page.

Note : if the user come from work order pdf will save to the work order page.

If the user comes directly pdf will download.

To run a particular sub tests deselect remaining checkboxes in the tree left side of the page

And click on the **Submit** button to run the test as shown below.

Test Tool User Manual

Admin Login Page:

Admin can login with their User Name & Password.

Merlin 360
Enlightened Resource Management

About Us Services Products Terms Of Use Privacy Policy Contact Us

Login
Personal Username : admin
Password : *****
Login Need help Logging in?

WHICH BIOMED COMPANY SHOULD I CALL?... Merlin Takes You To The Next Level!

Featured Merlin Wizards

SIGN UP NOW

James White, CBET
With 25 years of experience in the field, James is a leader and wealth of knowledge. He is adept at troubleshooting, and always willing to contribute to the education of others.

Speak to a Merlin Consultant Now

After logged in you will be redirected to the home page as in the image below. After logged in, click on the **Test Tool** tab.

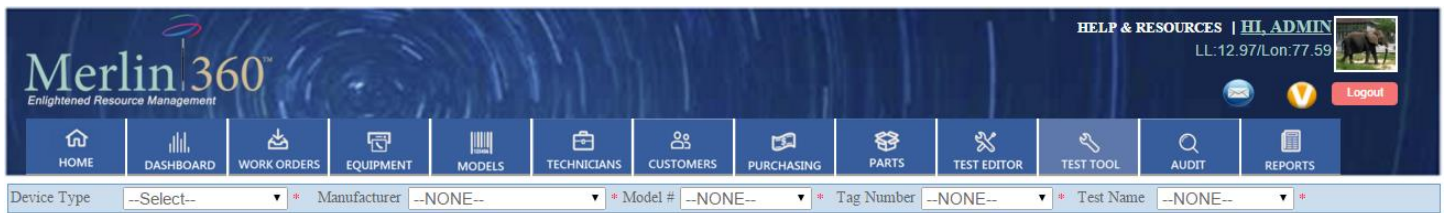
Admin Home Page:

Merlin 360
Enlightened Resource Management

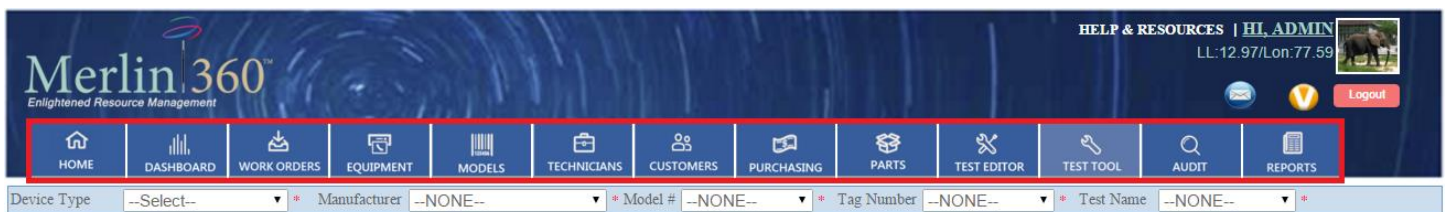
HI ADMIN
LL:12.97/Lon:77.59
Logout

DASHBOARD	WORK ORDERS	EQUIPMENT	MODELS
PURCHASING	PARTS	TECHNICIAN	CUSTOMERS
TEST EDITOR	TEST TOOL	AUDIT	REPORTS

After clicking on Models tab, you will get the page as the image below. In this Page you can run the tests.



In this page you can see the tabs as shown in the image below (marked in the red border). You can go the related page by clicking on the tab.



There are five dropdown lists such as:

- Device Type
- Manufacturer
- Model
- Tag Number
- Test Name





Select the **DeviceType**, **Manufacturer**, **Model**, and **TagNumber** and then select the **TestName** you want to run and click on the image on the top of the page (marked in the red border) as shown below.

Device Type Air Conditioner * Manufacturer 3 Com * Model # AA001 * Tag Number --NONE-- * Test Name Clean AC Coils *

CLEAN AC COILS




- Basic cleaning
- advance cleaning

Description	Pass	Fail	NA
Description : Disconnect power to the air conditioner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Trim away any plant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Detach the outer case or access panels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Remove the top of the air conditioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Clean and lubricate the fan assembly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Most central air conditioners have a shutoff box outside near the unit itself. You may have to pull out the shutoff box, flip a switch or remove a fuse. If there's no shutoff box, find the circuit breaker panel that controls the air conditioner and turn off power there.


Tot Test: 2 Completed: 0 Remaining: 2


Pass  Null  Skipped 


Here test ,all sub tests will display in the left side of the page and test items will display in the right side of the page with formats like checklist or numerical or general.


Note:

- 1) Checklist: - 3 checkboxes will display among one can check
- 2) Numerical: - numerical textbox (only numbers can enter) with high value, low value, unit will display
- 3) General: - only textbox will display.


 :- click on it to pass the current sub test.


 :- click on it to skip the current sub test.

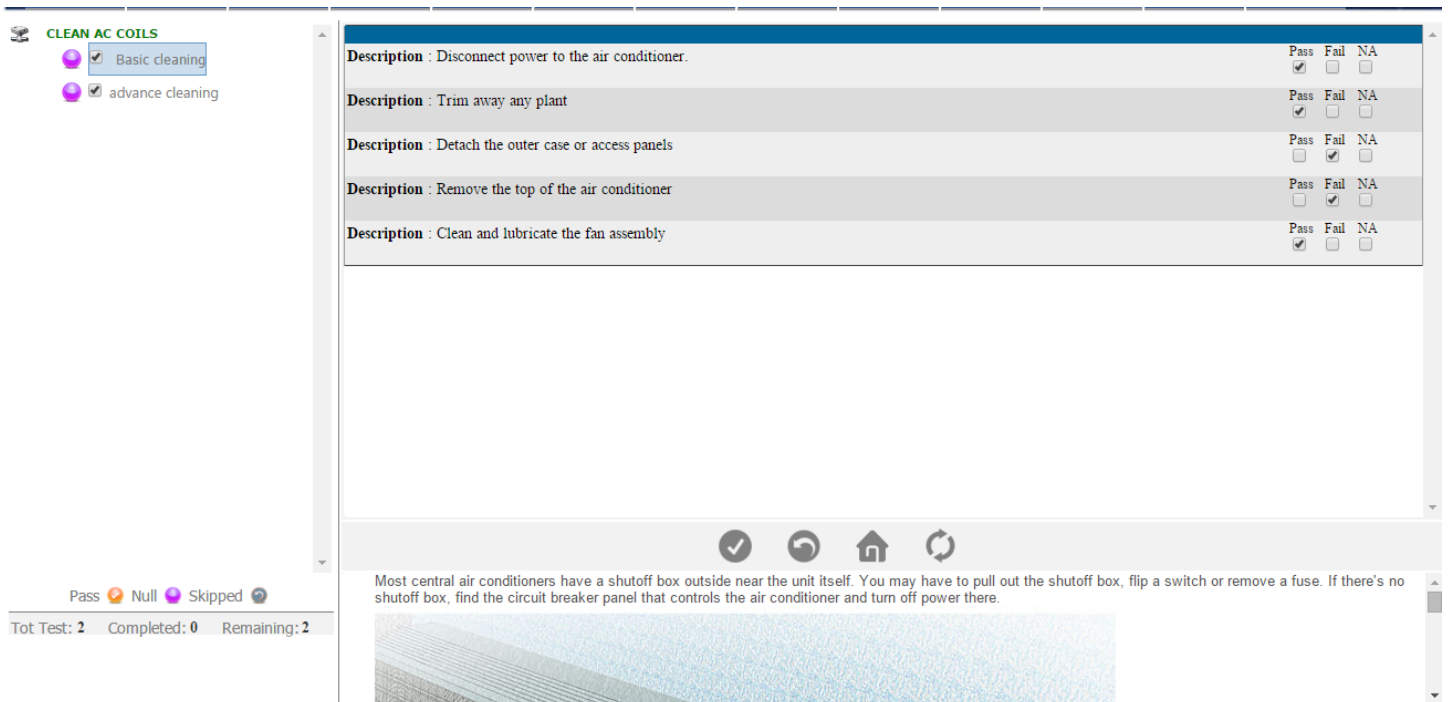
 :- click on it to edit the test.

 :- click on it to clear the current sub test(to clear need to be click on the sub test in the tree)

Procedure and images for subtest will display in the down side of the page.




After clicking on the image 

Start the test and click on checkboxes according to the result as shown below and click on this  button.



The screenshot shows a test interface for 'CLEAN AC COILS'. On the left, there are two subtests: 'Basic cleaning' and 'advance cleaning', both with checkboxes. The main area displays a list of five tasks with checkboxes for 'Pass', 'Fail', and 'NA'. Below the list is a large empty space. At the bottom, there is a navigation bar with icons for checkmark, refresh, home, and refresh. Below the navigation bar, there is a text box with instructions: 'Most central air conditioners have a shutoff box outside near the unit itself. You may have to pull out the shutoff box, flip a switch or remove a fuse. If there's no shutoff box, find the circuit breaker panel that controls the air conditioner and turn off power there.' Below the text box is an image of a metal coil.

Description	Pass	Fail	NA
Description : Disconnect power to the air conditioner.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Trim away any plant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Detach the outer case or access panels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Description : Remove the top of the air conditioner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Description : Clean and lubricate the fan assembly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pass  Null  Skipped 

Tot Test: 2 Completed: 0 Remaining: 2

After submitting the test result, it will move you to the next subtest. Start the test again as the image below.

CLEAN AC COILS


- Basic cleaning
- advance cleaning

Description : Clean and lubricate the fan assembly	Pass	Fail	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Rinse away the cleaner from the coils	Pass	Fail	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description : Inspect the coil fins for any damage	Pass	Fail	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


Submit

Pass Null Skipped

Tot Test: 2 Completed: 1 Remaining: 1



Navigation icons:

Now click on the  button to submit the result of the test .After that a new page will open where you can see the test report.

Save Report
 Close

Test Info

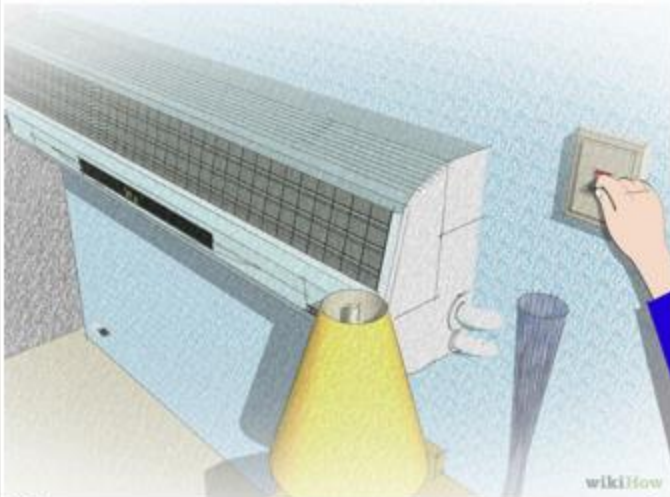
Total Test #	: 2	Skipped #	: 0
Selected Test #	: 2	Test Date	: 12/14/2015 12:05:50 PM
Action Done #	: 2	Test Duration	: 00:02:45

Date

Signature

Clean AC Coils


Test# 1. Basic cleaning
Procedure:
 Most central air conditioners have a shutoff box outside near the unit itself. You may have to pull out the shutoff box, flip a switch or remove a fuse. If there's no shutoff box, find the circuit breaker panel that controls the air conditioner and turn off power there.



wikiHow

<u>Test-Item</u>	<u>Output</u>	<u>Test-Type</u>
1. Description: Disconnect power to the air conditioner.	Pass	Checklist
2. Description: Trim away any plant	Pass	Checklist
3. Description: Detach the outer case or access panels	Fail	Checklist
4. Description: Remove the top of the air conditioner	Fail	Checklist
5. Description: Clean and lubricate the fan assembly	Pass	Checklist

Test# 2. advance cleaning
Procedure:



Click on the **Save Report** button to save result in the form of pdf.

Click on the **Close** button, it will redirect to the test page.

Note : if the user come from work order pdf will save to the work order page.

If the user comes directly pdf will download.

To run a particular sub tests deselect remaining checkboxes in the tree left side of the page

And click on the **Submit** button to run the test as shown below.

Technicians User Manual

Admin Login Page:

Admin can login with their User Name & Password.

Merlin 360
Enlightened Resource Management

About Us Services Products Terms Of Use Privacy Policy Contact Us

Login

Personal Username : admin

Password :

Login Need help Logging in?

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Featured Merlin Wizards

James White, CBET
With 25 years of experience in the field, James is a leader and wealth of knowledge. He is adept at troubleshooting, and always willing to contribute to the education of others.

SIGN UP NOW

Speak to a Merlin Consultant Now

Admin Home Page:

Merlin 360
Enlightened Resource Management


HI ADMIN
LL:12.98/Lon:77.65

Logout

DASHBOARD	WORK ORDERS	EQUIPMENT	MODELS
PURCHASING	PARTS	TECHNICIAN	CUSTOMERS
TEST EDITOR	TEST TOOL	AUDIT	REPORTS

Click on the **Technicians** tab and you can see the page as the image below-

>> Technician

DETAILS Technician Name : Alesha
 

Name	Address	City	State	Contact	Total Workorders
Alesha	2720 Hwy 10 NE	Mounds View	MN	763.316.5500	0
Amy Smith				123	0
Anderson Tom	125			123-257-9300	0
Andrew Halvorson	2720 Hwy 10 NE	Mounds View	MN	651-407-9300	0
Andrew Kirchoff					0
Bonnie Nixon					0
Carol Pool					0
Chad Doyle					0

Technicians Listing Page controls:

1: Quick search

Quick Search **FIND**

You can search the work order only by **work order number**, **Customer name**, **Tag number** and **Issue** fields. Insert the key word in this **quick search box** and click the **Find** button.

2: Reset



Click on this button to reset the page.

3: Technicians Details

Name	Address	City	State	Contact	Total Workorders
Test Tech	2720 Hwy 10 NE	Mounds View	MN	651-407-9300	0

Technicians Listing Page Control Description

1: Quick Search

You can search the technician only by **Name** and code. Enter the related field value and click on **find** button.

crystal smith **FIND**

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Enlightened Resource Management

HELP & RESOURCES | HL ADMIN
LL:12.98/Lon:77.65

Quick Search **FIND** Logout

HOME DASHBOARD WORK ORDERS EQUIPMENT MODELS TECHNICIANS CUSTOMERS PURCHASING PARTS TEST EDITOR TEST TOOL AUDIT REPORTS

>> Technician Reset

DETAILS Technician Name : Test Tech List View Calendar View Day Week Month From To

Search Results : Name =*crystal smith* or Code =*crystal smith* Total Technicians: 1

Name	Address	City	State	Contact	Total Workorders
Crystal Smith	2720 Highway 10 NE	Mounds View	Minnesota	651-407-9300	0

2: Reset



Click on this button to reset the page.

3: Technicians Details

Click on the name of the technician from the name column. You can see all the details about technicians there.

Name	Address	City	State	Contact	Total Workorders
Test Tech	2720 Hwy 10 NE	Mounds View	MN	651-407-9300	0

After clicking the name from the column, you can see the page as the image below.

>> Technician >> Technician Details

DOB : 7/11/1990
Gender : Male
Address1 : 2720 Hwy 10 NE
Address 2 :
City : Mounds View
State : MN
ZipCode : 55112
Hire Date : 04/10/2015
Termination Date :
Contact info
Home Phone : 651-407-9300
Work Phone : 651-407-9300 Ext * :
Cell Phone : AT&T
EmpBio :
Beeper Number :
Email : testtech@technicallifecar.org
Billing info
Charge Rate : 100.00
Pay Rate : 4000.00

Code* : Tech
Name* : Test Tech
User Name* : TestEmp
Password* : *****
 Show Password
Status : Active
Last Status Change : 5/22/2015 7:39:18 PM

Choose File | No file chosen

Document Name
Document No file chosen

Credentials Media

Media

Document Name	View	Download	Delete
Service Aggrement.pdf			

Controls

1: Edit



Click on this button to edit the technician details.

2: Update



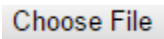
Click this button to update the work order details.

3: Cancel



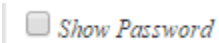
Click on this button if you don't want to edit anything in the work order.

4: Choose File



Click on this button and choose a image from the computer and upload it.

4: Show and hide password



5: Upload



6: Media





7: Credentials



Description

1: Edit:

Click on this  button to edit the technician details.



Choose File | No file chosen

Code* : Tech
 Name* : Test Tech
 User Name* : TestEmp
 Password* : *****
 Show Password
 Status : Active
 Last Status Change : 5/22/2015 7:39:18 PM

DOB : 7/11/1990
 Gender : Male
 Address1 : 2720 Hwy 10 NE
 Address 2 :
 City : Mounds View
 State : MN
 ZipCode : 55112
 Hire Date : 04/10/2015
 Termination Date :
Contact info
 Home Phone : 651-407-9300
 Work Phone : 651-407-9300 Ext * :
 Cell Phone : AT&T
 EmpBio :
 Beeper Number :
 Email : testtech@technicallifecar.org
Billing info
 Charge Rate : 100.00
 Pay Rate : 4000.00


Credentials | **Media**

Media			
Document Name	View	Download	Delete
Service Aggrement.pdf			

Document Name

Document No file chosen

After clicking on this button you will get the page as the image below.



Choose File | No file chosen

UPLOAD

Code* : Tech
 Name* : Test Tech
 User Name* : TestEmp
 Password* : *****
 Show Password
 Status : Active
 Last Status Change : 5/22/2015 7:39:18 PM


DOB : 7/11/1990
 Gender : Male
 Address1 : 2720 Hwy 10 NE
 Address 2 :
 City : Mounds View
 State : MN
 ZipCode : 55112
 Hire Date : 04/10/2015
 Termination Date :
Contact info
 Home Phone : 651-407-9300
 Work Phone : 651-407-9300 Ext * :
 Cell Phone : AT&T
 EmpBio :
 Beeper Number :
 Email : testtech@technicallifecar.org
Billing info
 Charge Rate : 100.00
 Pay Rate : 4000.00


Credentials | **Media**

Media			
Document Name	View	Download	Delete
Service Aggrement.pdf			

Document Name

Document No file chosen

2: Update:- You can Edit the technician details and update the details by clicking this  button.



Choose File | No file chosen

UPLOAD

Code* : Tech

Name* : Test Tech

User Name* : TestEmp

Password* :

Show Password

Status : Active

Last Status Change : 5/22/2015 7:39:18 PM

DOB : 7/11/1990

Gender : Male

Address1 : 2720 Hwy 10 NE

Address 2 :

City : Mounds View

State : MN

ZipCode : 55112

Hire Date : 04/10/2015

Termination Date :

Contact info

Home Phone : 651-407-9300

Work Phone : 651-407-9300 Ext * :

Cell Phone : AT&T

EmpBio :

Beeper Number :

Email : testtech@technicallifecar.org

Billing info

Charge Rate : 100.00

Pay Rate : 4000.00

Credentials | **Media**

Media			
Document Name	View	Download	Delete
Service Aggrement.pdf			


Document Name :

Document : No file chosen

3: Cancel



Click on this button if you don't want to edit anything in the work order.



Choose File | No file chosen

UPLOAD

Code* : Tech

Name* : Test Tech

User Name* : TestEmp

Password* :

Show Password

Status : Active

Last Status Change : 5/22/2015 7:39:18 PM

DOB : 7/11/1990

Gender : Male

Address1 : 2720 Hwy 10 NE

Address 2 :

City : Mounds View

State : MN

ZipCode : 55112

Hire Date : 04/10/2015

Termination Date :

Contact info

Home Phone : 651-407-9300

Work Phone : 651-407-9300 Ext * :

Cell Phone : AT&T

EmpBio :

Beeper Number :

Email : testtech@technicallifecar.org

Billing info

Charge Rate : 100.00

Pay Rate : 4000.00


Credentials | **Media**

Media			
Document Name	View	Download	Delete
Service Aggrement.pdf			

Document Name :

Document : No file chosen

After clicking on this button, you will get the page as the image below.



Choose File No file chosen

Code* : Tech
Name* : Test Tech
User Name* : TestEmp
Password* : *****
 Show Password
Status : Active
Last Status Change : 5/22/2015 7:39:18 PM

DOB : 7/11/1990
Gender : Male
Address1 : 2720 Hwy 10 NE
Address 2 :
City : Mounds View
State : MN
ZipCode : 55112
Hire Date : 04/10/2015
Termination Date :
Contact info
Home Phone : 651-407-9300
Work Phone : 651-407-9300 Ext * :
Cell Phone : AT&T
EmpBio :
Beeper Number :
Email : testtech@technicallifecar.org
Billing info
Charge Rate : 100.00
Pay Rate : 4000.00

Credentials | Media


Media			
Document Name	View	Download	Delete
Service Agreement.pdf			

Document Name

Document No file chosen

4: Show and hide password

Show Password




Choose File No file chosen

UPLOAD

Code* : Tech
Name* : Test Tech
User Name* : TestEmp
Password* : *****
 Show Password
Status : Active
Last Status Change : 5/22/2015 7:39:18 PM

Check the check box to see the password.



Choose File No file chosen

UPLOAD

Code* : Tech

Name* : Test Tech

User Name* : TestEmp

Password* : dispatch321

Show Password


Status : Active

Last Status Change : 5/22/2015 7:39:18 PM

5: Upload

UPLOAD

Choose an image from your computer and upload it by clicking on this **UPLOAD** button.

		Credentials	Media						
 <p>Choose File No file chosen</p> <p>UPLOAD</p> <p>Code* : Tech</p> <p>Name* : Test Tech</p> <p>User Name* : TestEmp</p> <p>Password* :</p> <p><input type="checkbox"/> Show Password</p> <p>Status : Active</p> <p>Last Status Change : 5/22/2015 7:39:18 PM</p>		<p>DOB : 7/11/1990</p> <p>Gender : Male</p> <p>Address1 : 2720 Hwy 10 NE</p> <p>Address 2 : </p> <p>City : Mounds View</p> <p>State : MN</p> <p>ZipCode : 55112</p> <p>Hire Date : 04/10/2015</p> <p>Termination Date : </p> <p>Contact info</p> <p>Home Phone : 651-407-9300</p> <p>Work Phone : 651-407-9300 Ext * : </p> <p>Cell Phone : AT&T</p> <p>EmpBio : </p> <p>Beeper Number : </p> <p>Email : testtech@technicalfecar.org</p> <p>Billing info</p> <p>Charge Rate : 100.00</p> <p>Pay Rate : 4000.00</p> <p>Pay Period : Monthly</p>							
		<p>Document Name</p> <table border="1"> <thead> <tr> <th>Document Name</th> <th>View</th> <th>Download</th> <th>Delete</th> </tr> </thead> <tbody> <tr> <td>Service Aggrement.pdf</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Document Name <input type="text"/></p> <p>Document <input type="text"/> Choose File No file chosen UPLOAD</p>		Document Name	View	Download	Delete	Service Aggrement.pdf	
Document Name	View	Download	Delete						
Service Aggrement.pdf									

6: Media

Media

Click on this tab to media files. After clicking on this tab you can the media section as the image below.

The screenshot displays a web interface with two tabs: 'Credentials' and 'Media'. The 'Media' tab is selected and highlighted with a red border. Below the tabs is a blue header bar labeled 'Media'. Underneath is a table with four columns: 'Document Name', 'View', 'Download', and 'Delete'. The first row of the table contains the document name 'Service Aggrement.pdf', a yellow folder icon for 'View', a black download arrow icon for 'Download', and a blue 'X' icon for 'Delete'. Below the table, there is a form with a 'Document Name' label and an empty input field. Below that is a 'Document' label, a 'Choose File' button, the text 'No file chosen', and an 'UPLOAD' button.

Document Name	View	Download	Delete
Service Aggrement.pdf			

Document Name

Document No file chosen

Media

Document Name	View	Download	Delete
Service Aggrement.pdf			

Document Name

Document

No file chosen

Click on this button to see the file

Click on this button to upload the selected file

Click on this button to delete the file










Click on this button to choose a file

Click on this button to download the file

7: Credentials

Credentials

Credentials Media

Credentials						
Document Type	Document Name	Start Date	End Date	View	Download	Delete
Valid driver license	DL	01/06/2010	04/11/2015			
Health records	Heath Record	06/11/2015	04/07/2015			
CDL license	CLD license	01/14/2014	06/18/2015			

choose type : Document Name

Start Date : End Date :

No file chosen

You can choose files from your computer to upload them. Choose the file type from this

choose type : dropdown list and upload the file by clicking on this button.;

Credentials

Document Type	Document Name	Start Date	End Date	View	Download	Delete
Valid driver license	DL	01/06/2010	04/11/2015			
Health records	Heath Record	06/11/2015	04/07/2015			
CDL license	CLD license	01/14/2014	06/18/2015			

choose type :

Start Date :

No file chosen

Document Name

End Date :

Click on this button to see the file

Click on this button to download the file

Click on this button to upload the choosed file

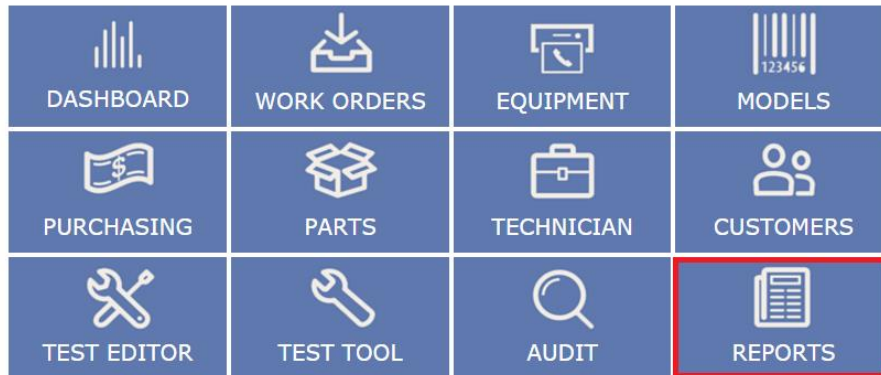
Click on this button to delete the file

Choose a file type form this dropdown list

Click on this button to choose a file to upload

Reports User Manual

After login you can see the screen as shown in below image. Click on the Reports Tab as shown in the image below.



Copyright © 2013 - Merlin Biomedical Equipment Enterprise System All rights reserved.

After clicking on the Reports page, you will be redirected to the Reports listing page as shown below.

	WorkOrder #	Customer Name	Tag Number	Technician	Appointment	Issue	Type
✓	103	Federa..	93230 ⓘ	TIMOT	8/14/2015 11:32:46 AM	Preventiv	PM
✓	102	Federa..	93211 ⓘ	TIMOT	8/12/2015 8:44:43 PM	Scheduled	SA
✓	101	Federa..	93220 ⓘ	TIMOT	8/7/2015 8:03:07 PM	Scheduled	PM

Controls in reports page

Customer Name :

Dropdown list to select the customer name.

Report Type :

Dropdown list to select report type.

There are two types of report type

1. work order

2. Equipment

From To

Select the date then click on the GO button.

Output:

Select the output type and click on the GO button.

There are 3 types of output

1. Onscreen
2. Pdf
3. Excel

Equipment Type :

Dropdown list to select the equipment type

Manufacture:

Dropdown list to select the manufacturer

Model #:

Dropdown list to select the model

Tag Number:

Dropdown list to select the tag number

Description of controls

Select the customer name, report type, date ,output after selecting click on the GO button as shown in the below image.

>> Reports

Customer Name : Report Type : Output:

	WorkOrder #	Customer Name	Tag Number	Technician	Appointment
	120	Lakewo..	13272 ⓘ	858585	12/24/2015 5:00:14 PM
	119	Lakewo..	13272 ⓘ	858585	12/24/2015 4:53:15 PM
	118	Lakewo..	107771 ⓘ	1059	12/24/2015 4:52:13 PM
	117	Lakewo..	107771 ⓘ	1059	12/24/2015 4:48:19 PM
	115	Lakewo..	107771 ⓘ	CRAIG	12/2/2015 10:42:35 AM

If you want report output in other format you can create in pdf or excel format by choosing the output dropdown list and click on GO button as shown in the below image.

>> Reports

Customer Name : Lakewood Hea Report Type : Workorder 12/01/2015 12/25/2015 GO Output: Pdf GO

	WorkOrder #	Customer Name	Tag Number	Technician	Appointment
	<u>115</u>	Lakewo..	107771	CRAIG	12/2/2015 10:42:35 AM
	<u>117</u>	Lakewo..	107771	1059	12/24/2015 4:48:19 PM
	<u>118</u>	Lakewo..	107771	1059	12/24/2015 4:52:13 PM
	<u>119</u>	Lakewo..	13272	858585	12/24/2015 4:53:15 PM
	<u>120</u>	Lakewo..	13272	858585	12/24/2015 5:00:14 PM

If you select the pdf then click on GO button your report will be created in pdf format. After generating the pdf click on that document and data will be displayed as shown in the below image.

Address Lakewood Health System, 49725 County 83,, City: Staples State: MN Zip: 56479 Contact No. :218-894-1515 Total number of Workorders : 5

Seq	WorkOrder	Customer	Equipment	Technician	Appointment	Issue	Type
1	120	Lakewood Health System	13272		12/24/2015 5:00:14 PM	Problem In equipment..	Preventive Maintenance
2	119	Lakewood Health System	13272		12/24/2015 4:53:15 PM	ferfer	Preventive Maintenance
3	118	Lakewood Health System	107771		12/24/2015 4:52:13 PM	Problem in equipment..	Preventive Maintenance
4	117	Lakewood Health System	107771		12/24/2015 4:48:19 PM	Problem in equipment	Preventive Maintenance
5	115	Lakewood Health System	107771	Craig Smith	12/2/2015 10:42:35 AM	test pm	Preventive Maintenance

If you select the Excel then click on GO button your report will be created in excel format.

To sort click on the button as shown in the below image

	WorkOrder #	Customer Name	Tag Number	Technician	Appointment
	<u>120</u>	Lakewo..	13272	858585	12/24/2015 5:00:14 PM
	<u>119</u>	Lakewo..	13272	858585	12/24/2015 4:53:15 PM
	<u>118</u>	Lakewo..	107771	1059	12/24/2015 4:52:13 PM
	<u>117</u>	Lakewo..	107771	1059	12/24/2015 4:48:19 PM
	<u>115</u>	Lakewo..	107771	CRAIG	12/2/2015 10:42:35 AM

After clicking details will be sorted as shown in the below image.

	WorkOrder # ^	Customer Name	Tag Number	Technician	Appointment
	<u>115</u>	Lakewo..	107771 ⓘ	CRAIG	12/2/2015 10:42:35 AM
	<u>117</u>	Lakewo..	107771 ⓘ	1059	12/24/2015 4:48:19 PM
	<u>118</u>	Lakewo..	107771 ⓘ	1059	12/24/2015 4:52:13 PM
	<u>119</u>	Lakewo..	13272 ⓘ	858585	12/24/2015 4:53:15 PM
	<u>120</u>	Lakewo..	13272 ⓘ	858585	12/24/2015 5:00:14 PM

To see the details of the work order select the work order number as shown in the below image.

Customer Name : Lakewood Hea Report Type : Workorder 12/01/2015 12/25/2015 **GO** Output: Pdf **GO**

	WorkOrder # ^	Customer Name	Tag Number	Technician	Appointment
	<u>115</u>	Lakewo..	107771 ⓘ	CRAIG	12/2/2015 10:42:35 AM
	<u>117</u>	Lakewo..	107771 ⓘ	1059	12/24/2015 4:48:19 PM
	<u>118</u>	Lakewo..	107771 ⓘ	1059	12/24/2015 4:52:13 PM
	<u>119</u>	Lakewo..	13272 ⓘ	858585	12/24/2015 4:53:15 PM
	<u>120</u>	Lakewo..	13272 ⓘ	858585	12/24/2015 5:00:14 PM

After selecting the work order number details will be displayed as shown in the below image.

Equipment information		Workorder Details	
Please Upload Image		Work Order	: 115
		Request Date	: 12/02/2015
		Request Time	: 10:41 AM
		Status	: Closed
		Due Date	: 12/02/2015
		Due Time	: 11:42 AM
		Type	: Preventive Maintenance
		WO Result	:
		WO Failure	:
Tag Number	: <u>107771</u>	Start Date	: 12/02/2015 11:42 AM
Manufacturer	: <u>GE</u> <u>Datex-</u> ⓘ <u>Ohmeda</u>	Completed Date	:
Model Number	: <u>1175-9101-000</u>	Requester Name	: Meliane Smith
Model Name	: TEC 7 ISOFLURANE	Contact	: 218-894-1515 Ext: 000
Device Type	: <u>Vaporizer</u>	Contact Email	: msmith@gmail.com
Serial Number	: BEGJ03601	Customer PO#	:
Coverage status	:	Priority	: 1 One Hour
Rate Schedule	:	Assigned To	: <u>Craig Smith</u> ⓘ
CustomerName	: <u>Lakewood</u> <u>Health</u> ⓘ <u>System</u>	Issue	: test pm

Select the equipment in report type as shown below

Report Type: Equipment ▼ Equipment Type: --Select-- ▼ Manufacture: --NONE-- ▼ Model #: --NONE-- ▼ Tag Number: --NONE--

Equipment Type	Manufacturer	Model #	Model Name	Customer Name	Department Name	Equipmer Status
DemoDevice	DemoManu	demomname	modlIn	Lakewood Health System	Anesthesia	Active
Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System	Anesthesia	Active
Modules,General,Icu	Ge Datex-Ohmeda	M-REC	RECORDER	Lakewood Health System	Anesthesia	Active
X-Ray Control Console	Philips Medical-	9890 000 62481	OPTIMUS 80	Lakewood Health	Radiology	Active

After selecting equipment in report type select the required fields as shown the below image.

>> Reports

Customer Name : Lakewood Hea Report Type : Equipment Equipment Type : Air Respiratc Manufacture: Invacare Cor Model #: IRC1135

Onscreen GO

Tag Number	Serial	Equipment Type	Manufacturer	Model #	Model Name	Customer Name
425913	120400073757	Air Respirator System	Invacare Corp	IRC1135	ASPIRATOR	Lakewood Health System

Select the excel in output dropdown list and click on the GO button as shown in the below image.

Customer Name : Lakewood Hea Report Type : Equipment Equipment Type : Patient Lift, ! Manufacture: EZ Way Inc Model #: 898

Output: Excel GO

Tag Number	Serial	Equipment Type	Manufacturer	Model #	Model Name	Customer Name	Depa
360856	43309	Patient Lift, Stand	EZ Way Inc	898	EZ STAND	Lakewood Health System	Ca
425930	201060	Patient Lift, Stand	EZ Way Inc	898	EZ STAND	Lakewood Health System	Ca
425931	201059	Patient Lift, Stand	EZ Way Inc	898	EZ STAND	Lakewood Health System	Ca
425932	201058	Patient Lift, Stand	EZ Way Inc	898	EZ STAND	Lakewood Health System	Ca

After clicking on GO button excel sheet will be created and details are displayed are shown in the below image.

23_EquipmentList_12-29-2015 2-47-45 PM.xls

	A	B	C	D	E	F
1	Sno	Tag_Number	Type	Manufacturer	Model_Num	Serial_Num
2	1	360856	Patient Lift, Stand	EZ Way Inc	898	43309
3	2	425930	Patient Lift, Stand	EZ Way Inc	898	201060
4	3	425931	Patient Lift, Stand	EZ Way Inc	898	201059
5	4	425932	Patient Lift, Stand	EZ Way Inc	898	201058
6						
7						

To sort the details click on the button as shown in the below image.

Tag Number	Serial	Equipment Type	Manufacturer	Model #	Model Name	Customer Name
107771	BEGJ03601	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System
178826	BDEA00645	Vaporizer	Ge Datex-Ohmeda	TEC 5	TEC5	Lakewood Health System
178828	BEGK03759	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System
49461	BCGG03462	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System
49463	BDECO3568	Vaporizer	Ge Datex-Ohmeda	TEC 5	TEC5	Lakewood Health System

After sorting, details will be displayed as shown in the below image.

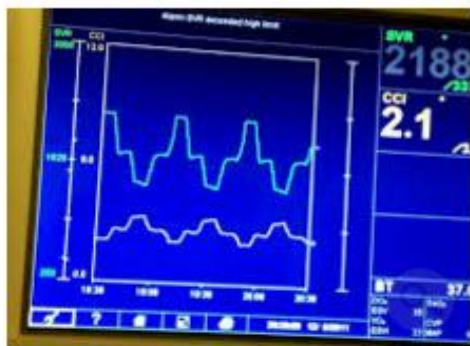
Tag Number	Serial	Equipment Type	Manufacturer	Model #	Model Name	Customer Name
49463	BDECO3568	Vaporizer	Ge Datex-Ohmeda	TEC 5	TEC5	Lakewood Health System
49461	BCGG03462	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System
178828	BEGK03759	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System
178826	BDEA00645	Vaporizer	Ge Datex-Ohmeda	TEC 5	TEC5	Lakewood Health System
107771	BEGJ03601	Vaporizer	Ge Datex-Ohmeda	1175-9101-000	TEC 7 ISOFLURANE	Lakewood Health System

Click on the tag number as shown in the below image. To view the equipment details.

Customer Name :	Lakewood Hea	Report Type :	Equipment	Equipment Type :	Air Respirat	Manufacture :	Invacare Cor	Model #:	IRC1135
Onscreen	GO								
Tag Number	Serial	Equipment Type	Manufacturer	Model #	Model Name	Customer Name			
425913	120400073757	Air Respirator System	Invacare Corp	IRC1135	ASPIRATOR	Lakewood Health System			

After clicking on the tag number details will be displayed as shown in the below image.

Equipment Information

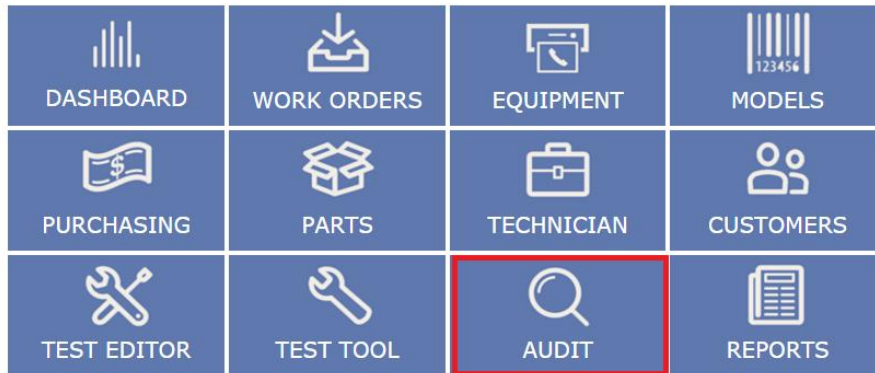


Tag Number : 425913
 System Id :
 Manufacturer* : Invacare Corp ⓘ
 Model #* : IRC1135 ⓘ
 Model Name : ASPIRATOR
 Device Type* : Air Respirator System ⓘ
 Description : Air Respirator System
 Serial Number : 120400073757
 UDI Number :
 RFID :
 Latitude :
 Longitude :
 Service Provider :

Equipment Status * : Active
 In Service Date :
 Retired Date :
 Battery Date :
 Meter :
 Last Meter Date :
 Location :
 Customer Name : Lakewood Health System ⓘ
 Department Name : Care Center
 Responsible Cost Center Name : Care Center
 Contact Email :
 Contact Number : 218-894-1515 Ext: 000
 Rate Schedule :
 CAR :
 MTBF :

Audit User Manual

After login you can see the screen as shown in below image. Click on the AUDIT tab to see the audit information.



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After clicking on the AUDIT tab, you will be redirected to the audit report page as shown in the image below.

DATE	RESOURCENAME	ACTION	DESCRIPTION	References
12/29/2015 3:16:48 AM	master	login	master->login	Login Page
12/29/2015 3:16:44 AM	master	login	master->login	Login Page
12/29/2015 3:13:17 AM	admin	login	admin->login	Login Page
12/29/2015 3:06:17 AM	master	login	master->login	Login Page
12/29/2015 12:56:42 AM	admin	login	admin->login	Login Page
12/29/2015 12:43:52 AM	admin	login	admin->login	Login Page
12/29/2015 12:24:14 AM	master	login	master->login	Login Page
12/29/2015 12:24:10 AM	master	login	master->login	Login Page

In this page you can see the audit details.

Controls in audit page

RESOURCE NAME :

Dropdown list to select resource name.

ACTION NAME :

Dropdown list to select resource action name.

From: To:

Select the date then click on the GO button.

Description of controls

Select the resource name, action name and date then click on the GO button as shown in the below image.

>> AUDIT REPORT

RESOURCE NAME: ACTION NAME: From: To:

DATE	RESOURCENAME	ACTION	DESCRIPTION
12/29/2015 3:01:29 PM	admin	login	admin->login
12/29/2015 2:38:55 PM	admin	login	admin->login
12/29/2015 12:19:37 PM	admin	login	admin->login
12/29/2015 12:19:09 PM	admin	login	admin->login
12/29/2015 12:19:00 PM	admin	login	admin->login
12/29/2015 12:18:49 PM	admin	login	admin->login
12/29/2015 11:37:22 AM	admin	login	admin->login
12/29/2015 10:53:59 AM	admin	login	admin->login

After clicking on the GO button you can see the details as shown in the above image.

To sort click on the button as shown in the below image.

>> AUDIT REPORT

RESOURCE NAME: ACTION NAME: From: To:

DATE ▲	RESOURCENAME	ACTION	DESCRIPTION
12/29/2015 10:53:59 AM	admin	login	admin->login
12/29/2015 11:37:22 AM	admin	login	admin->login
12/29/2015 12:18:49 PM	admin	login	admin->login
12/29/2015 12:19:00 PM	admin	login	admin->login
12/29/2015 12:19:09 PM	admin	login	admin->login
12/29/2015 12:19:37 PM	admin	login	admin->login
12/29/2015 2:38:55 PM	admin	login	admin->login
12/29/2015 3:01:29 PM	admin	login	admin->login

After sorting details will be displayed as shown in below image.

>> AUDIT REPORT

RESOURCE NAME: ACTION NAME: From: To:

DATE ▼	RESOURCENAME	ACTION	DESCRIPTION
12/29/2015 3:01:29 PM	admin	login	admin->login
12/29/2015 2:38:55 PM	admin	login	admin->login
12/29/2015 12:19:37 PM	admin	login	admin->login
12/29/2015 12:19:09 PM	admin	login	admin->login
12/29/2015 12:19:00 PM	admin	login	admin->login
12/29/2015 12:18:49 PM	admin	login	admin->login
12/29/2015 11:37:22 AM	admin	login	admin->login
12/29/2015 10:53:59 AM	admin	login	admin->login

